

**RESOLUTION TO  
ENTER INTO AGREEMENT WITH JEFFESON COUNTY REGISTER OF  
DEEDS FOR THE RETURN OF RECORDED INSTRUMENT IN ELECTRONIC  
FORMAT**

**SPONSOR: MAYOR MCFARLAND  
FROM: FINANCE COMMITTEE**

**WHEREAS**, the City of Watertown frequently records documents with the Jefferson County Register of Deeds for a variety of reasons; and,

**WHEREAS**, the Jefferson County Register of Deeds office mails all recorded documents back to the city; and,

**WHEREAS**, the Jefferson County Register of Deeds office wants to move to a tag-less recording system to cut expenses and streamline duties, and,

**WHEREAS**, the Register of Deeds office wants to electronically return recorded documents from the city, referred to as the eReturn process, when paper documents are submitted for recording, and

**WHEREAS**, the eReturn process will have benefits of accessing recorded documents sooner, allowing the city to store the digital copy directly from the email, and same day notice of any rejected documents, and

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper City officials be and are hereby authorized to execute the attached agreement (Exhibit A) with Jefferson County Register of Deeds to allow paper documents to be recorded, archived, and returned electronically by the Jefferson County Register of Deeds to the City of Watertown.

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED January 21, 2025

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CITY CLERK

APPROVED January 21, 2024

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MAYOR