

**DRAFT RESOLUTION TO  
APPROVE GRAEF USA, LLC GENERAL MUNICIPAL ENGINEERING  
SERVICES AGREEMENT FOR ENGINEERING DIVISION**

**SPONSOR: MAYOR MCFARLAND  
FROM: FINANCE COMMITTEE**

**WHEREAS**, the City of Watertown is intent on providing the best quality services to its residents; and,

**WHEREAS**, the Assistant City Engineer position has been vacant despite efforts to fill the position since January of 2024; and,

**WHEREAS**, the prolonged vacancy will create a gap in the level of service provided by the Public Works Department to the citizens of Watertown; and,

**WHEREAS**, GRAEF USA, Inc (GRAEF) of Milwaukee, WI can provide quality service to the citizens of Watertown by providing general municipal engineering services for the City's Engineering Division for approximately 30 hours per week, understanding that hours may vary depending on workload; and,

**WHEREAS**, GRAEF would begin providing said services on September 4, 2024 and continue through December 31, 2024; and,

**WHEREAS**, the Engineering Division currently has unused salary and benefit funds from an unfilled position; and,

**WHEREAS**, General municipal engineering services provided by GRAEF will not exceed \$80,000.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to enter into an agreement with GRAEF USA, Inc. of Milwaukee, WI for general municipal engineering services.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		

ADOPTED September 3, 2024

\_\_\_\_\_  
CITY CLERK

APPROVED September 3, 2024

MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

MAYOR