

WATERTOWN PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
FEBRAURY 9, 2023

1. Call to order/Roll Call

The meeting was called to order by Board President Chris Koppes at 5:30 pm  
Members present: Rahfaldt, Oudenhoven, O'Neill, Lapin, Rodriguez, Gerike, Koppes.  
Staff members present: Checkai, Peerenboom, Antonopoulos, Hernandez

2. Review Correspondence

Peg shares a letter from a patron and a thank you note from Governor Evers following his visit to the library.

Peg also shares a concern from a patron re: why a restroom is labeled "transgender neutral". No restroom is labeled this way.

3. Citizens To Be Heard

None

4. Appearances

- A. Darren Shretter: Studio GC Review library expansion/renovation project status.  
Payment of \$596,232.96 payment approved, \$77,934.06 retainage secondary to line item disagreement.  
Flag Plaza, general consensus of Board to change plaza to more of a green space, Darren will submit rendering at next meeting.

**\*\*\*\*MOTION #1 per Koppes, seconded per Jarrod to endorse Studio GC'S recommendation to pay application 022.**

**Votes to approve: Rahfaldt, Oudenhoven, O'Neill, Jarrod, Lapin, Rodriguez, Gerike, Koppes.**

**Motion carried.**

5. New Business

- A. Review and take action on Pay Application 022, motion carried per above.  
B. Review and take action on Unacceptable Conduct Policy  
Discussion per board.

**\*\*\*\*MOTION #2 per Gerike, seconded per Lapin to approve modified Unacceptable Conduct Policy.**

**Motion approved per voice acclimation.**

- C. Review and take action on Library Internet Policy  
Discussion per board.

**\*\*\*\*MOTION #3 per Jarrod, seconded per Rahfaldt to approve modified Library Internet Policy for Adults.**

**Motion approved per voice acclimation.**

D. Review and take action on 2022 state annual report.

Year end \$480,681.79 fund balance.

Budget deadline 3/1/2023. Carol from Bridges still needs to review. Board to have Zoom meeting 2/23/2022 at 4:30 to approve Library 2022 State Annual Report.

Peg will send Zoom meeting reminder to Board.

6. Review status of request from Watertown Police Department

A. This pertains to video camera sharing and Chris Koppes is continuing to work on it.

7. Director's Report

A. Review monthly highlights, budget figures and statistics.

Peg reports that there are good numbers of patrons attending the library. The library has received \$10,000.00 grant from the Greater Watertown Community Health Foundation. Heating system is still being worked on. Coffee sponsors needed. On 2/28/2023 John Hart will be at the library for a program highlighting his photography.

8. President's Report

A. Review contacts in official capacity.

Chris has met with Tim Fick (President of Fort Atkinson Library) and they shared ideas, specifically closing out project billing.

Peg and Chris will host the League of Municipalities Meeting to be held at the Library.

9. Personnel and Policy

A. Take action on Resolution 2023-5: Cindy Krynski, 20 years service.

Discussion per board

**\*\*\*\*MOTION #3 per Lapin, seconded per Oudenhoeven to approve Resolution 2023-5.**

**Motion approved per voice acclimation.**

10. Consent Agenda

Items were reviewed per Board. One highlight to designate a quiet area in Library.

**\*\*\*\*MOTION #5 per Lapin, seconded per Rodriguez to approve Consent Agenda.**

**Votes to approve: Oudenhoeven, O'Neill, Jarrod, Lapin, Rodriguez, Gerike, Rahfaldt, Koppes.**

**Motion carried.**

11. Adjournment

**\*\*\*\*MOTION TO ADJOURN per Lapin, seconded per O'Neill.**

**Motion approved per voice acclimation.**

Meeting adjourned at 6:30pm

These minutes are uncorrected and stand as such until approved at next Board Meeting.

Respectfully submitted,

Kate Lapin

Zoom meeting via Zoom on 2/23/2023 at 4:30pm.

Next Board Meeting on 3/9/2023 at 5:30pm at Watertown Public Library.