

**RESOLUTION TO APPROVE  
WARMING AND COOLING CENTER AND SHELTER POLICY**

**SPONSOR: ALD DAVIS  
FROM: PUBLIC SAFETY WELFARE COMMITTEE**

**WHEREAS**, Pursuant to City of Watertown Code 56.4 Emergency Government The duties and responsibilities of the Emergency Management Director, pursuant to § 323.15, Wis. Stats., shall be to: Develop and promulgate emergency management plans for the City; and,

**WHEREAS**, Development of a Warming and Cooling Center and Shelter Plan was initiated by the Emergency Manager with support from City departments; and,

**WHEREAS**, The procedure identifies locations, triggers and protocols for a warming/cooling center/shelter. Information from National Weather Services and plans from Red Cross and other organizations were reviewed and incorporated and,

**WHEREAS**, The City opened a cooling center with extended hours on August 26 and August 27, 2024, in response to a period of extreme heat and intermittent power outage. The operation demonstrated both the need for such services and the importance of having a clearly established policy in place and,

**WHEREAS**, The policy document will serve as a public-facing resource, providing overall plans and providing important information to educate and inform residents. The procedure document will be intended for internal use only, as it may include sensitive content such as building layouts—that could pose a security risk if made publicly accessible. Separating policies from procedures will also provide greater flexibility, allowing for more efficient updates as new practices are implemented or existing procedures are revised.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials be and are hereby authorized to approve the City of Watertown Warming and Cooling Center and Shelter Policy.

That this Resolution shall be in full force and effect upon its passage and adoption.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED August 19, 2025

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CITY CLERK

APPROVED August 19, 2025

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MAYOR