

PUBLIC WORKS COMMISSION MEETING AGENDA
TUESDAY, NOVEMBER 14, 2023

Commission members present: Alders Bartz, Board, Wetzel

City employees present:

City Engineer/Public Works Director Holloway

Assistant City Engineer Beyer

Stormwater Project Manager Maureen McBroom

1. CALL TO ORDER

Chair Wetzel called the meeting to order at 5:32 p.m.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

None

3. REVIEW AND APPROVE MINUTES

A. Public Works minutes from September 26, 2023

B. Public Works minutes from October 24, 2023

Motion to approve Board

2nd Wetzel

Carried by unanimous voice vote

4. BUSINESS

A. Review and take possible action: Amend Bicycle and Pedestrian Path Planning Task Force membership voting to include two (2) Engineering staff members as recognized voters

Board asked how many members will comprise the task force?

Holloway - 8

Motion to approve Board

2nd Bartz

Carried by unanimous voice vote

B. Update, no action required: Silver Creek Homeowners Association paving update

The Public Works Commission was copied on a thank you letter to the Mayor from the Silver Creek Homeowners Association. Bartz shared that the thank you note was included in the Daily Times.

C. Review and take possible action: Water Quality Trade protocol and approval methods

The new Watertown Waterways Improvement Program (WWIP) successfully started in August with a kick-off meeting to introduce the program to local property owners. This local water quality trading program will be implemented to meet the pollutant reductions listed in the Rock River Total Maximum Daily Load (TMDL) and is required by the Wisconsin Department of Natural Resources (WDNR) Municipal Separate Storm Sewer System (MS4) Permit no. WI-S050075-3.

Board made the following motion: The Public Works Commission approves the Water Quality Trade protocol and approval methods.

2nd Bartz

Carried by unanimous voice vote

D. Update, no action required: Quarry Study request for proposals

The Engineering Division prepared and advertised a Request for Proposal for the Quarry Study earlier this summer. Engineering received zero proposals. The Public Works Department and Parks, Recreation & Forestry met and retooled the request for proposal and re-advertised it only to again receive zero proposals.

Next steps:

- Contact the Department of Natural Resources and inquire as to firms they might suggest would respond to a quarry study
- Contact a local non-metallic mine/quarry in the area and see who they work with for their reclamation reports, etc.
- Once we have some potential contacts, discuss with those contacts what specifics should and should not be in the next request for proposal
- Prepare and advertise a third time (third time's a charm)

5. ADJOURNMENT

Motion to approve Board

2nd Bartz

Carried by unanimous voice vote

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.