

MEMO

TO: Chairperson Steven Board and Commission Members
FROM: Andrew Beyer, P.E.
DATE: July 3, 2024
RE: Public Works Commission Agenda Narrative for July 9, 2024

Agenda Item:

Review and take possible action: Change order 1 to Contract #2-24 Rout & Crack Filling for \$27,984.02

BACKGROUND

Clasen Quality Chocolate (CQC) approached the City of Watertown regarding roadway improvements to Endres Lane and portions of E. Horseshoe Road. After review of roadway conditions, discussions with CQC, and review of TID 4 closure, the City of Watertown and CQC are agreeable to a 50/50 cost share to resurface the roadways in anticipation of the upcoming TID closure, eligible in 2026. There is adequate funding in the TID #4 fund balance to fund the city's portion of the work. At its July 8, 2024 meeting, the Finance Committee will be taking action to create and fund a TID 4 revenue account in the amount of \$102,900.63, the amount to be invoiced to CQC following completion of resurfacing project. A TID 4 expense account shall also be created and funded in the amount of \$205,801.27, the estimated construction cost for the resurfacing project. The difference between the created expense account and revenue account being the city's project cost share. A change order to the 2024 rout and crack filling contract is needed to add necessary crack filling work to said contract to complete the resurfacing project.

Attached is the draft change order along with draft resolution, the bid tab for crack filling, and a site map for your use.

Attachments:

- Change Order No. 1
- Draft Resolution
- 2024 Annual Streets Rout & Crack Filling bid tab
- Site Map