

**PUBLIC SAFETY & WELFARE COMMITTEE**

January 10, 2024

5:00 p.m.

**1. CALL TO ORDER**

Members Present	Also in Attendance	Citizens Present
<ul style="list-style-type: none"><li>• Dana Davis, Chair</li><li>• Brad Blanke</li><li>• Steve Board</li><li>• Eric Schmid</li></ul>	<ul style="list-style-type: none"><li>• Chief Brower</li><li>• Assistant City Engineer Andrew Beyer</li><li>• Stacy Winkelman</li><li>• Mason Becker (virtual)</li></ul>	Stacey Estudillo Lance Dopke Robert Stocks Bentley Ouwneel

**3. APPROVAL OF MINUTES**

A. Public Safety minutes from December 6, 2023

- o [12.06.23 Public safety minutes.pdf](#) (0.67 MB)
- o Motion to approve by Board. Seconded by Blanks. Motion passed unanimously.

**4. BUSINESS**

1. Review and take possible action: parking on north side of West Main Street from east of Elba Street to Votech Drive

- o [2024.0104 W. Main Street Parking @ Elba & Votech.pdf](#) (0.08 MB)
- o [Email.pdf](#) (0.46 MB)
- o [Site Map.pdf](#) (0.74 MB)

**MOTION:** Blanke made a motion to instruct city staff to paint 15 ft. curb painting on the NW and NE intersection of Votech and W. Main, the SW and SE intersection of Votech and W. Main and the NW and NE intersection of Elba and W. Main and the S side as well as applicable by state law. Seconded by Board. Motion passed unanimously.

2. Review and discuss: drone use within City limits

- o [2024.0104 Drone use within City Limits.pdf](#) (0.08 MB)
- o [Scan 2023 12 28 07 29 32 712.pdf](#) (0.16 MB)

Mr. Dopke presented his concerns about drones being flown around his residence and following members of his household. He would like the City of Watertown to consider writing a zone ordinance. The committee discussed the state laws that are already in place. Chief Brower said that there isn't necessarily a reason to write local drone laws that replicate state drone laws. Mr. Dopke said that he is waiting on some information from a contact and that he hopes that information will be of value to the committee when he receives it. The committee was also informed that new drone laws will be in place March 1.

**MOTION:** Mr. Board made a motion to table the matter until the April PS.&W meeting to allow the committee time to do further research on drones and drone laws. Motion seconded by Blanke and passed unanimously.

3. Review and take possible action: lighting upgrades on E. Horseshoe Road

- o [2024.0104 E. Horseshoe Road Street Lighting.pdf](#) (0.08 MB)
- o [Site Map.pdf](#) (0.73 MB)
- o [Street Light Request Checklist of 111022 with Emily's Comments.pdf](#) (0.01 MB)

- The committee discussed the company's requests for LED lights in a minimum of 2 light posts. The light posts are owned by WE Energies. Money in the 24 budget has not been allocated for upgrading LED lights. The current funds are intended to repair and replace city owned lights.

**MOTION:** Schmid made a motion to direct city staff to determine the cost for LED bulbs from WE Energies. The staff should then inform Clasen that there is no money allocated in the 24 Budget to replace the bulbs, but the company may pay for the LED bulb replacement if they would like the bulbs replaced this year. Motion was seconded by Blanke and passed unanimously.

4. Review and take possible action: Special Event Ordinance draft

- [Special Event Permit Ordinance - Redlined 1.2.23.pdf](#) (0.29 MB)\
- [DRAFT EXTRAORDINARY SERVICES.pdf](#) (0.12 MB)
- [Park and Rec 2024 FEES CHARGES 2024.pdf](#) (0.10 MB)
- [Health Department Facility Fee Schedule Effective Fall 2023.pdf](#) (0.28 MB)
- [DRAFT RESOLUTION FOR SPECIAL EVENT EXTRAORDINARY CHARGES.pdf](#) (0.02 MB)
- Davis: Atty. Chesebro had suggested the "organizer" term in the current draft.
- Personal data section removes "board member" reference.
- Looking to approve draft tonight and advance to council. Will review Extraordinary Fee Schedule, then would go to Finance Comm.
- Blanke: p.27 of packet. Appeal process for application denial/modification and involvement of PS&W comm. Davis clarifies how the comm. would be involved.
- Board: Asks about some edit clarifications and numbering. Davis states will get fixed before the next meeting.
- Board asks about "any other individual" part of organizer description. Davis states this could include members of an "organizing committee" defined by the application. Davis mentions clerk is working on the application form.
- Board asks about what City would do about pursuing charges under item K.
  - Discussion of City's quiet hours. Board mentions "open to the public" wording in the draft.
  - Schmid feels "sound" language needs to be fleshed out. "How sound travels and different types of sound" should be looked at.
  - Mention of existing sound ordinance.
  - Brower clarifies that tickets can be issued for noise violations based on sound ordinance.
  - Schmid mentions use of decibel meters for events at the Town Square. Wants to keep things defined and objective.
  - Davis says that sound ordinance could be referenced in the SEP draft.

Public comment:

- Stacy Estudillo: Past meeting, chain of command was mentioned. Says that in past, police chief had asked for an event cancellation and request was turned down. Would like clarification on who has authority.
- Blanke: Says he sees both sides of this issue. Understands desire to give police chief authority, but there are downsides to that and then facing criticism...says having elected official make decision makes sense.

- Resident asks if event descriptions could be specific on agendas.
- Davis states that she expects each event would be listed individually on agenda packets.

**MOTION:** Board moves to repeal and recreate section 428-7 Special Event ordinance with changes made this evening. Blanke seconds. Motion passes unanimously. Draft advances to council.

**Special Event fees:** Extraordinary fees are laid out. Clerk has talked to other cities. 15% admin fee is added onto extraordinary fees. Every organizer will pay fee. Small percentage of events require extraordinary services. These fees are for that small amount of events that require such services. Reason for 15% fee covers staff work, etc. Meetings with organizer.

Current special event fee is \$25. Recommend change to \$50. The increase in costs will cover the extra staff work required by the new ordinance and will also be used to pay for the background checks for Event Organizers.

**MOTION:** Davis made a motion to increase the Special Event Application fee from \$25 to \$50. Blanke seconded. Motion passes 3 to 1 (Schmid). Special Event Application fee advances to Finance Committee.

**MOTION:** Blanke makes motion to pass the proposed fee schedule including the 15% admin fee. Board seconds. Motion passes unanimously. Proposed Extraordinary Services Fee schedule advances to Finance Committee.

## 5. ADJOURN

2. **ADJOURNMENT:** There being no additional business to come before the Committee, a motion was made by Board to adjourn and seconded by Blanke. The motion carried unanimously.

Respectfully Submitted - Dana Davis, Chairperson