

**PLAN COMMISSION
MINUTES
SEPTEMBER 25, 2023**

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Blanke, Holloway, Konz, Krueger, Lampe, Talaga, Zirbes.

Also in attendance: Ken Berg and Kathleen Roach

1. Call to order (4:30pm)

2. Approval of Minutes (A and B voted on jointly)

A. Site Plan Review minutes July 24, 2023

Motion to approve the June 24th Minutes was made by Krueger and seconded by Holloway, passed on unanimous voice vote.

B. Plan Commission minutes July 24, 2023

Motion to approve the June 24th Minutes was made by Krueger and seconded by Holloway, passed on unanimous voice vote.

3. Business

A. Review and take action: 500 E. Main Street – Certified Survey Map (CSM)

Brian Zirbes presented the request for a CSM to divide 500 E. Main Street into two parcels, the building and the parking lot are to be separated.

Motion was made by Blanke and seconded by Holloway to approve CSM, passed on a unanimous voice vote.

4. Adjournment

Motion to adjourn was made by Blanke and seconded by Talaga and passed on a unanimous voice vote at 4:32pm.

All materials discussed at this meeting can be found at:

<https://cms4files.revize.com/watertownwi/September%2025,%202023%20Plan%20Commission%20Meeting%20Packet.pdf>

Respectfully Submitted,

Alderperson Brad Blanke