



LICENSING BOARD MEETING MINUTES

WEDNESDAY, SEPTEMBER 10, 2025 AT 4:15 PM

**WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 ROOM
2044 UPPER LEVEL**

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 2044 and via Zoom. The following members were present: Mayor Stocks, Ald. Bartz, Ald. Moldenhauer, Cheri Martin, and Erin Shroeder. Staff present was City Attorney Ali Panagopoulos and Clerk Megan Dunneisen.

1. CALL TO ORDER - Stocks called the meeting to order at 4:16pm.

2. REVIEW AND APPROVE MINUTES

- A. Schroder made a motion to approve the Licensing Board minutes from August 13, 2025 and September 2, 2025, second by Ald. Bartz and carried by unanimous voice vote.

3. BUSINESS

- A. Ald. Bartz made a motion to approve the application for a "Class B" Malt and Liquor License from Silver Moon Watertown LLC dba Silver Moon Watertown (Jamie Reich, Agent) located at 1601 East Gate Dr for licensing year July 1, 2025 – June 30, 2026, conditioned on approval of conditional use permit and city inspections being passed, second by Martin. Martin made a motion to amend to include the outdoor patio area subject to the approval and requirements of the conditional use permit and requirements of the outdoor sales area, second by Ald. Moldenhauer and carried my unanimous voice vote. Orginal motion carried by unanimous voice vote.
- B. Ald. Moldenhauer made a motion to approve the application for a Class "B" Malt License from Pratham JSN LLC dba Super 8 Watertown (Heet Patel, Agent) located at 1730 S Church St for licensing year July 1, 2025 – June 30, 2026 conditioned on city inspections being passed, second by Martin and carried by unanimous voice vote.
- C. Martin made a motion to approve the application for a Temporary Class "B" Beer license from Whitetails Unlimited Watertown Chapter at Bentzin Family Town Square for the Packer Party on September 21, 2025 during the hours of 11am-4pm, second Schroeder by and carried by roll call vote: Yes-4; No-0; Abstain-1 (Bartz).
- D. Review and discuss: Local Waters Demerit Points
- E. Schroeder made a motion to convene into closed session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Briana R Jessie second by Ald. Moldenhauer and carried by roll call vote: Yes-5 (Schroeder, Martin, Moldenhauer, Bartz, Stocks); No-0.
- F. Martin made a motion to reconvene to open session, second by Schroeder and carried by roll call vote: Yes-5 (Schroeder, Martin, Moldenhauer, Bartz, Stocks); No-0.

- G. Martin made a motion to deny the application for operator's license from Briana R Jessie due to Cat V. of the Watertown Licensing Guidelines, second by Ald. Moldenhauer and carried by unanimous voice vote.

4. REPORTS

- A. Special Events List was presented.
- B. Monthly Operator's List was presented.
- C. Monthly Police Report was presented.

5. ADJOURNMENT - Schroeder made a motion to adjourn, second by Mayor Stocks and carried by unanimous voice vote at 4:43pm.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved