

To: Mayor McFarland & Members of the Finance Committee  
From: Peter Hartz – Water Systems Manager

09/20/2023

Re: Water System agenda items for Finance committee meeting 09/25/2023

Dear Mayor McFarland & Committee Members:

**Water Systems agenda item:**

1. Review and take action – hire Robert Goodle to fill the open vacancy with the wastewater team as the Collection System Specialist at Grade H Step 1 (\$23.47/hr.), and permission to offer to an alternative candidate if necessary.

The Wastewater Department posted an opening for the Collections System Specialist position due to the incumbent leaving to take the same job in Beaver Dam.

Robert has shown he has the skill set necessary to expand his knowledge and put that to use for the wastewater utility. Roberts work history is filled with unique experiences obtained while doing many related jobs and general plumbing work. Robert understands and recognizes, assesses, and demonstrates the ability to work with and maintain cohesive requirements for staff and employer and is an example for coworkers based on his experience with previous employment thus helping to maximize productivity and efficiency.

I recommend extending the job offer to Robert Goodle at pay Grade H Step 1 - \$23.47 – sufficient funds are included in the 2023 budget to support this hire.

2. Review and take action - approve one-step adjustment for wastewater employee.
  - Scott Blasing of the wastewater team has met the requirements for one additional step in the pay plan based on obtaining the certification offered by the Wisconsin Department of Natural Resources. This step would be retroactive to August 23, 2023.
  - Scott Blasing – Grade I Step 4 (\$27.60/hr.) to a Grade I Step 5 (\$28.32/hr.)

If anyone has any questions, please feel free to contact me anytime.

Sincerely,

*Peter Hartz*  
Watertown Water Systems