



FINANCE COMMITTEE MEETING MINUTES

TUESDAY, FEBRUARY 26, 2024, AT 5:30 PM

MUNICIPAL BUILDING COUNCIL CHAMBERS – 106 JONES STREET, WATERTOWN, WI 53094

Members present: Mayor McFarland, Alderpersons Bartz, Davis, Lampe, and Moldenhauer

Others present: Finance Director Stevens, Police Chief Brower, Public Works Director Beyer, Zoning Administrator Zirbes, Water Systems Manager Hartz, Parks Director Butteris, Ald Board, Ritch Piltz

1. Call to order. Mayor McFarland called the meeting to order at 5:30 p.m.
2. Ald. Bartz, seconded by Ald. Davis, motioned to approve the **minutes from the February 12 meeting**. Unanimously approved.
3. Chief Brower presented a request to **promote Jeremy Lingle to Sergeant** due to a recent vacancy because of a promotion. The G/S is MSerg/6 [\$39.07]. Motion made by Ald. Lampe, seconded by Ald. Bartz. Unanimously approved.
4. Water Systems Manager Hartz requested a **step adjustment** to G/S I8 [\$30.96] for the successful completion of a certification for **Scott Blasing**. Motion made by Ald. Lampe, seconded by Ald. Davis. Unanimously approved.
5. Zoning Administrator Zirbes indicated a long-term **building inspector** has announced his retirement taking place at the end of the year. He is requesting an ability to interact with Carlson Dettmann to evaluate the **job description**. The mayor suggested that a market value review or both may be in line. Ald. Davis, seconded by Ald. Bartz, motioned an approval to confer with the consultant as to the appropriate review and complete it. Unanimously approved.
6. Chief Brower requested the **purchase of two 2024 squad cars** that have become available, funded through the Capital Improvements budget. Ald. Lampe, supported by Ald. Bartz, motioned to approve the purchase from Sutton Ford (Mattson, IL) totaling \$88,422 for two 2024 Ford Explorer utility squads. Unanimously approved.
7. A police car was recently totaled due to an accident. Our insurance claims adjuster has indicated insurance proceeds will be provided for a new Ford Explorer Interceptor (along with transfer of after-market equipment and new graphics). The window to order 2025 models is currently open. The police staff have secured bids and are asking for approval to order a **2025 Ford Explorer utility squad** from Grinwald Ford for \$50,570. Ald. Davis made a motion, seconded by Ald. Moldenhauer, to approve this purchase. Unanimously approved.
8. Public Works Director guided the process of securing bids for the **Riverside Park restroom project**. Two eligible bids were received. The low base bid for the restroom structure was provided by Ray Stadler Construction Co at \$619,400 with an Alternate bid 1 (roof element) of \$72,600, totaling \$692,000. Mr. Stevens shared that budget allocations from 2022 and 2024 total \$895,000 for this project. This bid, along with past and anticipated other costs, will be under a total budget by approximately \$59,000. A motion was made by Ald. Lampe, seconded by Ald. Bartz, to accept the bid totaling \$692,000 from Ray Stadler Construction Co. The motion carried, 3-2.
9. Ald. Bartz, seconded by Ald. Lampe, motioned to convene into **closed session** per Wis. Stat. Sec. 19.85(1)(e) to review and discuss deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or

bargaining reasons require a close session (**submitted proposal for 111 S. Water St.**).
Unanimously approved via roll call vote.

10. The meeting reconvened to open session.

11. Ald. Lampe, supported by Ald. Moldenhauer, moved to enter into discussions with **Greywolf Partners, Inc. for development services** of 111 S. Water St. The company proposes a single building constructed of a 4-story structure above two levels of underground parking. The approximate 80-90 residential units would be a mix of studios, 1-bedroom, and 2-bedroom units. The committee recommended incorporating a bit of commercial space along with public-accessible restroom facilities. Unanimously approved.

12. Ald. Bartz, seconded by Ald. Lampe, motioned to convene into **closed session** per Wis. Stat. Sec. 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (**Achievement Recognition Award**). Moved by Ald. Davis, seconded by Ald. Lampe.
Unanimously approved via roll call vote.

13. The meeting reconvened to open session.

14. Adjournment. Ald. Bartz moved to adjourn at 6:21 p.m., seconded by Ald. Lampe, and carried by unanimous voice vote.

Respectfully submitted,

Mark Stevens, Finance Director

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.