

Public Works Department

To: Chairman Board and Commissioners
From: Andrew Beyer
Date: October 17, 2024
Subject: Ordinance updates to reflect Departmental changes

Background

In anticipation of the upcoming retirement of the Building Inspector, the Public Works Department, coordinated through the Building Safety & Zoning Division, has reviewed sections of the code related to the Public Works Department. As a result, proposed changes have been made to better align with current work practices across Divisions and staff responsibilities.

Following the restructuring of the Public Works Department in 2022, several sections of the applicable code have not yet been updated to reflect the new organizational structure and work practices. Additionally, in coordination with the Fire Department, certain inspection duties—such as fire suppression system inspections—have been transferred to the Fire Department to ensure proper expertise is applied.

Budget Goal

1. Supports employee retention and growth, and also works to address critical staffing areas
2. Maintains a safe and healthy community, and expands community education on safety and health

Financial Impact

The proposed ordinance changes will have a negligible financial impact on City finances.

Recommendation

The Public Works Department recommends the approval of the proposed ordinance revisions and requests permission to collaborate with the City Attorney's office to finalize the revisions for presentation to the Common Council.

2024 Operational Goals

1. Supports employee retention and growth, and also works to address critical staffing areas
2. Maintains a safe and healthy community, and expands community education on safety and health