

## **Library Hiring Director Subcommittee – 4/20/2026**

Called to order 5:02 p.m.

Present: Andi Merfeld, Charity Chandler, Beth Mueller, Dave Morstad

RTF: Things we were looking for | Collaboration skills, Municipal experience, budget experience, team leadership, public, culture building

Essay questions

- We'd like to know a little about you, what drew you to this role and what interests you in this position.

Posting length – 3 weeks – remove post 5/18

- Charity - Get an idea from WLA folks regarding how quickly their turnaround is for posting – good point of clarification for Peg & Jamie

Phone screen: Yes (questions below)

- What hours are you available to work?
- What is your earliest anticipated start date?
- How much notice would you need to give?
- What are your salary requirements?

Next meeting – Thursday, May 28 5 p.m. – 7 p.m. Watertown Public Library Meeting Room 1

May 28<sup>th</sup> Meeting Agenda

- Public Comment
- Move to closed session
  - Applicant Review
    - Determine first interview candidates
  - First Interview Panel: Ad hoc committee + TBD
  - First interview – Determine questions
  - Second interview – Determine questions
- Motion to move to open session
- Adjournment

Adjournment | 6:18 p.m.