



Community Development
Department

STAFF REPORT

Town Council Meeting Date:	September 12, 2025
Agenda Title:	Planning Commission Update
Requested Action:	Informational Purposes
Staff Lead:	Denise Harris, Planning Manager

EXECUTIVE SUMMARY

The Planning Commission held their Regular Meeting on Tuesday, August 19, 2025. On the agenda were three work sessions, including:

- LWAV 2025-02 Daniels Property at 545 Old Meetz Road: The applicant is seeking a legislative waiver from the Subdivision Ordinance to allow for a cul-de-sac on a by-right residential subdivision. This application will go to public hearing before the Planning Commission at their September meeting.
- Zoning and Future Land Use Map Update: Per the Zoning Ordinance, the Planning Commission has one calendar year to recommend zoning classifications for annexed property. The Planning Commission is reviewing the six parcels annexed into the Town, effective June 1, 2025, that are not part of the court ordered zoning classified by the Arrington rezoning. The Planning Commission will hold a second work session at its September meeting.
- Training Budget: The Planning Commission discussed their training budget and how they would like to use the monies this year. In the past, the Planning Commission has attended professional planning conferences, participated in certified planning commissioner training, and conducted field trips to other jurisdictions to meet with local planning commissioners and learn from peer communities.

BACKGROUND

Attached are the draft August 19, 2025, meeting minutes. The Town website contains the agenda, meeting materials, and a video recording of the meeting.

STAFF RECOMMENDATION

For Informational Purposes.