



Office of the Town Manager
Frank Cassidy

Warrenton Town Council

Carter Nevill, Mayor
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William Semple, Ward 2
Larry Kovalik, Ward 3
Michele O'Halloran, Ward 4
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

STAFF REPORT

Council Meeting Date:	September 9, 2025
Agenda Title:	Police Department Financial Overview
Requested Action:	For information only
Department / Agency Lead:	Finance & Procurement
Staff Lead:	Brooke Campbell, Budget Manager

EXECUTIVE SUMMARY

Each month from August through January we will provide financial overviews of one or more departments as part of the council meeting agenda. The purpose of the financial overview is to provide a detailed look into each department's budget. Each financial overview will contain line-by-line detail on the relevant department's budget, a chart summarizing the trend in actual expenditures, and a chart summarizing budget versus actual spending. Departments will provide separate reports and presentations detailing their operations.

As a result, each department will have the opportunity to present, and the council will have the opportunity to review their financial information before the delivery of the proposed budget on April 1st.

BACKGROUND

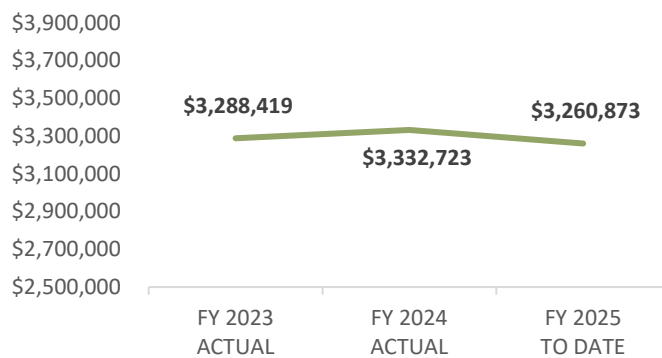
The police department is responsible for law enforcement, public safety services, and crime prevention. The police department budget captures both the cost to operate the department as well as the cost of the department staff, which consists of 28 sworn officers, two (2) administrative full-time employees, and two (2) part-time employees.

The below tables and charts provide a financial summary of the police department.

Expenditure

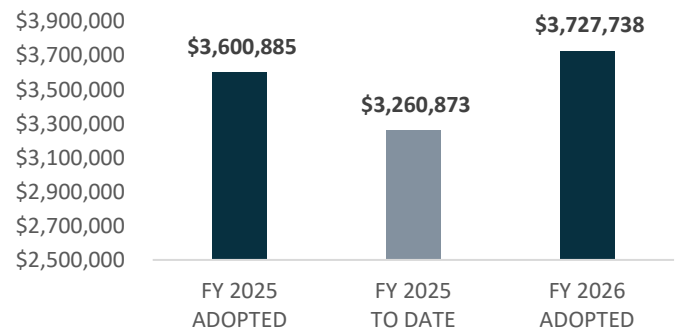
ACCOUNT NAME	FY 2023 ACTUAL	FY 2024 ACTUAL	FY 2025 ADOPTED	FY 2025 TO DATE	FY 2026 ADOPTED
PERSONNEL SUBTOTAL	3,055,499	3,146,879	3,365,473	3,037,931	3,472,295
PROFESSIONAL SERVICES	15,558	8,900	14,450	7,932	9,050
ACCREDITATION FEES	1,477	7,635	5,000	1,271	5,000
CONTRACTUAL REPAIR/MAINTENANCE	67,570	29,528	27,500	29,926	34,725
PRINTER LEASE	601	601	750	601	750
TRAINING	43,227	23,809	31,926	34,781	37,500
TRAVEL	22,991	5,388	16,000	18,463	20,000
PURCHASING	58,202	72,145	78,950	57,645	80,050
POLICE SUPPLIES	5,174	14,932	37,516	48,155	43,150
MEMBERSHIPS & DUES	12,619	12,133	12,545	13,103	14,218
CIT COORDINATOR CONTRIBUTION	5,500	5,775	5,775	6,064	6,000
E-911 SYSTEM CONTRIBUTION	-	5,000	5,000	5,000	5,000
TOTAL	\$ 3,288,419	\$ 3,332,723	\$ 3,600,885	\$ 3,260,873	\$3,727,738

Actual Expenditure Trend



In FY 2024, expenses increased 1.3% or \$44,304 over FY 2023. FY 2025 expenses have decreased by 2.2% or \$71,850 over FY 2024.

Expenditure FY 2025 vs FY 2026



In FY 2025, the total adopted budget for the police department was \$3,600,885. FY 2025 expenses to date have totaled \$3,260,873. The FY 2026 adopted budget for the department is \$3,727,738.

Current Capital Asset Replacement Plan (CARP) Projects - PD

Project Name	FY26 2025-26	FY27 2026-27	FY28 2027-28	FY29 2028-29	FY30 2029-30	FY31 2030-31	Total
Fleet Management Vehicles: Police	\$ 121,741	\$ 180,000	\$ 180,000	\$ 120,000	\$180,000	\$ -	\$ 820,000
Public Safety Radio Replacements	112,000	77,000	84,000	77,000	84,000	189,000	623,000
Secure Police Parking Area	-	82,688	-	-	-	-	82,688
WPD HVAC Replacement	250,000	210,000	50,000	-	-	-	510,000

STAFF RECOMMENDATION

ATTACHMENTS

None.