

From: [Rob Walton](#)
To: [townmanager](#); [PAULING, SUSAN](#); [Carter Nevill](#); [Paul Mooney](#); [David McGuire](#); [Roy Francis](#); [William Semple](#); [Larry Kovalik](#); [Michele O'Halloran](#); [Eric Gagnon](#); [Amber Heflin](#); [Heather Jenkins](#)
Cc: [Warner, Major](#); [Lyndie Paul](#); [Stephanie Miller](#); [Stephen Clough](#); [Chap Petersen](#); [Patrick R Corish](#); [Downes, Janelle](#)
Subject: RE: TMS Project
Date: Thursday, September 4, 2025 9:08:39 AM
Attachments: [Re Taylor Middle School- Building Permit 2024.11.27.pdf](#)
[RE Taylor MS \(SDP-24-7\) - Signature Set Notification 2024.10.01.pdf](#)
[Approved ApprovalConditions 10-1-2024.pdf](#)

Ms. Pauling,

I have attached the email correspondence to the schools from October 2024 and November 2024. The email correspondence from October is to let you all know that the site plan has been approved and is ready for pick-up. The site plan approval included an approval letter that stated the bond is required prior to commencement of construction activities. I have also included the approval letter for your reference. In essence, the Bond Contract, required by the Town, is stating that the improvements will be completed in accordance with the approved site plan. It does not allow the Town to require additional improvements, nor allow the Town to make changes after work has started. The Town's Attorney's last communication, with Branch Builds, was on August 21, 2025 where he attempted to make revisions, however, those revisions were rejected and there has been no contact since that staff is aware of. Please let me know if you have any questions.

Thank you,
Rob

From: townmanager <townmanager@warrentonva.gov>
Sent: Thursday, September 4, 2025 8:45 AM
To: PAULING, SUSAN <Susan.Pauling@FCPS1.ORG>; townmanager <townmanager@warrentonva.gov>; Carter Nevill <cnevill@warrentonva.gov>; Paul Mooney <pmooney@warrentonva.gov>; David McGuire <dmcguire@warrentonva.gov>; Roy Francis <rfrancis@warrentonva.gov>; William Semple <wsemple@warrentonva.gov>; Larry Kovalik <lkovalik@warrentonva.gov>; Michele O'Halloran <mohalloran@warrentonva.gov>; Eric Gagnon <egagnon@warrentonva.gov>; Amber Heflin <aheflin@warrentonva.gov>; Heather Jenkins <hjenkins@warrentonva.gov>; Rob Walton <rwalton@warrentonva.gov>
Cc: Warner, Major <mwarner@FCPS1.ORG>; Lyndie Paul <lpaul@warrentonva.gov>; Stephanie Miller <smiller@warrentonva.gov>; Stephen Clough <sclough@warrentonva.gov>; Chap Petersen <jcp@petersenfirm.com>; Patrick R Corish <prc@petersenfirm.com>; Downes, Janelle <janelle.downes.adm@fauquiercounty.gov>
Subject: RE: TMS Project

Good morning.

Please see the attached timelines to assist.

Also, I sent an email to our Council yesterday as follows:

Good afternoon, Mayor (council is bcc'd)

In light of the accusations regarding the Taylor School project, I am forwarding the attached time lines. These timelines will help show how staff has been attempting to work With the school contractors to get their projects done and in a timely manner. I must point out this is the third time we have been accused of delaying a project for the school all of them have been false accusations. In reality we have been working diligently to communicate and push short time lines. We have been encouraging collaboration and team work. Delays have been from the school side not the Town side. We are growing tired of the repetitive finger pointing and hope this helps clarify the project and they outline the require steps.

Also, we have heard we are holding this project up purposely to change the site plans, building plans, and landscaping plans. We cannot change any of these plans as they have all been approved. This current issue has to do with a contract requiring a signature in Regards to the required bond to ensure if the work is not done properly or as per the plans the Town will not have to spend tax payer dollars to finish or correct the project. Again, this is standard for permitting and development. Our attorney has been working with the school to try to resolve this.

I hope this helps. As always, if you have questions or require additional information please let me know. We look forward to discussing this at our Council meeting

Frank

Our staff is and always has been available to meet with your contractors and team to keep this project moving forward. Please let me know if you need additional or when you would like to meet to discuss.

Thank you,

Frank Cassidy

Town Manager



21 Main Street
Warrenton, VA 20186
Office: (540) 347-1101 Ext. 123
warrentonva.gov

From: PAULING, SUSAN <Susan.Pauling@FCPS1.ORG>

Sent: Thursday, September 4, 2025 8:28 AM

To: townmanager <townmanager@warrentonva.gov>; Carter Nevill <cnevill@warrentonva.gov>; Paul Mooney <pmooney@warrentonva.gov>; David McGuire <dmcguire@warrentonva.gov>; Roy Francis <rfrancis@warrentonva.gov>; William Semple <wsemple@warrentonva.gov>; Larry Kovalik <lkovalik@warrentonva.gov>; Michele O'Halloran <mohalloran@warrentonva.gov>; Eric Gagnon <egagnon@warrentonva.gov>; Amber Heflin <aheflin@warrentonva.gov>; Heather Jenkins <hjenkins@warrentonva.gov>; Rob Walton <rwalton@warrentonva.gov>

Cc: Warner, Major <mwarner@FCPS1.ORG>

Subject: TMS Project

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Some people who received this message don't often get email from susan.pauling@fcps1.org. [Learn why this is important](#)

Good morning, Town Council, Mayor, Mr. Cassidy, Ms. Jenkins, Ms. Heflin, and Mr. Walton.

It seems there is a misunderstanding regarding what information was received by the school division and the date notice was given. According to the latest Fauquier Times article, Ms. Heflin said the division was contacted about all of the requirements for the project in October 2024 and again the following month. Could you please forward the emails sent from the town to division staff? According to the article, there should be at least one email in October 2024 and another in November 2024. Also, if there is any other communication, I would like that as well. We have scanned our emails, and we were unable to locate any communication that speaks to the bond with the town before June of 2025.

Mr. Campbell and I requested a liaison meeting between the School Board and the Warrenton Town Council to avoid future setbacks of this vital project in August 2024. Town Council's response, "Although the mayor and vice mayor appreciate the invitation for a meeting...they feel it best to defer the meeting to the work of the staff." I believe that if the Town Council had agreed to participate in a liaison meeting, we would not be at an impasse. Our desire is to

communicate, and if needed, overcommunicate, so that we can best serve our community. The biggest impact of this miscommunication is on our staff and students who are currently sitting at capacity in the Taylor Middle School, formerly known as the Warrenton Middle School.

I would like to resolve this issue promptly so that Branch Builds can return to work and adhere to the timeline. Did the Town of Warrenton require a bond for the Fauquier High School renovation project in 2012? Additionally, is there anyone who can explain to the School Board what the town is seeking outside of the project that would require a contract to be signed by Branch Builds?

Susan Pauling

Fauquier County Public Schools
School Board Chair
Center District Board Member

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