



Office of the Town Manager
Christopher E. Martino

STAFF REPORT

Warrenton Town Council
Carter Nevill, Mayor
Heather Sutphin, Ward 1
William Semple, Ward 2
Brett Hamby, Ward 3
James Hartman, Ward 4 Vice Mayor
Jay Heroux, Ward 5
Paul Mooney, At Large
David McGuire, At Large

Council Meeting Date:	January 10, 2023
Agenda Title:	A Resolution to Budget and Appropriate \$458,001 for the Timber Fence Trail Capital Project
Requested Action:	Conduct the public hearing and consider the resolution to amend the budget
Department / Agency Lead:	Finance Department
Staff Lead:	Stephanie Miller, Director

EXECUTIVE SUMMARY

Timber Fence Trail, Segment 2 is an approved project for fiscal year 2023 in the 2023-2028 Adopted Capital Improvement Program. The project is to be funded 80% by a federal Transportation Alternatives Program grant (administered by the Virginia Department of Transportation), 10% by Fauquier County, and 10% by Town funds. The grant was awarded in February 2021.

During the development of the Town's Fiscal Year 2023 budget, the 10% Town match was identified for American Rescue Plan Act (ARPA) funding. The 80% Federal share and the 10% County share were not programmed into the budget.

This resolution will appropriate the Federal and County funding to fully fund the project in the Fiscal Year 2023 budget.

BACKGROUND

The Town applied for and received an award of a Transportation Alternatives Program grant for the construction of Timber Fence Trail Segment 2. This is U.S. Department of Transportation grant funding that is locally administered by the Virginia Department of Transportation (VDOT). The funding for the project is structured as shown below:

Funding Source	Share	Amount
Federal grant (passed through VDOT)	80%	\$407,112
County of Fauquier	10%	\$50,889
Town of Warrenton	10%	\$50,889
	Total	\$508,890

The 10% Town share was programmed in the Fiscal Year 2023 adopted budget to be funded by ARPA. ARPA is accounted for in a separate fund for tracking purposes. The outside funding should have been programmed in the Capital Projects Fund but was not. This resolution will budget and appropriate the \$458,001 in outside funding for the project.

Timber Fence Trail, Segment 1 was completed in Fiscal Year 2022.

STAFF RECOMMENDATION

Staff recommends that Council conduct the public hearing and consider adopting the attached resolution to amend the Fiscal Year 2023 adopted budget to appropriate the outside funding for the Timber Fence Trail, Segment 2 project.

Service Level / Policy Impact

Under Transportation and Circulation Goals of Plan Warrenton 2040, goal T-1 seeks to improve multi-modal capacity and safety that encourages trips by walking, bicycling, and transit.

Fiscal Impact

The Town share of the project is already appropriated in the Fiscal Year 2023 adopted budget. Approving this resolution will have no impact on Town funds.

Legal Impact

A public hearing is required in accordance with section 15.2-2507 of Virginia State Code which states, "any locality may amend its budget to adjust the aggregate amount to be appropriated during the current fiscal year as shown in the currently adopted budget as prescribed by § 15.2-2504. However, any such amendment which exceeds one percent of the total expenditures shown in the currently adopted budget must be accomplished by publishing a notice of a meeting and a public hearing once in a newspaper having general circulation in that locality at least seven days prior to the meeting date. The notice shall state the governing body's intent to amend the budget and include a brief synopsis of the proposed budget amendment. Any local governing body may adopt such amendment at the advertised meeting, after first providing a public hearing during such meeting on the proposed budget amendments."

ATTACHMENTS

1. A Resolution to Budget and Appropriate \$458,001 for the Timber Fence Trail Capital Project
2. Approved 2023-2028 Capital Improvement Project Timber Fence Trailway project sheet
3. VDOT Appendix A showing project award for Timber Fence Segment 2, Project Number EN20-156-320, UPC 116915