

Quarterly Report

Parks and Recreation

Department



Town Council Meeting Date: November 14, 2023

2023: July, August, September

Please accept this as the quarterly report for the Parks and Recreation Department

Department Introduction: The Parks and Recreation Department operates 7 town parks, as well as the Warrenton Aquatic and Recreation Facility. We provide leisure and wellness programs and services meant to enhance the quality of life for our community. During the third quarter of 2023, the Parks and Recreation department saw some significant staffing changes. With the resignation of our Aquatics Coordinator in June, the Aquatic Supervisor was promoted, leaving that position vacant. In August, a Head Guard was promoted to the Aquatic Supervisor position. With the resignation of the Director in September, the Assistant Director was promoted. Additionally, we hired a Special Events and Recreation Program Coordinator. We also continue to hire and train lifeguards, customer service specialists, managers on duty, water safety instructors and fitness instructors. Throughout the summer and into the fall, we continued to offer group swim lessons, group fitness classes, private swim lessons, personal training, water safety instructor classes, and lifeguard classes. Our annual “Fall into Savings” 15% off pass sale of annual and monthly passes took place at the end of August into the beginning of September. This year was also the first year we offered a college pass for \$99/3 months. The summer weeks were filled with outside summer camp groups utilizing the pool and the weekends were filled with birthday parties at the pool and pavilion rentals at the parks.

Commendable Achievements:

The hiring of the Special Events and Recreation Program Coordinator has allowed the department to oversee the special events coordination and process previously conducted by the Town Police Department. Having a dedicated staff member has helped in streamlining the process of special events and improve coordination with the event organizers and town departments.

Town of Warrenton Parks and Recreation Department was awarded the Best New Renovation/Addition for Parks, Playgrounds, Blueways, Greenways or Trails Category for the Eva Walker Commemorative Garden Award at the 2023 VRPS Annual Conference

Project Progress:

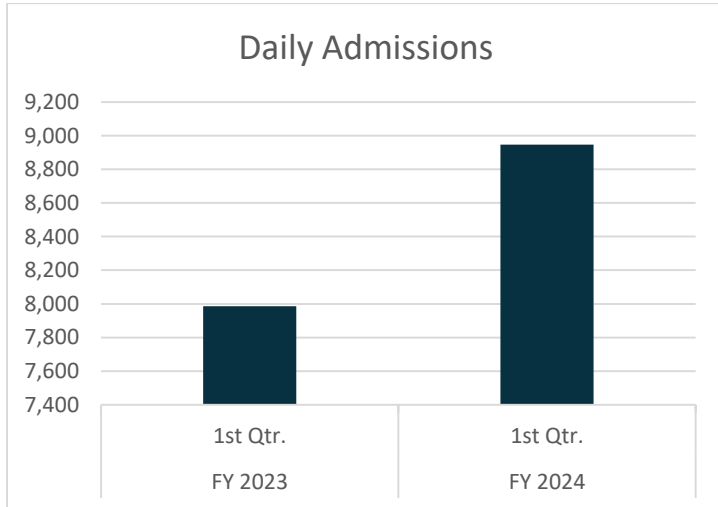
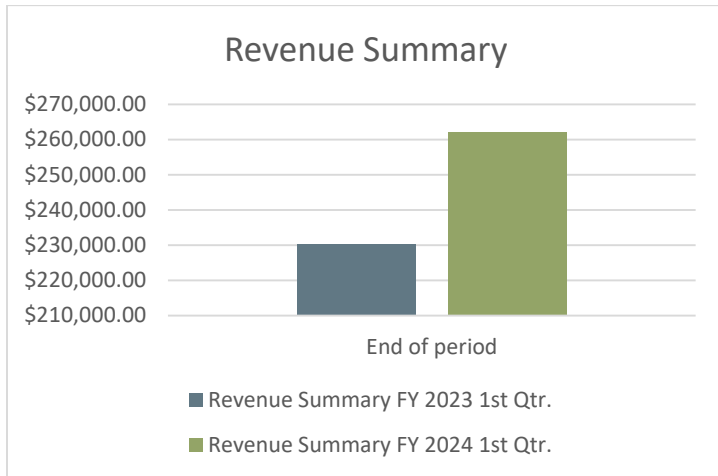
Sprinkler system-VSC Fire & Security Inc conducted a full inspection of our sprinkler system, found a few deficiencies to include 15 heads that were painted, damaged or corroded and 2 areas where the piping needs to be fixed. We were also informed that a 5-year sample testing of sprinkler heads in harsh environments (pool areas) was due. We are currently working with VSC to complete the repairs to the heads and piping, as well as the testing.

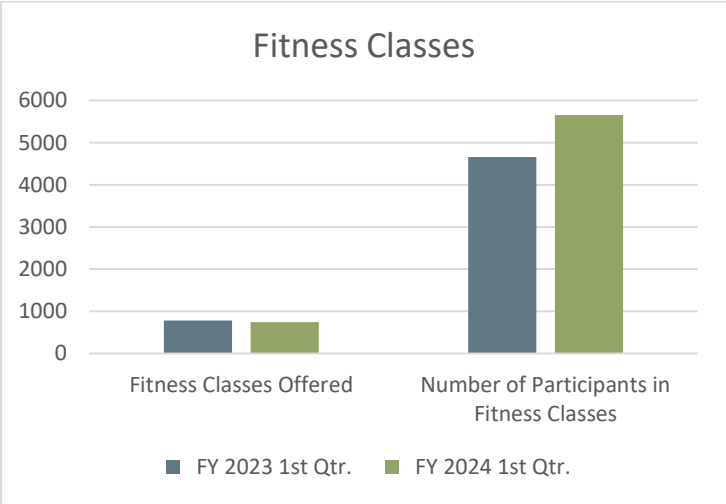
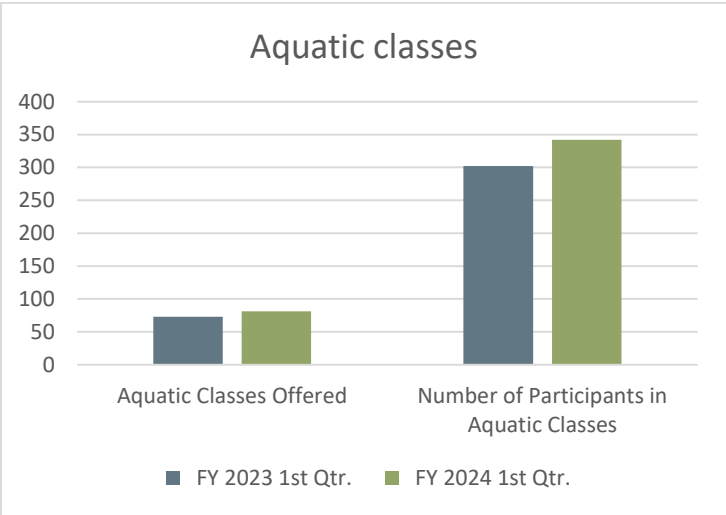
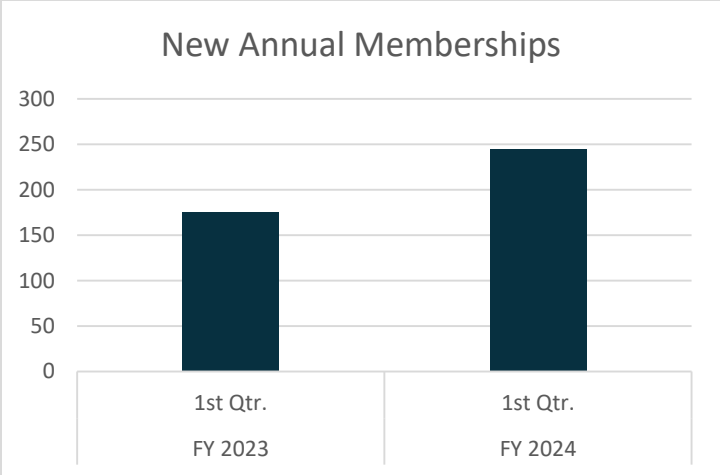
Front walkway-As an update to the last quarterly report for our front walkway area, we received an assessment of the damage and repair recommendations from Land Planning and Design Associates. The RFP is now live and

accepting proposals to restore the interior building conditions, the entrance plaza and the green roof planting area damaged by the underground water line break. The RFP closes on November 28 at which time we will review the bids and award a contract to complete the project.

Civic Rec-We are in the process of transitioning from our current recreation software program, Club Automation to a new software program, CivicRec. Staff is working with the implementation team to build our site and we anticipate going live with in in December.

Charts and information:







These increases are primarily due to the competition pool being closed for almost a month and multiple leisure pool closures at the beginning of FY 23 resulting in no lane rentals and refunds for group swim lessons

Data:

Please see attached spreadsheet.