

Community Development

Quarterly Report

2023 – 2nd Quarter

Please accept this as the quarterly activity report for Community Development:

Over the second three (3) months of 2023, the department processed 26 business license applications, 20 sign permits, 24 zoning permits, 13 land development reviews, pre-application meeting requests, 126 building permit reviews and associated inspections, processing of legislative applications (Special Use Permits, Certificates of Appropriateness). The department continues to process grants and administer transportation projects. The building inspector, fire inspector and Director handle off-hour emergencies, special event inspections when food vendors and/or amusement devices are anticipated, property maintenance issues and zoning enforcement as needed.

Zoning Applications/Permitting:

- 26 Business Licenses
- 20 Sign Permits
- 3 New Zoning Enforcement cases
- 24 Zoning Permits
- 10 Zoning Inspections
- 5 Zoning Confirmation Letters
 - 360 Hospital Drive
 - 550 Hospital Drive
 - 253 Veterans Drive
 - 419 Holiday Court
 - 50 S Third Street
- 13 Land Development Projects
 - Country Chevrolet Site Plan Amendment Reviewed
 - O'Reilly Auto Parts Site Plan Approved
 - Oak View Bank Site Plan Reviewed
 - Valvoline Site Plan Reviewed
 - Amazon Data Center Site Plan Reviewed
 - Steeplechase Manor As-Built Approved
 - Steeplechase Bond Release Approved
 - Winchester Chase Bond Reduction Request
 - Washington/Green Street As-Built Reviewed
 - North Hill Lot C Site Plan Amendment Approved
 - Fauquier Medical Office Building As-Built Reviewed
 - 165 Green Street Bond Reduction Request Reviewed
 - Rappahannock-Rapidan Community Services Site Plan Amendment Reviewed
- 6 Pre-Application/Speculative Project Meetings
 - Taylor Middle School- Proposed addition and renovation
 - Arcola Towers
 - Reddy Development- Proposed duplexes
 - Warrenton Village Center- Michaels store
 - Waterloo Street Subdivision

- 226 E Lee Street- Proposed Accessory Dwelling Unit
- 2 Public Meeting Items
 - Board of Zoning Appeals
 - Variance Request for 6' fence within the front setback- granted
 - Variance request for 6' fence within the front setback- deferred, will be heard August 2023
- 8 Special Projects
 - Zoning and Public Works Staff met with applicant on site at 320 Culpeper Street to discuss their project proposal
 - Review of Special Use Permits
 - FOIA Requests
 - Zoning Official attended CZA management training through the Virginia Association of Zoning Official
 - Zoning Staff met with Fauquier County GIS to discuss re-addressing of newly acquired County property
 - Zoning and Building staff met with County officials at Warrenton Middle School to discuss site changes to accommodate more students during scheduled renovations
 - Zoning and Building staff met with business owner at their new location to discuss code requirements and business license questions
 - Zoning and Building staff continue to attend the special events committee to assist with planning of town resources and required permitting

Planning Operations:

Town Council

- Budget/CIP
- PC Annual Report
- VOF Grant/Horse Show Grounds
- Transportation Updates
- SUP Chick Fil A Public Hearing
- Septic Remediation

Planning Commission

- SUP Chick Fil A Public Hearing
- SUP St Johns Public Hearing
- SUP St Johns Work Session

Architectural Review Board

- 19 ARB COAs
- 6 Administrative COAs

Legislative Applications/Pre-Applications

- Waterloo Street Subdivision
- Arcola Towers
- Reddy Development

- Lee Street ADU
- SUP Wal Mart
- SUP Warrenton Village
- Fauquier County Arrington Rezoning and SPEX

Special Projects

- DHR Grant Procurement and Contract with Consultant
- DEQ Local Septic Partnership Program Grant
- Septic Remediation Committee
- Fauquier County Transportation Coordination Meetings with VDOT
- Census Webinar
- Shirley Hwy VDOT Project Pipeline
- Community Arts Committee Launch
- CFFC Lawsuits
- New Hires and Training
- APA National Conference
- Meet and Greet with Fauquier Health
- PD9 CEDS Strategy Committee and Meetings
- Waterloo Street Survey
- FOIA's

Building Review:

- Issued 126 Building Permits

Administrative:

- Tree Board Meeting
- Warrenton Arts Commission Meetings
- Winchester Chase Bond Enforcement
- Farmer's Market Administration
- Discussions with Venable regarding litigation
- Special Events Meetings
- FEMA Trainings – Charlottesville
- Septic Remediation Meetings
- Noise Consultant Coordination
- FOIA's