



TOWN OF WARRENTON

EMERGENCY SERVICES & RISK MANAGEMENT

21 Main Street
Warrenton, VA 20186
(540) 347-1101

MEMORANDUM

TO: Frank Cassidy, Interim Town Manager

FROM: Christopher Melmer, Emergency Services & Risk Manager

DATE: July 27, 2023

RE: FY24 Q2 Departmental Report

This report is the first Departmental report for the Office of Emergency Management (OEM) since filling the vacancy of Michael Potter's resignation in May 2023.

OEM is responsible for all aspects of the Town's comprehensive emergency preparedness program and workplace safety.

Emergency Management

Emergency Operations Center

Per the Town's Emergency Operations Plan, there are 3 levels of activation based on the size, scope, and complexity of a given event:

- Monitoring – key agency representatives maintain situational awareness of an emerging or impending event.
- Partial – activation of five or less personnel.
- Full – activation of six or more personnel.

Mobilizations:

2023 Juneteenth Celebration

In partnership with the Warrenton Police Department, a Command Post was established ahead of the 2023 Juneteenth Celebration. The event was a large success with the only incident occurring within the event perimeters being the recovery of a lost child. A child was spotted wandering around the event alone by a volunteer and was turned over to the Police Department. The child's father was located soon thereafter and the two were reunited.

A non-event-related incident occurred at the Virginia ABC Store at 45 Main Street. An elderly patron fell down inside of the store. Fauquier County EMS was able to access the event space via North Third Street.



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2023 Fourth of July Fireworks

In partnership with the Warrenton Police Department, the Parks and Recreation Department, and the Public Works Department, a Unified Command Post was established for the 2023 Fireworks Show at the WARF. With assistance from Public Works in developing the Traffic Management Plan, most parking lots were cleared approximately 20 minutes after starting the release process. A traffic backup occurred on Broadview Avenue which was anticipated with the large increase in vehicular traffic.

The Police Department did a fantastic job enforcing the No Parking signs along 211 Eastbound, a persistent issue in the past years. One vehicle was spotted on drone footage near the intersection of 211E and St. Leonard's Lane. The vehicle was disabled but left soon after its interaction with the police.

A lost juvenile was recovered by a traffic control unit and was transported to the Command Post. Deputy Chief Arnold was instrumental in reuniting the child with their family.

Two individuals were spotted in the hot zone as the fireworks show was beginning. A spotter for the pyrotechnics provider described a cell phone light turning on over top of the launch tubes. The area was checked via drone, but the two individuals were not located.

Fauquier County Dispatch received a report of disorderly juveniles on the WARF playground. The call was initiated 2 minutes after the show had started. Due to the limited availability of Police units, a WARF employee checked the area and reported no issue on the playground.

Mobile Command Incident

On June 2, 2023, Police units attempted to make contact with the driver of a reported suspicious vehicle at 105 West Shirley Avenue. The driver of the vehicle abruptly reversed his vehicle in the path of the Officers and then fled the area. The vehicle was discovered crashed and abandoned in the 70-block of Moffett Avenue.

A perimeter and mobile command were initiated. With assistance from the Fauquier County Sheriff's Office and the Town's aerial drone units, a search of the area started while waiting for a K9 track to respond to the scene.

A subject matching the suspect's description was observed near the construction site on Oak Street. The subject fled from a tree bluff near Warrenton Middle School and was observed entering the Moffett Manor Apartments. The subject was apprehended inside the nursing home and taken into custody.

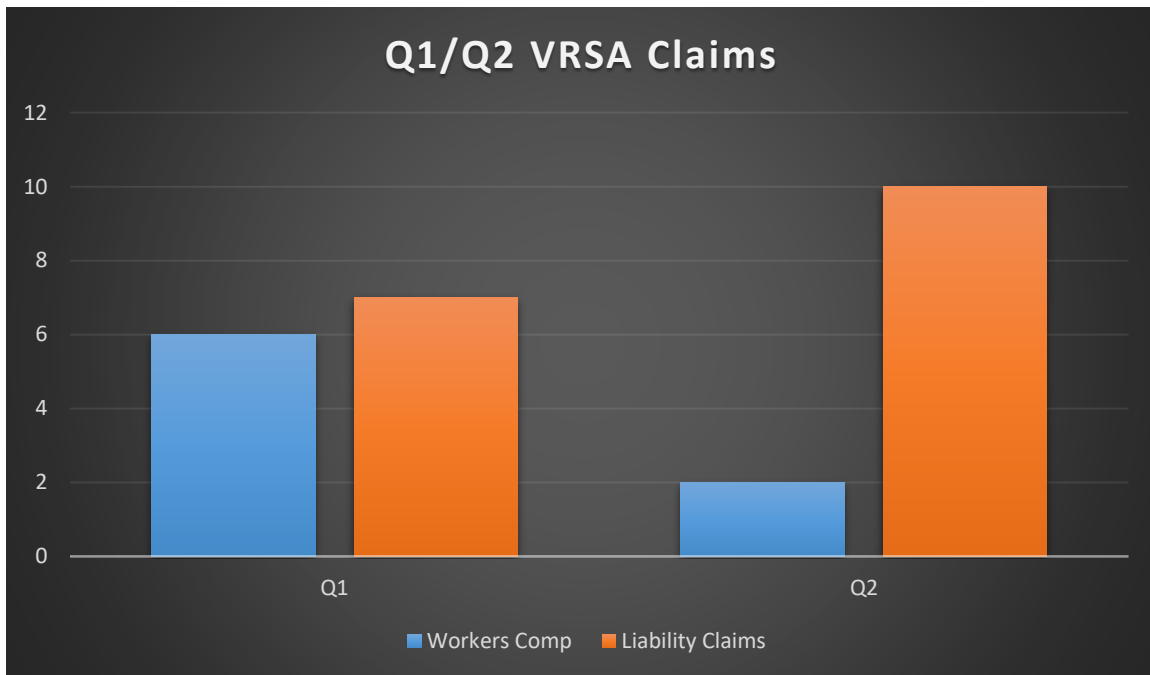


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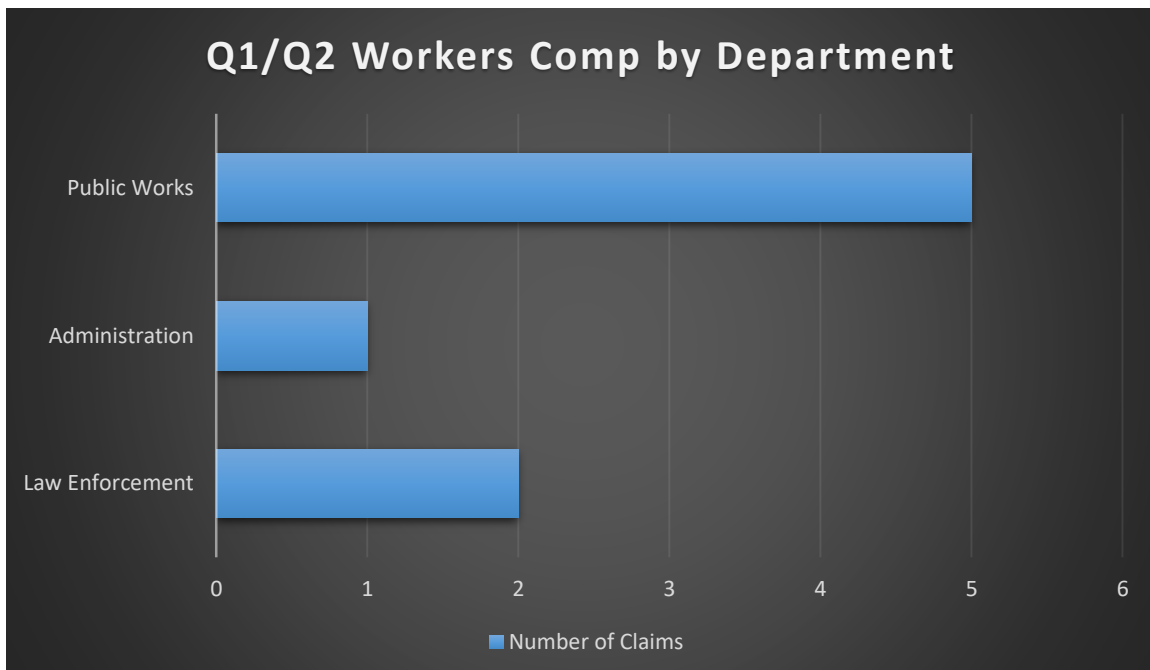
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Risk Management



Between Q1 and Q2, there have been 25 VRSA Claims – 8 for workers’ compensation and 17 liability claims. 72% of those claims are closed. Of those remaining open claims, 3 are for workers’ compensation and 4 are for liability claims.



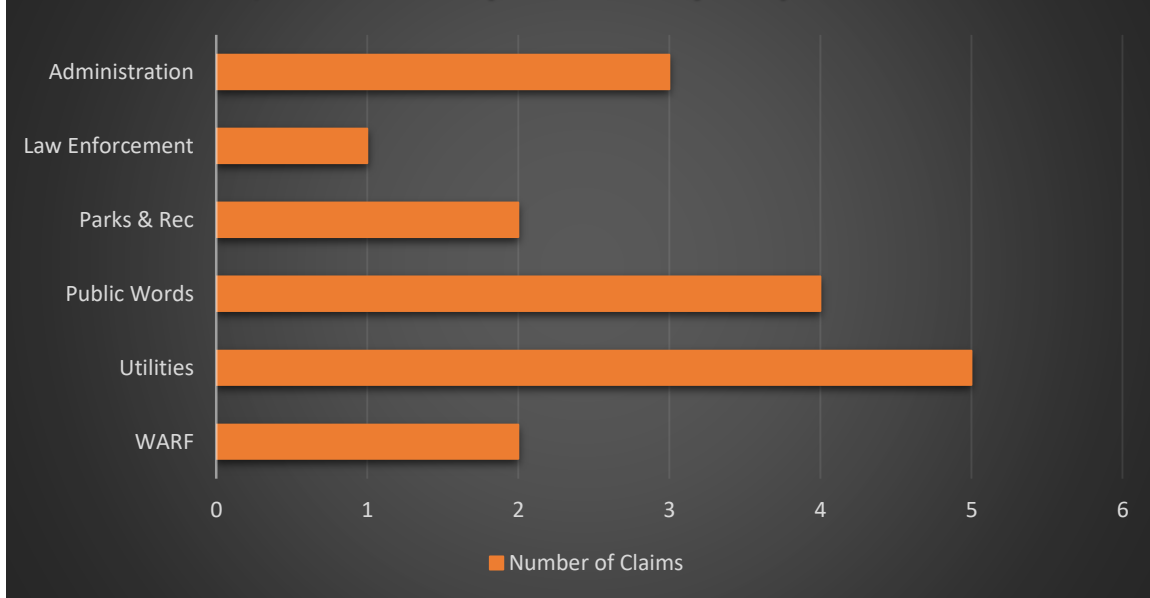


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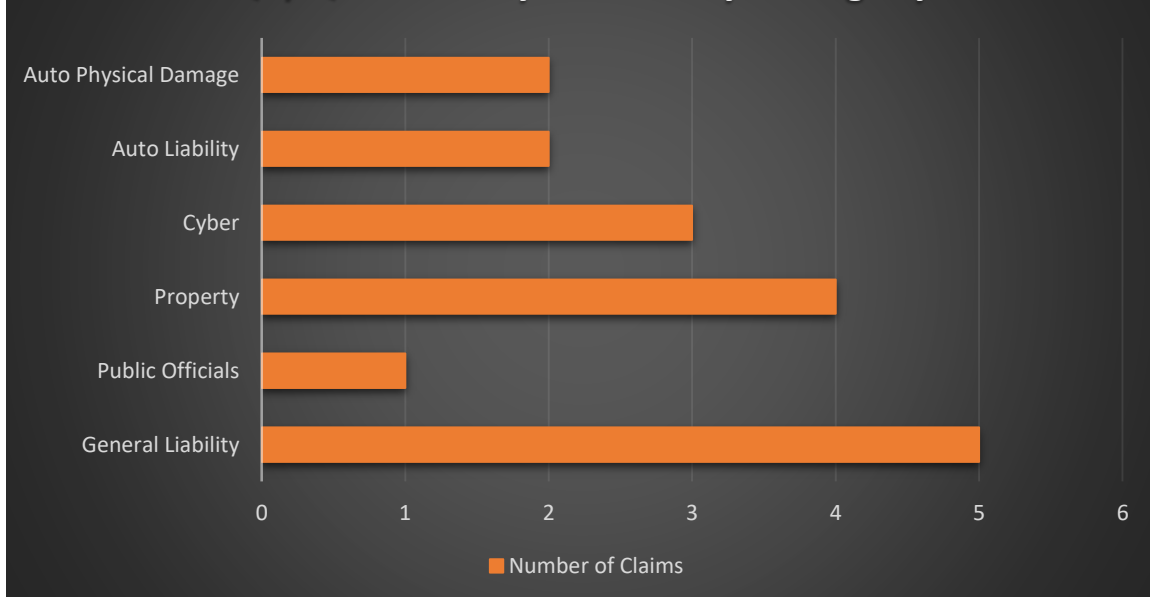
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Q1/Q2 Liability Claims by Department



Q1/Q2 Liability Claims by Category



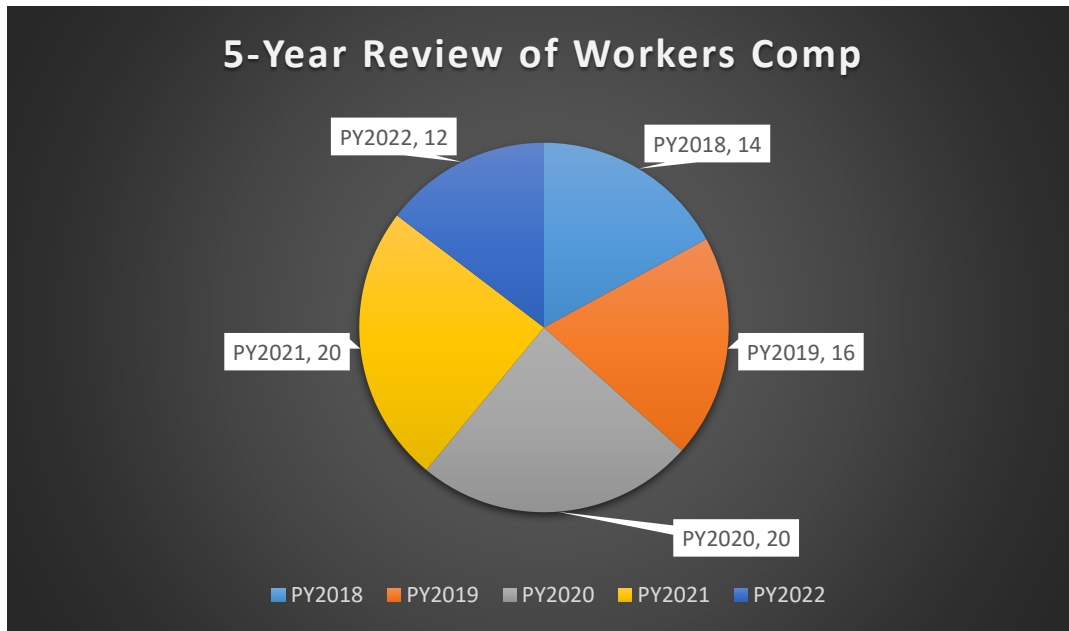


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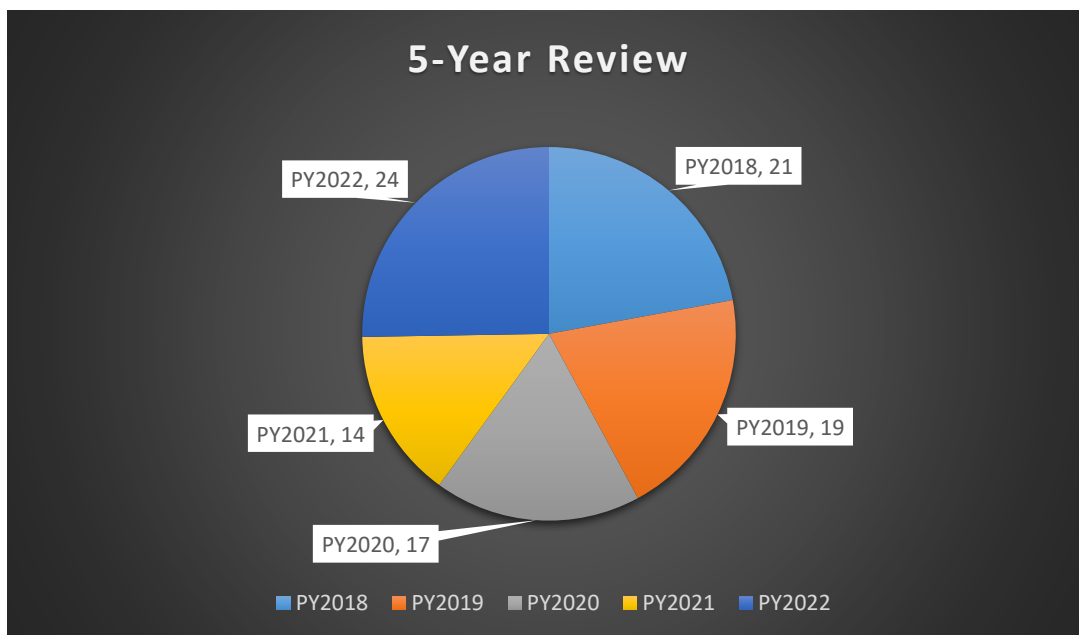
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The policy year runs from July 1 through June 30. A 5-year review shows PY 2022 had the lowest reporting of workers' compensation claims.



The policy year runs from July 1 through June 30. A 5-year review shows an increase in liability claims for PY 2022. On review, 40% of the property and liability claims in the last 5 years have been for auto physical damage claims.

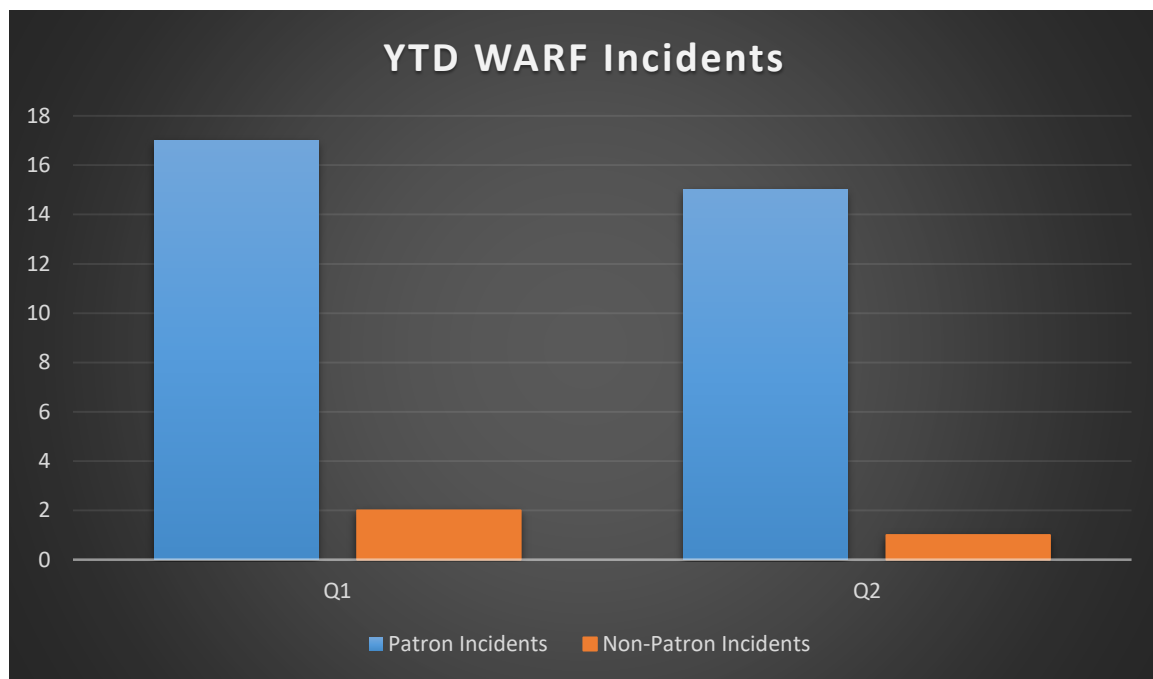




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Year-to-date, there have been 32 incidents at the WARF involving patrons; 17 in Q1 and 15 in Q2. In one incident (January), the patron was transported via Fauquier EMS. In two incidents, (January and June), the patron signed a refusal of care.

Year-to-date, there have been 3 incidents at the WARF that did not involve patrons:

- Heat exchange overheating
- Child vomiting in the pool and on the pool deck
- Recovery of a used syringe in the upstairs men's restroom

OSHA

For the purpose of this report, the OSHA-300 log started when I assumed the Emergency Services and Risk Manager role (May and June of 2023).

OSHA recordable injuries and illnesses are tracked during the calendar year and are reported every January. A "recordable" injury or illness is defined as any work-related injury or illness that results in:

- Medical treatment beyond first aid,
- Restricted work activity or job transfer,

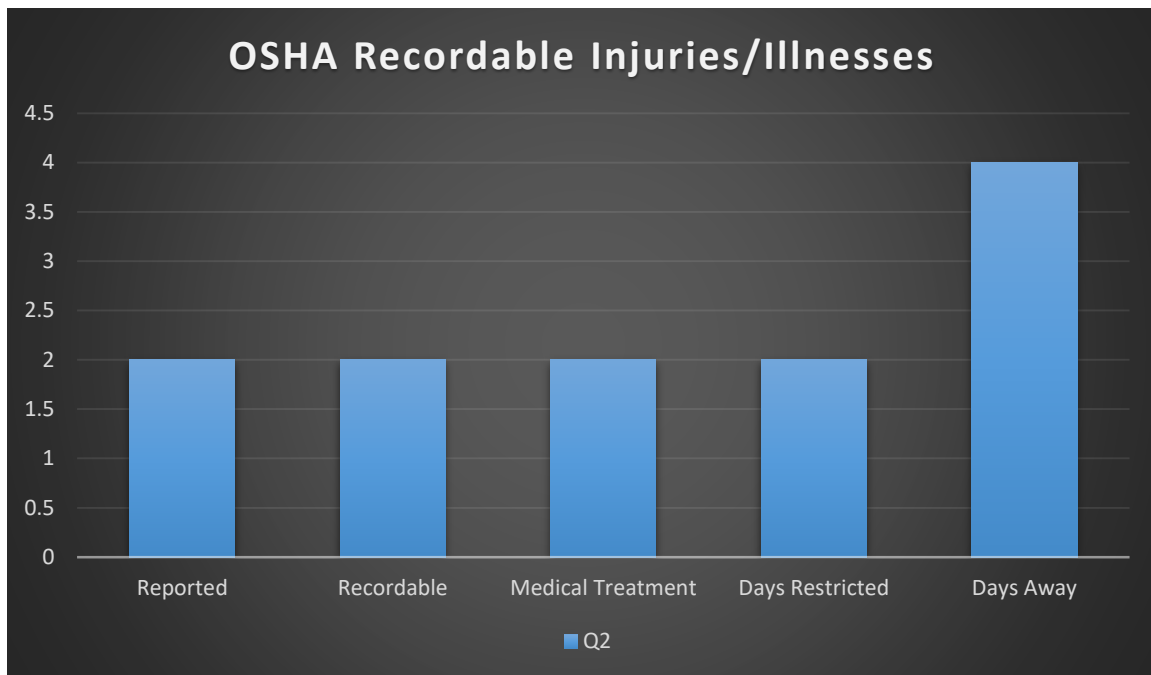


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- Days away from work¹,
- Loss of consciousness, or
- Death



¹ **OSHA 1904.7(b)(3)(iv)** – “must count the number of calendar days the employee was unable to work as a result of injury or illness – regardless of whether or not the employee was scheduled to work on those days.” [i.e. vacation, leave, weekends, holidays, or other days off].