

October 14th, 2025
Town Council
Regular Meeting
Res. No.

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WARRENTON, VIRGINIA, APPROVING THE UPDATED
CONTINUITY OF OPERATIONS PLAN (COOP)**

WHEREAS, the Town of Warrenton is committed to ensuring the delivery of essential services, the protection of its employees, facilities, records, and assets, and the execution of its fundamental governmental functions under all threats and hazardous conditions; and

WHEREAS, effective governmental preparedness is a critical responsibility of the Town Council and Warrenton Emergency Management Agency to maintain public confidence, safety, and operational resilience in the face of emergencies, including but not limited to natural disasters, technological failures, or public health crises; and

WHEREAS, a comprehensive Continuity of Operations Plan (COOP) is an essential planning document for a local government, providing a framework for identifying Mission Essential Functions (MEFs), defining command and control structures, establishing alert and notification procedures, and facilitating rapid recovery and reconstitution; and

WHEREAS, the Town Council formally approved the previous version of the Town of Warrenton COOP on August 10th, 2021; and

WHEREAS, the Town Office of Emergency Management, through dedicated internal efforts, has completed a comprehensive review and update of the COOP over the past year to reflect current organizational structures, resource availability, technological dependencies, and best practices in emergency management and continuity planning; and

WHEREAS, the updated COOP ensures that the Town is optimally prepared to continue its essential operations with minimal disruption, demonstrating due diligence in protecting the interests of the citizens of Warrenton;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Warrenton, Virginia, that the updated Continuity of Operations Plan (COOP), presented to the Town Council October 14th, 2025, is hereby **APPROVED AND ADOPTED**, superseding the plan approved on August 10th, 2021.

BE IT FURTHER RESOLVED that the Town Manager and the Office of Emergency Management are authorized and directed to ensure that the updated COOP is communicated, trained, and exercised regularly by all relevant departments and personnel to maintain a high state of operational readiness.

BE IT FURTHER RESOLVED that this resolution shall take effect upon its adoption.

ATTACHMENT: None

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

For Information:

Town Manager

Town Emergency Coordinator

ATTEST: _____
Town Recorder