

Quarterly Report

Emergency Management

Town Council Meeting Date: August 12, 2025

Third Quarter: April, May, June



Please accept this as the quarterly report for the Office of Emergency Management

Department Introduction:

The Warrenton Office of Emergency Management (OEM) is dedicated to safeguarding our community by preparing for, responding to, and recovering from emergencies. We work tirelessly to mitigate risks, coordinate resources, and ensure the well-being of our residents during times of crisis.

- Our mission is to build a resilient community through effective emergency planning, preparedness, response, and recovery efforts. We achieve this by:
- Developing and maintaining comprehensive emergency plans
- Conducting regular training exercises and drills
- Establishing strong partnerships with local, state, and federal agencies
- Providing timely and accurate information to the public
- Promoting individual and community preparedness

We are committed to serving our community and will continue working diligently to make Warrenton safer for all.

Commendable Achievements:

EMERGENCY MANAGEMENT COORDINATOR GRADUATES FROM NATIONAL EMERGENCY MANAGEMENT BASIC ACADEMY

We are proud to announce that Emergency Management Coordinator Johnny Switzer has successfully graduated from the National Disaster and Emergency Management University's (NDEMU) Basic Academy Program. This comprehensive training program provides foundational education for professionals beginning their careers in the emergency management field.

The National Emergency Management Basic Academy (NEMBA) is a cornerstone of professional development, designed to mirror the rigorous basic academies found in law enforcement and fire services. The program is built to equip emerging leaders with the core competencies necessary to manage a full range of emergency and disaster situations.

To complete the program, Mr. Switzer successfully navigated a curriculum of **120 hours of classroom instruction**, alongside a series of prerequisite online courses. The intensive training covered key aspects of disaster preparedness, response, and recovery. The curriculum included:

- **L0101: Foundations of Emergency Management:** A comprehensive overview of the principles and practices of the field.
- **L0102: Science of Disaster:** An in-depth look at the scientific factors behind various natural and man-made threats.
- **L0103: Planning: Emergency Operations:** Focused training on developing effective emergency operations plans.
- **L0105: Public Information Basics:** Essential skills for communicating with the public during a crisis.
- **L0146: Homeland Security Exercise and Evaluation Program (HSEEP) Training:** Methodologies for designing and evaluating disaster exercises.

"Graduating from the National Emergency Management Basic Academy is a significant achievement that underscores Mr. Switzer's commitment to our community's safety," The skills and knowledge he has gained will be invaluable in enhancing our preparedness and ensuring a coordinated and effective response to any future emergencies."

Mr. Switzer will now be able to apply his advanced training to further strengthen the community's emergency plans and response capabilities.

The EMC responded to five incidents during this reporting period. A summary is listed in this report.

Staff Training & Certifications:

The Emergency Management Coordinator has graduated from the FEMA National Disaster & Emergency Management University.

Project Progress:

- A. **Emergency Operations Plan (EOP)** – The town adopted an EOP in 2022, and its next update is due in 2026. The EMC has reviewed the EOP as part of our annual review to ensure it is up to date.
- B. **Continuity of Operations Plan (COOP)** – The COOP has undergone a full update since August and is ready to bring to the council in September for final approval.
- C. **Hazard Mitigation Plan (HMP)** – The EMC attended four meetings with the RRRC regarding the HMP 2024 update. One of these meetings was an open public forum at the Culpeper County Fieldhouse. The HMP is in the final stages of review with FEMA. Once this is complete it will be brought back to the localities for adoption at the local level.
- D. **Dam Planning** – The EMC is reviewing the Dam EOP in preparation for a tabletop exercise. This exercise is required to obtain our full operator's permit.
- E. **Virginia Department of Emergency Management (VDEM)** – The EMC has met monthly with our VDEM state partners and continues to build a collaborative EM program with the state partners
- F. **Town / County Emergency Management** – The town and county EM's met eight (8) times to discuss topics between agencies.
- G. **Water Emergency Tabletop Exercise** – The Town's emergency management office hosted a state-facilitated with over 40 attendees from the town, county, and support organizations. It was a great success and received many positive reviews.

Incident Response Summary

25-061	04.01.25	Tabletop Exercise - Local Water Emergency
25-062	04.18.25	Haz-Mat Release - Industrial
25-063	05.13.25	Outside Gas Leak - Broadview Ave
25-064	06.14.25	Juneteenth Event
25-065	06.27.25	Town Limits Event