



Office of the Town Manager  
Frank Cassidy

#### Warrenton Town Council

Carter Nevill, Mayor  
Roy Francis, Ward 1  
William Semple, Ward 2  
Larry Kovalik, Ward 3  
Michele O'Halloran, Ward 4  
Eric Gagnon, Ward 5  
Paul Mooney, At Large  
David McGuire, At Large

# STAFF REPORT

<b>Council Meeting Date:</b>	August 12, 2025
<b>Agenda Title:</b>	FY 2027 Budget Guidance
<b>Requested Action:</b>	For council review and direction
<b>Department / Agency Lead:</b>	Finance & Procurement
<b>Staff Lead:</b>	Brooke Campbell, Budget Manager

## **EXECUTIVE SUMMARY**

In the coming weeks we will hold a budget kickoff meeting for departments. Following the meeting, departments will begin working on their FY 2027 budget requests. We are requesting guidance from Town Council for the FY 2027 budget.

## **BACKGROUND**

The adopted FY 2026 budget was the result of a needs-based approach to budgeting. Town staff reviewed their functional areas for operating efficiencies while maintaining service levels. The Town's capital needs were the primary focus of the FY 2026 budget, with the water and sewer utility infrastructure being the top priority. FY 2026 was the third year of rate increases resulting from the water and sewer rate study completed in FY 2023. The study recommends a phased approach to increasing user rates coupled with the strategic issuance of debt to fund capital needs. FY 2027 will bring the fourth year of rate increases in line with the study's recommendations. The FY 2026 budget also focused on fulfilling the Town's Mission Statement while pursuing the Town's Vision and working towards several of our Strategic Goals from Plan Warrenton 2040. We plan to continue with these objectives and seek any additional guidance from the Town Council.

## **Mission Statement**

In cooperation with and for our Citizens, the Mayor, Town Council and the Staff of Warrenton are dedicated to ***providing public safety, economic opportunity, and quality public services*** in an attractive, well-planned community with historic character for the benefit, enjoyment and accessibility of all.

## **Vision & Value Statement**

To achieve our Mission, we strive to ***provide high level services in a cost-effective manner***; display honesty, respectfulness, and fairness in all relationships; support the health and economic well-being of our citizens and businesses; preserve our historic small-town character; encourage opportunities, services and infrastructure that allow people of all means to live, work and visit here; and address public concerns and opportunities promptly and effectively.

**Strategic Goals (Selected from Plan Warrenton 2040)**

1. Ensure healthy, safe, adequate water and wastewater services.
2. Provide a fiscally responsible infrastructure that maintains a high quality of life for residents, supports current businesses, and attracts new employers with a stable tax structure.
3. Ensure public safety services and policies are viewed as amongst the best in similar Virginia towns for responsiveness, community trust, and effectiveness.

**STAFF RECOMMENDATION**

Any additional guidance on the FY 2027 budget from the Town Council should be submitted to the Town Manager before the next council meeting (9/9/2025).

**ATTACHMENTS**

None.

