



Community Development
Department

STAFF REPORT

Commission Meeting Date:	August 11, 2026
Agenda Title:	ZMA 26-02: 10 Hotel Street
Requested Action:	Hold a Public Hearing
Staff Lead:	Casey DeHaven, Planning Manager
Decision Deadline:	September 24, 2026 - Unless Applicant Defers

EXECUTIVE SUMMARY

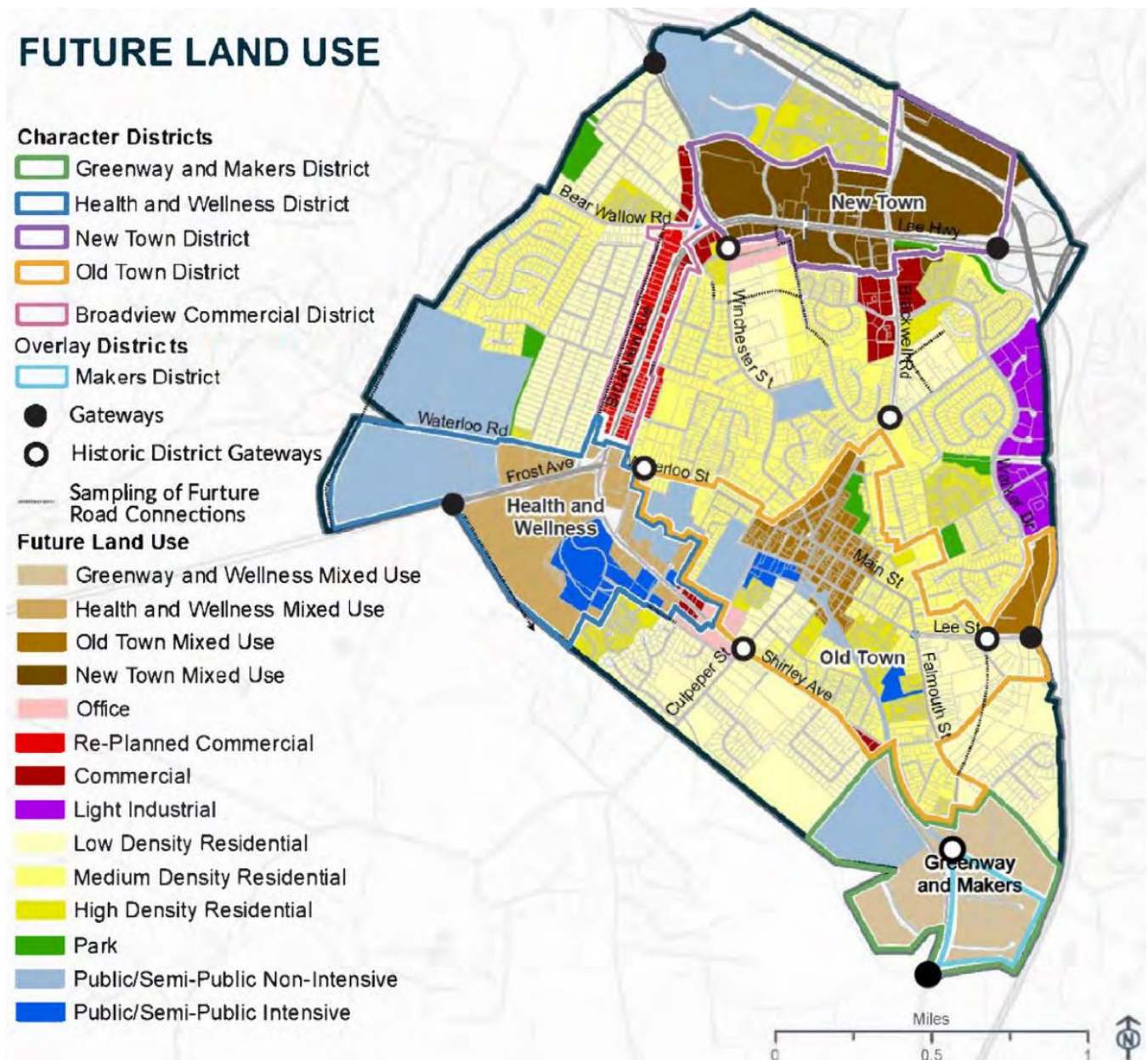
The Applicant, Mr. Kevin Ash, is seeking a Zoning Map Amendment (ZMA) of 10 Hotel Street (ZMA 2026-02) from Public-Semi-Public (PSP) to Central Business District (CBD) zoning per Article 11-3.9 of the Zoning Ordinance. The proposal includes redevelopment of the 10 Hotel Street (GPIN: 6984-33-7459-000) property into a hotel.

BACKGROUND

ZMA 2026-02 for 10 Hotel Street was accepted on May 22, 2026. Staff provided agency comments on June 8, 2026. Staff identified comments related to Rezoning Plan submission, building regulations, signage, parking, lighting, Site Development Plan submission, and landscaping.

The Planning Commission provided comments on ZMA 26-02 at the Work Session held on June 16, 2026. The following key points were discussed:

- 1) Typical by-right versus permissible uses within the Public/Semi-Public (PSP) and Central Business District (CBD) – hotel and restaurants considered by-right within the CBD.
 - 2) Water and sewer capacity requirements – considered acceptable for the proposed uses as a hotel and restaurant per the Director of Utilities, Steven Friend.
 - 3) Parking requirements – the Zoning Administrator, Heather Jenkins, confirmed they currently meet parking and overflow parking requirements, as well as loading/un-loading space requirements.
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STAFF RECOMMENDATION

Hold a Public Hearing.