



Office of the Town Manager

Frank Cassidy

STAFF REPORT

Warrenton Town Council

Carter Nevill, Mayor

Heather Sutphin, Ward 1

William Semple, Ward 2

Brett Hamby, Ward 3

James Hartman, Ward 4 Vice Mayor

Jay Heroux, Ward 5

David McGuire, At Large

Paul Mooney, At Large

Council Meeting Date:	September 12 th , 2023.
Agenda Title:	18 Court Street Building updates.
Requested Action:	Receive the update of the 18 Court Street building and proposals for the spaced received by the Town.
Department / Agency Lead:	Town Manager
Staff Lead:	Frank Cassidy

EXECUTIVE SUMMARY

The vacant 18 Court Street building has recently undergone light renovations to the space to facilitate its use by Town Staff and outside agencies.

Staff has been approached by Fauquier County Government and the Veterans of Foreign Wars Post 9835 for a potential Public and Private Partnership for the use of the 18 Court Street Building.

BACKGROUND

The historic building at 18 Court Street, originally constructed for and occupied by the Fauquier National Bank in 1925. Thanks to the generosity of Edward L. Stephenson the Town began to occupy the space and use it as a Town hall in 1973. In 2019, the Town Council recognized the needs of the Town were surpassing the use of 18 Court Street and directed Staff to explore options for a more unified space for staff, residents, and visitors of the Town. The Current Town Hall building was identified as an option for expansion of the operations and as a more fitting space for the services offered by the Town. The new Town Hall building better aligned with the priorities of Council laid out in Plan Warrenton 2040 to better serve the public and create efficiencies.

After the staff was transitioned to the new Town Hall location, the building at 18 Court Street remained vacant. Staff began the process of removal of the old Town Council Dias and general maintenance to the building.

Focusing on the Priorities of the Council laid out in Plan Warrenton 2040 to better serve the public and create efficiencies, staff identified multiple opportunities for the building to serve the Town in a new capacity and role. Staff began outfitting the building with infrastructure needs and performed necessary improvements to the flooring and spaces to facilitate the use of the space for meetings, trainings, emergency response, and community outreach.

The Town has received two inquiries regarding potential Public Private Partnerships for the use of the space at 18 Court Street.

Fauquier County Government: The Fauquier County Government has approached the Town for potential use of the space for meetings, overflow seating, Court Proceedings, and other uses.

VFW Post 9835: The Leadership of VFW Post 9835 have reached out to staff to being the conversation on a Public / Private partnership for the use of 18 Court Street as a meeting and office space for the VFW. For over 75 years, the Robert E. Laing Memorial VFW Post 9835 has not had a home location with office and meeting space.

STAFF RECOMMENDATION

Consider the inquiries regarding public private partnerships and direct staff accordingly.

Fiscal Impact

A fiscal impact may be necessary for the outfitting of the space, and additional necessary renovations to the building. Offsets may be found from that impact by lease agreements, or split funding from other sources.

Legal Impact

A potential Public Private Partnerships will have a legal impact as the Lease agreements, Memorandum of Understandings, and defined polices are reviewed for the proposals.

ATTACHMENTS
