

November 12th, 2025
Town Council
Regular Meeting
Res. No.

A RESOLUTION TO AMEND THE FISCAL YEAR 2026 ADOPTED BUDGET TO APPROPRIATE RECOVERED FUNDS FOR COMMUNITY AND INTERNAL STAFF PREPAREDNESS ACTIVITIES

WHEREAS, on Wednesday, March 5th, 2025, the Town of Warrenton responded to a natural gas over-odorization incident, requiring the activation of the Emergency Operations Plan and the full activation of the Emergency Operations Center; and

WHEREAS, the Office of Emergency Management (OEM), in coordination with all Town departments, conducted a meticulous accounting process to determine the full, verifiable costs incurred by the Town for the emergency response, including personnel overtime and equipment usage; and

WHEREAS, this comprehensive review determined the total expenditure to be Nineteen Thousand Nine Hundred Twenty-Two Dollars and Forty Cents (\$19,922.40); and

WHEREAS, the Emergency Management Coordinator, Town Manager, and Town Attorney successfully negotiated full reimbursement of this amount from Columbia Gas of Virginia, with the funds being received on the week of October 13th, 2025, thereby completely recovering the financial exposure related to the incident; and

WHEREAS, the strategic reinvestment of these recovered, non-budgeted funds is consistent with **FEMA principles** of fostering community resilience, focusing on mitigation, and ensuring the continuity of essential municipal services through robust preparedness measures.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Warrenton this 12th day of November, 2025 that the Fiscal Year 2026 adopted budget is amended to appropriate the cost recovery in the amount of \$19,442.40 for the purposes detailed below.

Section 1: Allocation of Funds. The total sum of **\$19,922.40**, successfully reimbursed by Columbia Gas of Virginia, shall be officially allocated for immediate use in comprehensive emergency preparedness activities as detailed in the following sections.

Section 2: Community Alert and Warning Allocation (Emergency Management). The amount of **Nine Thousand Nine Hundred Sixty-One Dollars and Twenty Cents (\$9,961.20)** shall be immediately allocated to the **Office of Emergency Management (OEM)** for integrated alert and warning systems. These funds shall specifically support the integration of a public warning system that will alert the public to hazards and relevant community emergencies and expand the **Alert Warrenton!** notification system with such capabilities.

Section 2: Community Preparedness Allocation (Emergency Management). The amount of **Four Thousand Nine Hundred Sixty-One Dollars and Twenty Cents (\$4,961.20)** shall be immediately allocated to the **Office of Emergency Management (OEM)** for community preparedness activities. These funds shall specifically support initiatives such as the printing and distribution of the Community Preparedness Guide, public outreach events, and expanding the **Alert Warrenton!** Notification system advertising and school-based public education campaigns.

Section 3: Internal Staff Preparedness Allocation (Human Capital and Risk Management). The amount of **Five Thousand Dollars and Zero Cents (\$5,000.00)** shall be immediately allocated to the **Human Capital and Risk Management Department** for internal staff preparedness activities. These funds shall be dedicated to essential training programs, specialized safety equipment, and the development and maintenance of robust internal programs to ensure organizational resilience.

BE IT FURTHER RESOLVED that the Department of Finance is authorized to process the necessary budget adjustments required for the appropriations.

ATTACHMENT: None

Votes:

Ayes:

Nays:

Absent from Vote:

Absent from Meeting:

For Information:

Town Manager
Budget Manager
Town Emergency Coordinator
Human Capital & Risk Management Director

ATTEST: _____
Town Recorder