



Office of the Town Manager

Tommy Cureton

STAFF REPORT

Warrenton Town Council

Carter Nevill, Mayor

Heather Sutphin, Ward 1

William Semple, Ward 2

Brett Hamby, Ward 3

James Hartman, Ward 4 Vice Mayor

Jay Heroux, Ward 5

Paul Mooney, At Large

David McGuire, At Large

Council Meeting Date:	March 14, 2023
Agenda Title:	Town Council Handbook
Requested Action:	Provide Feedback to Staff on the Town Council Handbook Draft
Department / Agency Lead:	Town Clerk
Staff Lead:	Stephen Clough

BACKGROUND

The Town Council Handbook is a guiding document for the Town Council and Staff that outlines various points of information and processes for the Council.

Key items include:

1. Rules of Procedure
2. Ethics Statement
See Separate Staff Report
3. Boards, Committees, Commissions
See Separate Staff Report
4. Work Session Meeting Dates
See Separate Staff Report

STAFF RECOMMENDATION

Staff recommends a review of the Town Council Handbook for feedback and adoption at a future Town Council meeting.

Fiscal Impact

There is no additional fiscal impact from the Town Council Handbook

Legal Impact

There is no additional legal impact from the Town Council Handbook

ATTACHMENTS
