



TOWN COUNCIL REGULAR MEETING

21 Main Street

Tuesday, June 11, 2024 at 9:00 AM

MINUTES

AN OPEN MEETING OF THE TOWN COUNCIL OF THE TOWN OF WARRENTON, VIRGINIA, WAS HELD ON JUNE 11, 2024, AT 9:00 AM

Work Session

PRESENT

Mr. Carter Nevill, Mayor; Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire (remote); Mr. Eric Gagnon; Mr. Frank Cassidy, Town Manager; Mr. Stephen Clough, Town Clerk; Mr. Martin Crim, Town Attorney.

ABSENT

Mr. Paul Mooney.

Regular Meeting

PRESENT

Mr. Carter Nevill, Mayor; Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Paul Mooney; Mr. David McGuire; Mr. Eric Gagnon; Mr. Frank Cassidy, Town Manager; Mr. Stephen Clough, Town Clerk; Mr. Martin Crim, Town Attorney.

ABSENT

I. WORK SESSION – 9:00 AM

The Mayor called the meeting to order at 9:03 a.m. A quorum was present, and business could be conducted.

Councilmember McGuire participated in the meeting remotely. He was located at his business offices in Warrenton, and stated he was attending electronically to address legal matters.

-
- A. A Work Session as part of the kick off of the Town of Warrenton Zoning Ordinance update. The consultant team, Clarion Associates, will provide an overview of the process and seek input from Town Council on priorities, as well as provide an update on the June 10th public forum. Town Council will initiate the Zoning Ordinance update and appoint a steering committee.**

Geoff Green, Project Director for Clarion Associates, introduced the topic and provided the Council with a presentation.

Clarion outlined the process for the Zoning Ordinance update, the community outreach opportunities, reasoning for the update, and avenues for public input.

Wendy Moeller, Community Planner for Compass Point, introduced herself to Council.

Mr. Green continued the presentation. He said that they had set up a website at <https://warrentonzoningordinanceupdate.com>, which would serve as the information hub and public access point for the project. He outlined the project structure and goals.

Council discussed details about the update process.

Staff identified that a resolution was available for consideration that would initiate the Zoning ordinance process as well as appoint a steering committee.

B. Broadview Avenue Contractor Request

Frank Cassidy, Town Manager, introduced the topic. He noted that since expanding operational hours to the daytime, they had not received any complaints.

Mark Rowles, Project Manager for GEI, and Kyle Finch, Superintendent for GEI, updated the Council on the project. They requested a continuance of the daytime work permits.

Councilmember Hamby suggested that the Council should receive an update in six months, but one was not needed any earlier.

Mayor Nevill said that the request would be added to the consent agenda.

C. Budget Work Session

Frank Cassidy, Town Manager, introduced the budget proposal. He stated that the budget proposed was the result of the last year of work for the budget department. He explained that this was a “needs-based budget” not a “want’s-based budget”. He explained that there was a monthly calendar that was brought forward to provide a monthly overview of each department to assist in the budgeting process.

Mr. Cassidy thanked the staff for their hard work in preparing this budget.

Brooke Campbell, Budget Manager, provided a presentation to the Council.

Ms. Campbell reminded the council of the process they have undergone for the budget to this point and outlined the steps taken and meetings held. She outlined the actions and votes to be held tonight in consideration of the budget which would take effect on July 1st, 2024.

Councilmember Gagnon inquired if the Council could review the budget line by line and propose adjustments on the budget.

Ms. Campbell responded that a line by line detail was provided to the Council.

Councilmember Gagnon proposed making a transfer from the general fund to the enterprise water and sewer fund to offset utility rate increases.

Martin Crim, Town Attorney, explained that a transfer could be made, but utility rates had to be fair and reasonable. He said that transfers between the general fund and enterprise fund had been made in the past, but they were typically done as short-term loans for identified reasons. He noted that the utility rate was supposed to be a self-sufficient fund. He explained that making such a transfer could also impact the Town’s borrowing ability.

Councilmember Semple asked if they received input from the Planning Commission for the CIP.

Mr. Cassidy replied that they only needed Planning Commission feedback on the CIP if it was related to land use, and the current CIP was related to facilities and infrastructure.

Stephanie Miller, Director of Finance, explained that there were no new projects in the CIP that had not been previously presented to the Commission.

Councilmember Gagnon stated that he found \$780,000 in line items that could be cut from the budget. He noted that there was a \$295,000 expense item in the enterprise fund that should be cut, as well. He explained that the total amount from the budget cuts could be used to offset the utility rate increases. He proposed that the Council adopt the budget amendments he had drafted. Mr. Gagnon’s proposal included the following cuts.

General Fund

Page	Description	Amount
127	WARF Lighting	215,000
129	ERP System	300,000
34 (CIP)	Washington Street Sidewalk	200,000
83 (CIP)	IT Infrastructure	65,000
Subtotal-General Fund		780,000

Enterprise (Water and Sewer) Fund

151	WTP Facility Renovation	295,000
Subtotal- Enterprise Fund		295,000

Total Adjustments for Offset to Proposed Water and Sewer Bill Increase \$ 1,075,000

Councilmember Sutphin asked if there would be payment issues for employees if they did not approve the budget by the deadline.

Mr. Crim explained that the process is that the Council needs to adopt a budget by the end of the month. If the Council were unable to adopt a budget at tonight's meeting a special meeting or continued meeting would be required at a later date to adopt the budget. He stated that he did not know if it would impact the Town's ability to pay its employees, but it did not have the ability to furlough employees like the federal government.

Councilmen Hamby explained the budget timeline and typical procedures of the budget process and stated that without growth, the homeowners would bare the brunt of infrastructure repairs and improvements.

Councilmember McGuire suggested looking at the WARF and the Parks and Rec department to identify waste.

Council discussed the historical profitability of the WARF.

Mayor Nevill expressed support for the current budget appropriations and noted the need to invest in the Town's infrastructure.

Vice Mayor Hartman said that they were too late in the process to consider changes to the budget, and Councilmember Gagnon's proposals should be considered during the next budget process.

D. Agenda Review

Mr. Cassidy reviewed the agenda.

Heather Jenkins, Zoning Administrator, reviewed ZOTA-23-1 Telecommunication Tower Setback Reduction.

Mr. Cassidy continued reviewing the agenda. He outlined what parts of the budget would be separate votes.

Adjournment

With no further business, this meeting was adjourned at 10:49 a.m. on Tuesday, June 11th, 2024.

II. REGULAR MEETING – 6:30 PM

The Mayor called the meeting to order at 6:30 p.m. A quorum was present, and business could be conducted.

A. INVOCATION.

Chaplain Valanda Harris from True Deliverance Church led the invocation.

B. PLEDGE OF ALLEGIANCE.

Mayor Carter Nevill led the Pledge of Allegiance.

C. PROCLAMATIONS AND RECOGNITIONS

Town Manager Frank Cassidy said there were several staff members they would recognize this evening.

Mr. Cassidy announced the Town's new hires: In Parks and Recreation, Head Guard Brooke Frierson, Lifeguard and Water Safety Instructor Elizabeth Waltz, and Fitness Instructor Robin Burghart, Lifeguard Tilman Karr, Water Safety Instructor Nestor Jerinic, Water Safety Instructor Travis Harlow, and Lifeguard Elena Carino.

Mr. Cassidy announced the Town's staff promotions: In Parks and Recreation, Kathy Harju was promoted to Facility Operations Manager; Mark Fallin was promoted to Head Guard; Rich Cruger was promoted to Head Guard; Caleb Montgomery was promoted to Head Guard; and Sydney Towle was promoted to Manager on Duty.

Mr. Cassidy recognized the following Town staff: In the Police Department, Andrew Arnold, Deputy Chief of Police, for graduating from the FBI Academy; Timothy Carter, Chief of Police, for 32 years of employment with the Town; Lieutenant Justin Pierce for graduating from Leadership Fauquier; and Officer Heritage Whitesell for graduating from the Rappahannock Regional Criminal Justice Academy. In Public Works, Roger Heflin and James Pyne for receiving the 2024 Richard R. Wines Award.

Mayor Nevill congratulated staff on their recent achievements.

D. CITIZEN'S TIME.

Citizen's time Sign in Town Council Regular Meeting: February 13, 2024		
Name	Address	Topic
Randy Midder	Marshall District	Local media coverage
Donald Bronley	320 Church Street	Zoning update
Joe Washington	Cedar District	Juneteenth

Randy Midder suggested that the Town advertise public hearings and other business in the Town Crier.

Donald Bronley expressed concerns about the Hero's Bridge project and the impacts on property values and traffic.

Joe Washington encouraged Town residents to attend the upcoming Juneteenth celebration.

E. APPROVAL OF THE AGENDA.

Mayor Nevill sought a motion to approve the agenda.

Motion put forth by Councilmember Hamby was to approve the agenda.

Seconded by Vice Mayor Hartman.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent:

The motion passed unanimously; the agenda was approved.

F. PUBLIC HEARINGS.

- 1. ZOTA 2023-01 A Zoning Ordinance Text Amendment** to Reduce the Setback Requirement for Telecommunication Towers. Zoning Ordinance Section 9-18.10 – *Setbacks* requires that all telecommunication towers in all zoning districts be set back from property lines at a distance no less than the full height of the tower. The applicant is requesting that the setback requirement be reduced to allow a setback that is less than the height of the tower, with certification provided from a professional engineer that a lesser setback is appropriate due to the design of the tower. The Planning Commission recommended approval of the proposed amendment following the April 16, 2024 public hearing, with a three to two vote in favor. Arcola Towers LLC (Applicant)/James P. Downey (Representative)

Heather Jenkins, Zoning Administrator, introduced the topic and provided a brief summary of the item to Council.

The public hearing was opened at 6:59 p.m.

Public Hearing: ZOTA 2023-01 A Zoning Ordinance Text Amendment		
Name	Address	Organization or Individual
James Downey	298 Falmouth Street	Individual

James Downey, 298 Falmouth Street, expressed support for the ZOTA.

The public hearing was closed at 7:01 p.m.

Mayor Nevill sought a motion on the item.

Motion put forth by Councilmember Hamby was to approve ZOTA 2023-01.

Seconded by Councilmember Sutphin.

Councilmember Semple abstained from the vote since the applicant was represented by a neighbor of his.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Paul Mooney

Nays: Mr. David McGuire; Mr. Eric Gagnon

Abstention: Mr. William Semple

Absent:

The motion passed 4-2-1; the ZOTA was approved.

2. A Public Hearing to Consider the Fiscal Year 2025 Proposed Budget, the Fiscal Year 2025-2030 Proposed Capital Improvement Plan, 2024 Tax Rates, Fiscal Year Water and Sewer Rates, Stormwater Management Fees, and Warrenton Cemetery Fees

Brooke Campbell, Budget Manager, introduced the topic and provided a brief summary of the item to Council.

The public hearing was opened at 7:07 p.m.

The public hearing was closed at 7:07 p.m.

Mayor Nevill stated that the first item for discussion was a resolution to adopt and appropriate the FY 2025 Budget and FY 2025 – FY 2030 CIP.

Councilmember Gagnon proposed budget amendments totaling \$780,000 in reduced allocations. He proposed additional amendments to the enterprise water and sewer fund that would result in a \$295,000 reduction. He said that the proposed amendments would allow the Town to offset proposed utility rate increases by making a transfer from the general fund into the enterprise fund.

Councilmember Hamby said that he could not support transferring funds from the general fund to the enterprise fund because it would benefit non-Town residents with Town taxpayer funds.

Councilmember Mooney said that he supported having a special meeting to discuss the budget amendments to find potential savings.

Councilmember McGuire said that the Town should consider establishing a finance committee to address these concerns. He said that the committee would facilitate public input and a more detailed review of the budget.

Vice Mayor Hartman expressed concerns about the cost to the tax payer of having another special meeting.

Motion put forth by Councilmember Gagnon to defer approval of the budget and water and sewer rate increases to a special meeting.

Seconded by Councilmember Semple.

The vote was as follows:

Ayes: Mr. William Semple; Mr. Paul Mooney; Mr. Eric Gagnon

Nays: Mr. David McGuire; Mr. James Hartman, Vice Mayor; Mr. Brett Hamby; Ms. Heather Sutphin;

Abstention:

Absent:

The motion failed; the items were not deferred to a special meeting.

Motion put forth by Councilmember Hamby to adopt and appropriate the FY 2025 and FY 2025 – FY 2030 CIP.

Seconded by Vice Mayor Hartman.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire

Nays: Mr. Eric Gagnon; Mr. William Semple; Mr. Paul Mooney

Abstention:

Absent:

The motion passed 4-3; The budget was adopted and appropriated.

Motion put forth by Councilmember Mooney to adopt the resolution establishing tax relief on qualifying personal use vehicles.

Seconded by Vice Mayor Hartman.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent:

The motion passed unanimously; The personal use vehicle tax relief was adopted.

Motion put forth by Vice Mayor Hartman to adopt the ordinance establishing the BPOL tax rate.

Seconded by Councilmember Hamby.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent:

The motion passed unanimously; The BPOL rates were adopted.

Motion put forth by Councilmember Hamby to adopt the ordinance establishing the water and sewer rates.

Seconded by Vice Mayor Hartman.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney

Nays: Mr. Eric Gagnon; Mr. William Semple

Abstention:

Absent:

The motion passed 5-2; The water and sewer rates were adopted.

Motion put forth by Councilmember Hamby to adopt the ordinance establishing the stormwater management fees.

Seconded by Vice Mayor Hartman.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent:

The motion passed unanimously; The stormwater management fees were adopted.

Motion put forth by Councilmember Mooney to adopt the ordinance establishing the cemetery fees.

Seconded by Councilmember Hamby.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent:

The motion passed unanimously; The cemetery fees were adopted.

3. A Public Hearing to Consider an Ordinance to Exempt Real Property Owned by the Cortona Foundation from Taxation Pursuant to Virginia Code § 58.1-3651

Councilmember Mooney recused himself since he was a principal partner in the Cortona Foundation.

Stephanie Miller, Director of Finance, introduced the topic and provided a brief summary of the item to the Council.

The public hearing was opened at 7:59 p.m.

Public Hearing: Consider an Ordinance to Exempt Real Property Owned by the Cortona Foundation from Taxation Pursuant to Virginia Code § 58.1-3651		
Name	Address	Organization or Individual
Donald Bronley	320 Church Street	Individual

Donald Bronley expressed concerns that the tax exemptions would place an additional burden on Town taxpayers.

The public hearing was closed at 8:01 p.m.

Mayor Nevill sought a motion on the item.

Motion put forth by Vice Mayor Hartman was to adopt the ordinance to exempt real property owned by the Cortona Foundation from taxation.

Seconded by Councilmember Sutphin.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Eric Gagnon

Nays:

Abstention: Mr. Paul Mooney

Absent:

The motion passed 6-0-1; The Cortona Foundation tax exemption was approved.

4. A Public Hearing to Consider an Ordinance to Exempt Real Property Owned by the PATH Foundation from Taxation Pursuant to Virginia Code § 58.1-3651

Stephanie Miller, Director of Finance, introduced the topic and provided a brief summary of the item to the Council.

The public hearing was opened at 8:04 p.m.

The public hearing was closed at 8:04 p.m.

Mayor Nevill sought a motion on the item.

Motion put forth by Councilmember Hamby was to adopt the ordinance to exempt real property owned by the PATH Foundation from taxation.

Seconded by Vice Mayor Hartman.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent:

The motion passed unanimously; The PATH Foundation tax exemption was approved.

5. A Public Hearing to Consider an Ordinance to Exempt Personal Property Owned by Hero's Bridge from Taxation Pursuant to Virginia Code §58.1-3651

Stephanie Miller, Director of Finance, introduced the topic and provided a brief summary of the item to the Council.

The public hearing was opened at 8:05 p.m.

The public hearing was closed at 8:05 p.m.

Mayor Nevill sought a motion on the item.

Motion put forth by Vice Mayor Hartman was to adopt the ordinance to exempt real property owned by Hero's Bridge from taxation.

Seconded by Councilmember Sutphin.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent:

The motion passed unanimously; The Hero's Bridge tax exemption was approved.

6. A Public Hearing to Consider an Ordinance Creating Chapter 21, Erosion and Stormwater Management, of the Code of the Town of Warrenton Effective July 1, 2024

Frank Cassidy, Town Manager, introduced the topic and provided a brief summary of the item to the Council.

The public hearing was opened at 8:08 p.m.

The public hearing was closed at 8:08 p.m.

Mayor Nevill sought a motion on the item.

Motion put forth by Vice Mayor Hartman was to adopt the ordinance creating the erosion and stormwater management chapter in Town Code.

Seconded by Councilmember Hamby.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent:

The motion passed unanimously; The ordinance was adopted.

7. VDOT Smart Scale Round 6 Transportation Applications

Denise Harris, Planning Manager, introduced the topic and provided a brief summary of the item to Council.

The public hearing was opened at 8:10 p.m.

Public Hearing: VDOT Smart Scale Round 6 Transportation Applications		
Name	Address	Organization or Individual
Randy Midder	Marshall District	Individual

Randy Midder, Marshall District, suggested that Council should resynchronize the traffic lights rather than install new roundabouts.

The public hearing was closed at 8:13 p.m.

Councilmember Semple expressed concerns about the downstream impacts of roundabout improvements.

Ms. Harris stated that VDOT studies showed roundabouts improved traffic operations and vehicle crashes by 60% along the corridor.

Mayor Nevill sought a motion on the item.

Motion put forth by Vice Mayor Hartman to approve the VDOT Smart Scale Round 6 applications.

Seconded by Councilmember Mooney.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney

Nays: Mr. Eric Gagnon; Mr. William Semple

Abstention:

Absent:

The motion passed 5-2; The Smart Scale applications were approved.

G. CONSENT AGENDA.

a. Approval of Town Council Minutes

- a. May 9th, 2023, Regular Town Council Meeting
- b. June 13th, 2023, Regular Town Council Meeting
- c. July 11th, 2023, Regular Town Council Meeting
- d. August 8th, 2023, Regular Town Council Meeting

e.

- b. **BOND-23-1 – Bond Reduction Request for Winchester Chase, Phase I.** This request is to reduce the performance bond submitted as a part of the development of the Winchester Chase residential subdivision, Phase 1 - consisting of Patrick Ryan Way and the constructed portion of Norma Dean Drive, as associated with Site Development Plan case number SDP-2014-07, and as revised in SDP-2018-05 and SDP-2020-04. The Applicant requests that the total performance bond of \$1,916,237.00 be reduced to \$625,496.68,

to reflect those improvements that have been constructed and deemed acceptable by the Public Works and Public Utilities Departments. Jeff Rizer, Winchester Chase Development, LLC/Applicant

- c. **A Resolution to Amend the Fiscal Year 2024 Adopted Budget to Appropriate Virginia Department of Environmental Quality Grant Funding in the Amount of \$162,390 for the Septic Local Partners Program**
- d. **A Resolution to Amend the Fiscal Year 2024 Adopted Budget to Appropriate Insurance Recoveries in the Amount of \$114,540.29**

Mayor Nevill sought a motion on the item.

Motion put forth by Councilmember Hamby was to approve the Consent Agenda as presented.

Seconded by Vice Mayor Hartman.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent:

The motion passed unanimously; the Consent Agenda was approved.

H. NEW BUSINESS

- a. **The Town of Warrenton procured Clarion Associates to update the Zoning Ordinance. The Town Council will initiate the Zoning Ordinance update and appoint a steering committee to help guide the project.**

Mayor Nevill stated that action on the item would be deferred to the July meeting.

Rob Walton, Director of Community Development, introduced the topic and provided a summary to Council.

Vice Mayor Hartman asked for staff to follow up with more information on the people who applied to serve on the steering committee.

I. UNFINISHED BUSINESS

- a. **Broadview Avenue Contractor Request**

Mayor Nevill sought a motion on the item.

Motion put forth my Councilmember Hamby to approve the daytime work permits for GEI and schedule an update in six months.

Seconded by Vice Mayor Hartman.

The vote was as follows:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire; Mr. Paul Mooney; Mr. Eric Gagnon

Nays:

Abstention:

Absent:

The motion passed unanimously; the request was approved.

J. TOWN ATTORNEY'S REPORT.

Martin Crim, Town Attorney, reported that regarding the AWS site development plan, Citizens for Fauquier County filed an appeal to the Board of Zoning Appeals (BZA) and filed an emergency motion with the courts, but the motion had not been scheduled for a hearing. He said that the group then provided notice of an intent to file a petition for a writ of mandamus. He said that the Town would provide notice to the BZA of an intent to file a petition for a writ of prohibition, stipulating that the BZA had no authority to consider a site development plan.

Mr. Crim reported that the Commission on Local Government had set up a tentative schedule for the voluntary settlement agreement hearings.

K. TOWN MANAGER'S REPORT.

Frank Cassidy, Town Manager, reported they had performed test holes at 1st Street, and they had not found any structural damage, but it did need to be waterproofed. He said that work was anticipated to begin on July 7 and last four to five weeks.

Mr. Cassidy reported that a speed hump had been installed on Culpeper Street to address traffic speed concerns. He announced that a Neighborhood Talk was scheduled tomorrow at 5:30 p.m. at Eva Walker Park, where they would discuss the Eva Walker Park Master Plan and the scheduled improvements for Haiti Street. He noted that June 28 was the Warrenton Town Limits Festival.

L. COUNCILMEMBERS TIME.

Mr. McGuire: Expressed concerns about the professionalism of the police department. Recounted expressing traffic speeding concerns to a member of the police department and having his concerns disregarded. Recounted an experience dealing with a trespasser on his property and having the police question him, not the trespasser. Expressed disgust towards the delayed police response to the vandalism of the First Baptist Church. Emphasized the importance of leadership and noted his disgust at the lack of leadership in the police department, which was led by someone who was not even a Town resident. Stated support for a citizen review board to increase accountability of the police department. Noted that he had been made to feel unsafe in his community because of the lack of an adequate police response.

Mr. Gagnon: Noted that next year, the WARF would incur losses over \$2 million, equating to a per-capita cost of \$205. Stated that it was time for the Town to have a discussion about the goals for the WARF and whether they should attempt to make it profitable. Suggested that the WARF could be made into a public amenity. Supported the establishment of a budget committee and development committee. Stated that the Town should consider privatization or liquidation of the WARF. Expressed concerns about the debt service costs and impacts on budget decisions that the WARF had.

Mr. Hamby: Thanked the citizens who spoke at the meeting. Noted that the Town had attempted many strategies to make the WARF fiscally manageable, but he did not want to seek to make it profitable. Acknowledged that the WARF was a valuable amenity for the Town, but it did come with its financial difficulties. Stated that he did not support comments bemoaning the lack of time to prepare and review business before Council. Expressed the need for better communication between councilmembers.

Mr. Semple: Expressed his disagreement with Mr. Hamby. Stated that the information he had gathered had only been available in the past 30 days, which was no one's fault because he had not asked for it until before the last meeting. Explained that he embarked on a different type of analysis that he felt would illuminate the budget discussions. Stated that they had until July 1 to approve a budget, so it behooved the Councilmembers to take every minute they had available, and he did not have that to do the best job he could do. Stated that he thought the budget presentation was outstanding, but his unresolved questions and issues remained unresolved as of this evening. Stated that if they had a few more moments, perhaps his decisions would have been different, but they were not. Stated that he believed his questions were in the best interest of the people he represented. Stated that the fact that they might have another session for the budget did not seem to be that unreasonable. Stated that he would invite anyone to his office to see how much work he had put into these budgets over the past four years. Stated that he challenged anyone to come to him and compare notes. Stated that he had gone back as far as 1990 in reviewing budgets to compare per capita expenditures all the way down the line. Stated that the Town had done a reasonable job of keeping the lid on, but there was always pieces to cut here and there, and there was no reason they should not apply themselves in that way. Stated that to make that effort on his part and then be severely scolded because he was trying to do his job made him resentful. Expressed that it was unfair and had been his experience the entire time he had been on Council. Stated that there was something going on that resulted in a serious disintegration of decorum, and he hoped they could restore a sense of collaboration on Council. Stated that it started with all of them, including himself. Stated that the budget passed, which was good, and he would do everything in his power to support it. Thanked Mr. Cassidy and staff

for one of the cleanest budget presentations he had ever read, which enabled him to ask the questions he did.

Ms. Sutphin: Thanked everyone for attending tonight's meeting. Stated that in the past four years, but especially this past year had been the most difficult in communication. Emphasized that they had to communicate. Stated that they had all been working on this budget since January. Expressed her hope that next year it would be better and different with more communication, because right now they did not. Stated that their community had come to a place where Mr. McGuire felt unsafe, and she herself had been threatened. Stated that Mr. Hartman had trash thrown in his yard during a time of personal struggle. Reiterated that they were all people. Stated that she had recently started giving tours of the wastewater treatment plant, so if anyone would like to see the actual facilities and operations of the plant, she welcomed them to join her. Stated that her 6-year-old granddaughter had recently toured it and now her friends wanted to see the process of wastewater treatment. Emphasized that they needed to dig in and find out exactly what their Town does with trash, wastewater, and their police department. Stated that none of the work was easy, but they had a great team of people. Thanked Mr. Cassidy and all staff.

Mr. Mooney: Congratulated Penny Jeffries for being recognized as the Mercy Award Honoree for Fauquier Health, and was nationally nominated as well for her work at the hospital. Thanked Chaplain Harris for her prayer, and asked they take a 10-second silence for the people who gave everything so they could have their freedoms. Stated that they lived in a great country and it was an honor to serve in the Town. Thanked everyone for that and thanked all those who gave the ultimate sacrifice. Stated that with regard to the budget, there was reference of people not wanting to vote on things on the same morning, and he respected those opinions. Stated that dealing with the committees, the Mayor and Town Manager had stated that appointing committees was very effective and some good committees had been brought tonight. Stated that if they give the committees a mission, they will be extremely important for the Town. Stated that waiting on the budget in good faith to some people's health on the Council was quite different than voting for a 68,000 square foot addition within four hours of being given the information. Expressed his agreement that he did not want to do it anymore and they should make sure they had enough time. Stated that regarding the Zoning Ordinance Update, he believed it would be very important for the Town. Encouraged as much citizen input as possible. Stated that they held the kickoff meeting last night and he believed they had a very qualified group of people to help them with this. Stated that there were lots of good questions from citizens. Stated that as a Warrenton native, a father of four young children, a local business owner and employer, owner and builder of multiple houses in Town, and an owner of a nonprofit, he was looking forward to the future of this Town. Emphasized that this Town means everything to him and his children. Stated that zoning was a huge issue. Stated that if someone wanted to go away and utilize the Augusta rule and rent out their house short-term for gold cut, legally they must have an SUP for that. Stated that if someone wanted an ADU for their parents, children, or a renter, with an appropriate lot size, it required an SUP. Stated that he had multiple employees who could not find a place to buy or rent in Town. Stated that there were business owners in Old Town with space for apartments but could not utilize it because of zoning issues. Stated that there was limited green space in Town, so they needed to find how to incentivize developers to keep as much green space as possible. Stated that he did not need to worry about teaching his children how to change oil because they had 12-15 places to change their oil. Stated that the use was by

right so they could not be blamed; they were business owners in America taking advantage of the current situation. Asked if they could get another data center or substation through an SUP or by right. Stated that it likely should stay as an SUP process that goes through Council. Asked if they were in a position to attract the right kinds of businesses and restaurants. Asked what they were doing right and wrong to get them to come here and stay here. Asked if they had the workforce and housing for the workforce. Asked if they needed to grow the population, and if so, what was the best way to grow the population in order to support the right businesses to come into Town so they did not skip over them and go to Culpeper, where they would drive through their Town anyway. Stated that there was never a perfect solution or a way to make every person happy, but he believed there was a way to make it better. Stated that with the end date of 2026, it seemed like a long ways away, but it seemed very close considering the amount of work the committee needed to do. Stated that there were some big issues coming up on the Town Council including the water treatment plant, developments, the WARF, and housing. Stated that it was a great time to be involved, and what the committee would give was maturity, forward thinking, open mindedness, a good community, and an understanding that the future of this Town needed to take into consideration the historic fabric that makes Warrenton special. Encouraged everyone to get involved and give their input on the website, which staff had made extremely easy. Reiterated that they had a great team behind it. Stated that regarding the issue of the future of Warrenton and what they could do for the Town of Warrenton, he would quote Ronald Reagan, "We can't help everyone, but everyone can help someone." Asked everyone to get out there and do something good, whether it be looking at the current zoning, neighbors, or future developments, they should submit their thoughts on why they thought these were good or bad. Asked everyone to learn about the information, as the Town Manager and Director of Community Development would gladly discuss the knowledge and work on zoning in Town. Thanked everyone for coming out tonight and thanked everyone for their time. Congratulated everyone who had been with the Town for so long.

Mayor Nevill: Thanked all department heads for their work on the budget and bringing it forward tonight to be passed. Stated that it was not easy, but in terms of presentation, thoughtfulness, and a frugal approach to budgeting, they had done it straight every step of the way. Stated that they were putting the interest of needs over wants and the interest of Town residents first and foremost, as well as residents who may not live here and those who would live here in 15-20 years. Expressed his hope that those future citizens would thank them for making these decisions now so their decisions in the future were much easier. Thanked staff and thanked everyone for coming to tonight's meeting. Encouraged his colleagues who had not attended the VML election officials conference to please do so. Emphasized that if they wanted to get better in terms of communication and their specific duties in their roles, as well as how local government was intended to operate, these conferences were invaluable. Stated that furthermore, they would have the opportunity to complete FOIA and COIA training, which was required every two years for election officials. Encouraged everyone to sign up for that and the VML annual conference in order to learn and get ideas from other localities, as well as improving service to the Town through that learning and knowledge.

M. ADJOURNMENT.

With no further business, this meeting was adjourned at 9:05 PM on Tuesday, June 11th, 2024.

I hereby certify that this is a true and exact record of actions taken by the Town Council of the Town of Warrenton on June 11th, 2024.

Stephen M. Clough
Town Recorder

Attachments:

- 1) Handouts to Council from Citizen's time. June 11th, 2024.
- 2) Citizen Comment Emails and form submissions.
- 3) Signed legislation.



The Town of Warrenton
P.O. Box 341
Warrenton, VA 20188
P (540) 347-1101
F (540) 349-2414

June 11th 2024, Regular Town Council Meeting Minutes

Attachment 1: Handouts to Council.



VIRGINIA LOCAL ELECTED OFFICIALS CONFERENCE

Learn the rules of the road
Wednesday, June 26, 2024

McGuireWoods - Frances Hayes Conference Room
800 E Canal St, Richmond, VA 23219

The Elected Officials Conference is a valuable training and networking opportunity for newly elected and veteran local officials from across the Commonwealth. This in-person event is offered to local officials and staff from VML member localities.

FOIA/COIA training confirmed: As part of the conference, representatives from the Virginia Freedom of Information Act Council (FOIA) and the Conflict of Interest and Ethics Advisory Council (COIA) will provide the training required every two years for certain state and local government officers and employees including local government elected officials.

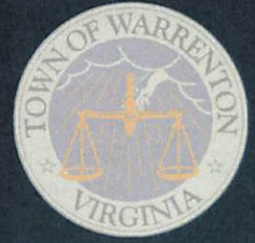


Register now at www.vml.org or scan the QR code.



BETTER COMMUNITIES THROUGH
SOUND GOVERNMENT

BUDGET PROCESS



BUDGET PROCESS

The Town prepares an annual budget spanning the fiscal year (July 1 - June 30) that is prepared on a basis consistent with generally accepted accounting principles. To begin the budget process, each department submits a budget request to the Budget Manager. The Town Manager reviews the requests and supporting data with the Budget Manager and Director of Finance to create the proposed budget which is presented to the Town Council under the following guidelines and procedures:

1. Budget preparation begins in October with departments assessing their needs and formulating their budget requests based on guidance from the Town Manager. During this time, requests for budget submissions are also sent to outside agencies. Town department budget requests are due in November and outside agency requests are due by December 31st.
2. The Budget Manager, Director of Finance, and Town Manager work to develop revenue estimates based on current and projected economic indicators, current and proposed federal and state legislation, knowledge of future events in the Town, and a review of historic trends.
3. The Planning Commission may elect to hold a work session and public hearing on the draft capital improvement plan to ensure consistency with the Comprehensive Plan and to receive citizen feedback.
4. Public input is gathered on the priorities of the budget and budget process via "Town Talks," surveys, or other means, as appropriate.
5. Prior to April 1 of each year, the Town Manager submits to the Town Council a proposed operating and capital budget for the next fiscal year commencing the following July 1. The operating and capital budget includes proposed expenditures and the means of financing them.
6. Town Council reviews the proposed budget. Additional work sessions and special meetings may be scheduled and held as needed.
7. Town Council holds a public hearing on the proposed budget during which citizens can engage and provide input.
8. Tax rates must be adopted by May 14, per Town Code.
8. By law, local government budgets must be balanced; i.e., expenditures may not exceed revenues.
9. After careful deliberation, the proposed budget, as modified for additions and deletions, the real estate tax rate and all other rates and levies are enacted by Town Council as the adopted budget. Legal adoption by Town Council must occur on or before June 30.
10. The adopted budget takes effect July 1, the beginning of the fiscal year.
11. All appropriations lapse at the end of the fiscal year. Unfinished projects are subject to review and re-appropriation by the Town Council.

AMENDING THE BUDGET

During the fiscal year, conditions may arise that necessitate changes to the adopted budget. This may take the form of a transfer or a supplemental appropriation. The Town Manager is delegated authority to approve supplemental appropriations for insurance recoveries less than \$50,000. All other supplements must be approved by the Town Council. Code of Virginia §15.2-2507 requires that the Town Council hold a public hearing when a supplemental appropriation exceeds 1% of the total budget. All transfers within a fund are to be reviewed by the Finance Department and approved by the Town Manager. Transfers between funds increase or decrease the total appropriation at the fund level, and as such, require Town Council approval.

BUDGET CALENDAR

FISCAL YEAR 2025 BUDGET CALENDAR

DATE	EVENT
October 2023	Budget requests made available to Town Departments and Outside Agencies.
November 2023	Town Department budget requests due to the Finance Department.
December 2023	Outside Organization funding requests due to the Finance Department.
January 2024	Finance Director and Budget Manager meet with Town Manager to provide an overview of the compiled budget
January - March 2024	Town Manager meets with each Town Department to review budget requests. The Town Manager works with the Finance Director and Budget Manager to draft the proposed budget.
February 2024	Planning Commission work session to review the draft capital improvement plan for consistency with the Comprehensive Plan. <i>As needed.</i>
March 2024	Planning Commission public hearing on the draft capital improvement plan. <i>As needed.</i>
April 1, 2024	Delivery of the Town Manager's proposed budget to the Town Council.
April-May, 2024	Work sessions and special meetings held by the Town Council to review the proposed budget
May 2024	The Town Council will hold a public hearing on the proposed budget.
June 2024	Adoption of the Fiscal Year 2025 Budget by Town Council
July 1, 2024	Beginning of Fiscal Year 2025



TOWN OF WARRENTON

TOWN CLERK

21 Main Street
Warrenton, VA 20186
(540) 347-1101

MEMORANDUM

TO: Mr. Frank Cassidy, Town Manager

FROM: Mr. Stephen Clough, Town Clerk

DATE: February 8th, 2024.

RE: Draft Overview Agenda Topics Schedule

This memo lays out suggested overarching topics for the Town Council Meetings. Included are additional due dates as well. This outline has begun being implemented throughout the Town Council Meetings.

Agenda Topics By month

January: Human Capital / Community Development

1) Organizational Meeting- Held after newly elected officials begin their term

- Biannual adoption of Meeting times / dates
- Election of Vice mayor

February: Finance CIP and Information and Technology

1) (Quarterly Report 2 Due for October, November, December)

February Special Meeting:

1) Budget Retreat

March: Town Manager's Office / Communications

April: Finance / Town Manager's Office.

1) Budget to Council by April 1st. First work session on the budget

May: Finance CIP

(Quarterly Report 3 Due for January, February, March)

Adoption of County Tax Exempt Property List

- 1) Budget Public Hearing: Personal Property Tax
- 2) Budget Public Hearing: Real-estate Tax Rate
- 3) Budget public Hearing: Town Budget

June: Finance



TOWN OF WARRENTON

TOWN CLERK

21 Main Street
Warrenton, VA 20186
(540) 347-1101

1) Budget Adoption

July: Community Development

August: EOTW, Parks and Recreation, Economic Development

- 1) (Quarterly Report 4 Due for April, May, June)

September: Human Capital / Police

- 1) Community Development: Letters to the Town Council regarding Upcoming appointment vacancies.
- 2) Town Manger: Annual Report due to the Town Council.

September Special Meeting:

- 1) Strategic Retreat

October: Finance / CIP Information & Technology

November: Community Development / Transportation / CIP (Quarterly Report 1 Due for July, August, September) Parks and Recreation

December: Public Works / Public Utilities / Fleet & Facilities / CIP

- 1) Finance: Auditors Present to the Town Council.

Outstanding Topics:

- Town Council Handbook
- Ethics statements
- Work Session meeting times.
- Town Council Bylaw updates

Department List:

Town Manager's Office (Town Council)

Information / Technology

Human Capital

Community Development

Finance



TOWN OF WARRENTON

TOWN CLERK

21 Main Street
Warrenton, VA 20186
(540) 347-1101

Parks and Recreation

Public Works

Public Utilities

Facilities (not listed)

Communications (Not Listed)

Emergency Management and Risk (Not Listed)

Draft

Objective:

Find expense items in Town budget to eliminate in order to offset projected additional revenues from proposed water and sewer bill increases (stated by Town consultant to be \$1 million).

General Fund

Page	Description	Amount
127	WARF Lighting	215,000
129	ERP System	300,000
34 (CIP)	Washington Street Sidewalk	200,000
83 (CIP)	IT Infrastructure	65,000
Subtotal-General Fund		780,000

Enterprise (Water and Sewer) Fund

151	WTP Facility Renovation	295,000
Subtotal- Enterprise Fund		295,000

Total Adjustments for Offset to Proposed Water and Sewer Bill Increase \$ 1,075,000

Possible Additional Adjustments

In addition to the above, the following outlays should be examined for possible deferment, elimination, or adjustment:

29 (CIP)	Main Street Improvements (A/E Study)	146,003
39 (CIP)	Courthouse Square Traffic Study	40,000
40 (CIP)	Paving (Triage Projects to Spread Out Total Costs)	800,000
88 (CIP)	Traffic Lights (Triage Projects to Spread Out Total Cost)	300,000



The Town of Warrenton
P.O. Box 341
Warrenton, VA 20188
P (540) 347-1101
F (540) 349-2414

June 11th, 2024, Regular Town Council Meeting Minutes

**Attachment 1: Citizen Comment Emails and form
submissions.**

From: "croix" <[REDACTED]>
Sent: Fri, 7 Jun 2024 15:46:26 -0500
To: "" <citizencomment@warrentonva.gov>
Attachments: AMAZON.docx

You don't often get email from [REDACTED]. [Learn why this is important](#)

Draft

Town Council:

Before one excavator's bucket full of soil has been moved at the Amazon Data Center site, the angst of 'what-could-have - of what *should*-have-been' haunts countless of Warrentonian's that you Council persons *betrayed*.

Below is a mid-May 2024 newswire story on a community whose residents' overwhelming opposition to development was voiced, heard, *and honored*:

Dallas suburb residents crush developer's dreams of turning a historic farm into a strip mall

Its major victory - forcing a developer to scrap plans to bulldoze lush farmland and replace it with a shopping center. Overwhelming citizen opposition halted the transformation of 13.5 acres into a retail complex of a grocery store, retail space and 33 townhomes in Plano, TX.

Amazon will make billions from its behemoth concrete bunker blighting our Town's eastern gateway, while you went google-eyed to net their 'table crumbs,' barely \$1 million / year.

You Council persons, and the Town of Warrenton would have been *THE - the national news storyline* for rebuffing Amazon's out-of-place desecration, if you had assumed the same backbone your dissenting fellow residents did.

Warrenton, VA *would have been* - still today and for years ahead - *THE American town* resounding David-vs-Goliath model and *champion* for residents mattering more than corporate obstinate opaqueness and avaricious.

You dismissed this page after the first sentence; *didn't you?* But the Council is not omnipotent, not above-reproach, and you should never *again* turn your backs on your own Town's intellectually-reasoned-and-substantiated consensus.

We will all regret Amazon - already not willing to be the least bit transparent. Just TRY alleging any violation of agreed terms. By their servicing the Federal Government, AWS will be unapproachable under a pretext of 'national security' protection. *Checkmate*, country bumpkins.



The Town of Warrenton
P.O. Box 341
Warrenton, VA 20188
P (540) 347-1101
F (540) 349-2414

June 11th, 2024, Regular Town Council Meeting Minutes

Attachment 3: Signed legislation

**June 11, 2024
Town Council
Public Hearing**

AN ORDINANCE TO APPROVE ZOTA-23-1 A ZONING ORDINANCE TEXT AMENDMENT TO ARTICLE 9, SECTION 9-18 TELECOMMUNICATIONS FACILITIES, SECTION 9-18.10 SETBACKS TO PERMIT A SETBACK LESS THAN ONE HUNDRED (100) PERCENT OF THE TOWER HEIGHT IN ALL ZONING DISTRICTS WITH THE CERTIFICATION OF A PROFESSIONAL ENGINEER

WHEREAS, Warrenton, VA (Hereinafter "the Town") is a municipal corporation located within the County of Fauquier; and

WHEREAS, the Warrenton Town Council may, by ordinance, amend, supplement, or change the regulations of the Zoning Ordinance of the Town whenever the public necessity, convenience, general welfare or good zoning practice may require such an amendment; and

WHEREAS, Zoning Ordinance Article 3 allows communications towers as a Permissible Use with the approval of a Special Use Permit by Town Council within all Zoning Districts; and

WHEREAS, Zoning Ordinance Article 9, Section 9-18 Telecommunications Facilities, Section 9-18.10 Setbacks, requires that all telecommunications towers be set back from property lines a distance equal to one hundred (100) percent of the tower height; and

WHEREAS, the Applicant, Arcola Towers, LLC and their Representative Mr. James Downey, submitted an application to initiate a Text Amendment to the Zoning Ordinance in accordance with the procedures set forth in Article 11, Section 11-3.9 Zoning Amendments on June 7, 2023; and

WHEREAS, the Applicant is requesting that the setback requirement for telecommunications towers may be reduced to less than one hundred (100) percent of the tower height, to equal the height of the certified fall zone as attested by a Virginia licensed Professional Engineer in all Zoning Districts as a part of the Special Use Permit process; and

WHEREAS, the Warrenton Planning Commission held a public hearing on this matter on April 16, 2024, and issued a recommendation of approval; and

WHEREAS, on June 11, 2024, the Warrenton Town Council conducted a public hearing on this matter and considered oral and written testimony; and

WHEREAS, the Warrenton Town Council finds that per the Code of Virginia Section 15.2-2286.A.7, this text amendment is in the best interest of public necessity, convenience, general welfare, and good zoning practice; now, therefore, be it

ORDAINED, by the Warrenton Town Council this 11th day of June 2024, that the Town Council hereby adopts the following text amendment to Article 9, Section 9-18.10 of the Town of Warrenton Zoning Ordinance as set forth herein.

Votes:

Ayes: Ms. Heather Sutphin; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Paul Mooney.

Nays: Mr. Eric Gagnon; Mr. David McGuire

Abstention: Mr. William Semple

For Information:

Community Development Director,
Town Attorney

ATTEST:



Town Recorder

Draft

Article 9 Supplemental Use Regulations

9-18 Telecommunications Facilities

9-18.10. Setbacks.

Towers shall be set back a distance of at least one hundred (100) percent of the height of the tower from the boundaries of the property on which the tower is located. The required setback distance may be reduced to a distance of at least one hundred (100) percent of the certified fall zone, as certified by a Virginia Professional Engineer in a letter which includes the Professional Engineer's signature and seal.

June 11, 2024
Town Council
Public Hearing
Ordinance 2024-06

**AN ORDINANCE TO ESTABLISH BUSINESS, PROFESSIONAL AND OCCUPATIONAL LICENSE TAX
RATES FOR THE TAX YEAR BEGINNING JULY 1, 2024**

BE IT ORDAINED by the Council of the Town of Warrenton, Virginia, that the following Business, Professional and Occupational License Tax Rates are hereby levied for the tax year beginning July 1, 2024:

Amusements	\$0.10 per \$100 Gross Receipts
Contractors, Builders or Developers	\$0.085 per \$100 Gross Receipts
Business, Personal or Repair Service Occupations	\$0.1683 per \$100 Gross Receipts
Financial or Real Estate Services	\$0.2678 per \$100 Gross Receipts
Professional Occupations	\$0.2678 per \$100 Gross Receipts
Retail Merchants	\$0.10 per \$100 Gross Receipts
Vending Machine Operators	\$200 plus \$0.10 per \$100 Gross Receipts
Wholesale Merchants	\$0.0425 per \$100 Gross Purchases
Public Utilities (Telephone & Telegraph)	$\frac{1}{2}$ of 1% of Gross Receipts

The license tax is the greater of \$30.00 or the tax computed on gross receipts. Flat fees apply to certain businesses as follows:

Fortune tellers, Clairvoyants & Practitioners of Palmistry	\$1,000.00 per year
Carnivals, Circuses and Speedways	\$1,000.00 per performance
Itinerant Merchants	\$500.00 per year
Peddlers	\$250.00 per year
Photographers (as defined in §58.1-3727 of the Code of Virginia)	\$30.00 per year
Savings and Loan Associations and Credit Unions	\$50.00 per year
Direct Sellers	(Total annual sales greater than \$4,000.00) \$0.10 per \$100 Total Annual Retail Sales -Or- \$0.0425 per \$100 Total Annual Wholesale Sales

Alcoholic Beverages (special license tax provision in addition to gross receipts tax):

Wholesale Beer License	\$75.00
Wholesale Wine Distributor	\$50.00
Retail On-Premises Wine & Beer - Hotel, Restaurant or Club	\$37.50
Retail Off-Premises Wine & Beer	\$37.50
Retail On-Premises Wine - Hotel, Restaurant or Club	\$25.00
Retail Off-Premises Beer	\$25.00

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Eric Gagnon; Mr. Paul Mooney; Mr. David McGuire

Nays:

For Information:
Budget Manager

ATTEST: _____

A handwritten signature in black ink, appearing to read "Stephen Dwyer", is written over a horizontal line.

Town Recorder

Draft

June 11, 2024
Town Council
Public Hearing
Ordinance 2024-07

**AN ORDINANCE TO ESTABLISH WATER AND SEWER RATES AND SERVICE FEES
EFFECTIVE JULY 1, 2024**

WHEREAS, the Town of Warrenton charges certain fees and rates for usage pursuant to Article 2 of Chapter 17 of the Code of the Town of Warrenton (hereinafter referred to as the "Town Code") as authorized by Section 15.2-2119 of the Code of Virginia, 1950, as amended; now therefore

BE IT ORDAINED by the Council of the Town of Warrenton, Virginia, that the following water and sewer rates and fees are hereby effective beginning July 1, 2024:

Base Charge (for usage <2,000 gallons):

IN TOWN RATES				OUT OF TOWN RATES		
Meter Size	Water	Sewer	Total	Water	Sewer	Total
5/8	\$10.05	\$18.69	\$28.74	\$15.08	\$28.04	\$43.12
3/4	15.08	28.04	43.12	22.62	42.06	64.68
1	25.13	46.73	71.86	37.70	70.10	107.80
1 1/2	50.25	93.45	143.70	75.38	140.18	215.56
2	80.40	149.52	229.92	120.60	224.28	344.88
3	175.88	327.08	502.96	263.82	490.62	754.44
4	316.58	588.74	905.32	474.87	883.11	1,357.98
6	653.25	1,214.85	1,868.10	979.88	1,822.28	2,802.16
8	804.00	1,495.20	2,299.20	1,206.00	2,242.80	3,448.80

Commodity Rate, per 1,000 gallons:

Usage	Water	Sewer	Total	Water	Sewer	Total
> 2,000	\$11.14	\$14.99	\$26.13	\$16.71	\$22.49	\$39.20

Bulk Water Rates

Base charge (<2,000 gallons)	\$38.45
Commodity rate (>2,000 gallons, per 1,000 gallons)	\$16.71

Flat Sewer Rates

In Town	\$50.17
Out of Town	\$75.27
Out of Town Commercial	\$244.40

Recreational Vehicle Wastewater Disposal

Flat Fee	\$10.00
----------	---------

Votes:

Ayes: Ms. Heather Sutphin; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Paul Mooney;
Mr. David McGuire

Nays: Mr. William Semple; Mr. Eric Gagnon

For Information:

Budget Manager

ATTEST: _____


Town Recorder

Draft

June 11, 2024
Town Council
Public Hearing
Ordinance 2024-08

**AN ORDINANCE TO ESTABLISH STORMWATER MANAGEMENT FEES
EFFECTIVE JULY 1, 2024**

BE IT ORDAINED by the Council of the Town of Warrenton, Virginia, that the following Stormwater Management Fees are hereby effective beginning July 1, 2024:

STORMWATER MANAGEMENT		
DESCRIPTION	CODE	FEE
FEES FOR PERMIT ISSUANCE		
VSMP General Permit – Single-family detached residential structures	VSMP	\$209 (<5 Acres)
VSMP General Permit	VSMP	\$290 (<1 Acre) \$2,700 (≥1 - <5Acres) \$3,400 (≥5 - <10 Acres) \$4,500 (≥10 - <50 Acres) \$6,100 (≥50 - <100 Acres) \$9,600 (≥ 100 Acres)
MODIFICATION AND TRANSFER FEES		
Construction Activity/Land Clearing (Fee based on size of site/area within common plans of development or size of sale with land disturbance)	SWMT	\$20 (<1 Acre) \$200 (≥1 - <5Acres) \$250 (≥5 - <10 Acres) \$300 (≥10 - <50 Acres) \$450 (≥50 - <100 Acres) \$700 (≥ 100 Acres)
PERMIT MAINTENANCE FEES*		
Construction Activity/Land Clearing (Fee based on size of site/area within common plans of development or size of sale with land disturbance)	SWPM	\$50 (<1 Acre) \$400 (≥1 - <5Acres) \$500 (≥5 - <10 Acres) \$650 (≥10 - <50 Acres) \$900 (≥50 - <100 Acres) \$1,400 (≥ 100 Acres)

**General permit coverage maintenance fees shall be paid annually to the Town, by the anniversary date of general permit coverage. No permit will be reissued or automatically continued without payment of the required fee. General permit coverage maintenance fees shall be applied until a Notice of Termination is effective.*

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Eric Gagnon; Mr. Paul Mooney; Mr. David McGuire

Nays:

For Information:
Budget Manager

ATTEST: _____

A handwritten signature in black ink, appearing to read "Stephen Hoyle", is written over a horizontal line.

Town Recorder

Draft

June 11, 2024
 Town Council
 Public Hearing
 Ordinance 2024-09

**AN ORDINANCE TO ESTABLISH WARRENTON CEMETERY FEES
 EFFECTIVE JULY 1, 2024**

BE IT ORDAINED by the Council of the Town of Warrenton, Virginia, that the following Warrenton Cemetery fees are hereby effective beginning July 1, 2024:

CEMETERY		
DESCRIPTION	CURRENT FEE	PROPOSED FEE
OPENING AND CLOSING FEES*		
Opening & Closing Grave Sites – Weekday	\$500 (Adult) \$200 (Child Under 6 or Cremation)	\$700 (Adult) \$400 (Child Under 6 or Cremation)
Opening & Closing Grave Sites - Weekend/Holiday	\$600 (Adult) \$250 (Child Under 6 or Cremation)	\$800 (Adult) \$450 (Child Under 6 or Cremation)
Opening & Closing Grave Sites – Emergency	\$750 (Adult) \$300 (Child Under 6 or Cremation)	\$950 (Adult) \$500 (Child Under 6 or Cremation)
MISCELLANEOUS		
Deed/Title Transfer Fee	\$5	\$50
Monument Inspections Fee **	No charge	\$50
Fee for Services Arriving Weekdays after 3pm or on Weekend/Holiday	No charge	\$200

*For double depth grave sites, the fees in this schedule are doubled.

**Includes layout of headstone dimensions by Town staff prior to installation of footer for headstones (to be completed by vendor).

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Eric Gagnon; Mr. Paul Mooney; Mr. David McGuire

Nays:

For Information:
 Budget Manager

ATTEST:

Town Recorder

ORDINANCE 2024-10

**June 11, 2024
Town Council
Public Hearing
Ordinance 2024-10**

**AN ORDINANCE TO EXEMPT REAL PROPERTY OWNED BY THE CORTONA FOUNDATION FROM
TAXATION PURSUANT TO VIRGINIA CODE SECTION 58.1-3651**

WHEREAS, Virginia Code § 58.1-3651 sets forth the process and procedure by which a locality may designate property as exempt from taxation where such property is held by organizations that use the property exclusively for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes; and

WHEREAS, Virginia Code § 58.1-3651(B) requires that prior to the adoption of any ordinance exempting property from local taxation, the Town Council shall hold a public hearing on the proposed exemption and consider the questions enumerated in Virginia Code § 58.1-3651(B); and

WHEREAS, the Town Council, after due notice and public hearing, considered the questions set forth in Virginia Code § 58.1-3651(B) and, upon consideration of those questions, determined that the Cortona Foundation is a nonprofit organization located in the Town of Warrenton that uses certain real estate it owns for charitable purposes and that they should be exempted from real property taxation; and

NOW THEREFORE BE IT ORDAINED by the Warrenton Town Council this 11th day of June 2024, that real estate owned by the Cortona Foundation, respectively, used for charitable purposes, be, and is hereby, designated exempt from taxation pursuant to Virginia Code § 58.1-3651.

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Eric Gagnon; Mr. David McGuire

Nays:

Abstention: Mr. Paul Mooney

For Information:
Finance Director

ATTEST: 
Town Recorder

ORDINANCE 2024-11

**June 11, 2024
Town Council
Public Hearing
Ordinance 2024-11**

**AN ORDINANCE TO EXEMPT REAL PROPERTY OWNED BY THE PATH FOUNDATION FROM
TAXATION PURSUANT TO VIRGINIA CODE SECTION 58.1-3651**

WHEREAS, Virginia Code § 58.1-3651 sets forth the process and procedure by which a locality may designate property as exempt from taxation where such property is held by organizations that use the property exclusively for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes; and

WHEREAS, Virginia Code § 58.1-3651(B) requires that prior to the adoption of any ordinance exempting property from local taxation, the Town Council shall hold a public hearing on the proposed exemption and consider the questions enumerated in Virginia Code § 58.1-3651(B); and

WHEREAS, the Town Council, after due notice and public hearing, considered the questions set forth in Virginia Code § 58.1-3651(B) and, upon consideration of those questions, determined that the PATH Foundation is a nonprofit organization located in the Town of Warrenton that uses certain real estate it owns for charitable purposes and that they should be exempted from real property taxation; and

NOW THEREFORE BE IT ORDAINED by the Warrenton Town Council this 11th day of June 2024, that real estate owned by the PATH Foundation, respectively, used for charitable purposes, be, and is hereby, designated exempt from taxation pursuant to Virginia Code § 58.1-3651.

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Eric Gagnon; Mr. Paul Mooney; Mr. David McGuire

Nays:

For Information:
Finance Director

ATTEST: _____


Town Recorder

June 11, 2024
Town Council
Public Hearing
Ordinance 2024-12

**AN ORDINANCE TO EXEMPT PERSONAL PROPERTY OWNED BY HERO'S BRIDGE FROM TAXATION
PURSUANT TO VIRGINIA CODE SECTION 58.1-3651**

WHEREAS, Virginia Code § 58.1-3651 sets forth the process and procedure by which a locality may designate property as exempt from taxation where such property is held by organizations that use the property exclusively for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes; and

WHEREAS, Virginia Code § 58.1-3651(B) requires that prior to the adoption of any ordinance exempting property from local taxation, the Town Council shall hold a public hearing on the proposed exemption and consider the questions enumerated in Virginia Code § 58.1-3651(B); and

WHEREAS, the Town Council, after due notice and public hearing, considered the questions set forth in Virginia Code § 58.1-3651(B) and, upon consideration of those questions, determined that Hero's Bridge is a nonprofit organization located in the Town of Warrenton that uses certain real estate it owns for charitable purposes and that they should be exempted from real property taxation; and

NOW THEREFORE BE IT ORDAINED by the Warrenton Town Council this 11th day of June 2024, that personal property owned by Hero's Bridge, respectively, used for charitable purposes, be, and is hereby, designated exempt from taxation pursuant to Virginia Code § 58.1-3651.

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Eric Gagnon; Mr. Paul Mooney; Mr. David McGuire

Nays:

For Information:
Finance Director

ATTEST: _____
Town Recorder

June 11, 2024
Town Council
Regular Meeting
RES-24-06-01

**A RESOLUTION TO ADOPT AND APPROPRIATE THE FISCAL YEAR 2025 BUDGET AND THE
FISCAL YEAR 2025- 2030 CAPITAL IMPROVEMENT PROGRAM**

WHEREAS Code of Virginia §15.2-2503 requires that the Town Manager submit a proposed budget to the Town Council on or before the first day of April each year, and that the Council approve the budget no later than the date on which the fiscal year begins; and

WHEREAS, Section 15-1 of the Code of Ordinances of the Town of Warrenton requires that the Town Council adopt a tax rate for all real estate and for tangible personal property no later than the fourteenth day of May of each calendar year; and

WHEREAS, the Town Manager submitted the Fiscal Year 2025 Proposed Budget to the Town Council on April 1, 2024 and work sessions were held by the Council during April and May 2024 to discuss the Proposed Budget and any changes thereto; and

WHEREAS, a duly advertised Public Hearing was held on May 14, 2024 to receive public comment and the tax rates for all real estate and tangible personal property were adopted on that date; and

NOW, THEREFORE BE IT RESOLVED, that the Fiscal Year 2025-2030 Capital Improvement Program for the Town of Warrenton is hereby adopted; and be it

RESOLVED FURTHER, that the Comprehensive Fiscal Policies including updates to the Budget and Expenditure Control, Water and Sewer Operating Fund Cash Balance Policy, and Capital Assets Policy as well as the addition of the Tap Privilege Fee Assessment Policy, Capital Improvement Plan Policy, and Grant Application and Acceptance Policy are hereby adopted; and be it

RESOLVED FURTHER, that all outstanding encumbrances as of June 30, 2024 are hereby re-appropriated to FY 2025 to the same department or account for which they are encumbered in FY 2024, as approved by the Town Manager; and be it

RESOLVED FURTHER, that appropriations designated for capital projects and asset replacement projects that are unexpended as of June 30, 2024 are hereby re- appropriated to FY 2025 to the same projects; and be it

RESOLVED FURTHER, that all unencumbered FY 2024 appropriations lapse for budget items other than capital projects, asset replacement projects, contracts and grants, unless otherwise authorized by the Town Manager; and be it

RESOLVED FURTHER, that the Town Manager, or designee, may approve necessary accounting or budget transfers between funds to enable the proper accounting for capital projects, asset replacement projects, or other appropriations as authorized by the Town Manager; and be it

RESOLVED FURTHER, that the Fiscal Year 2025 Budget for the Town of Warrenton is hereby adopted and the amounts summarized below are hereby appropriated for the Fiscal Year Beginning July 1, 2024:

TOWN OF WARRENTON, VIRGINIA
PROPOSED BUDGET FOR FISCAL YEAR 2024-2025

General Fund	Adopted FY 2024	Proposed FY 2025
<u>Revenues</u>		
Real Estate Taxes	\$ 844,000	\$ 824,266
Personal Property Taxes	417,616	730,000
Other Property Taxes	42,000	43,417
Motor Vehicle License Taxes	236,100	220,000
Local Sales Taxes	999,500	1,050,000
BPOL Taxes	2,272,525	2,300,000
Meals Taxes	5,500,000	5,500,000
Lodging Taxes	250,000	280,000
Cigarette Taxes	338,000	319,000
Consumer Utility Taxes	490,020	480,330
Utility Franchise Taxes	63,076	53,276
Bank Franchise Taxes	1,200,000	1,200,000
Licenses, Permits & Fees	288,064	185,132
Fines & Forfeitures	77,500	77,500
Use of Money & Property	500,000	800,000
Charges for Services	1,090,439	1,085,018
Miscellaneous Revenue	221,633	186,845
State Revenue	2,971,638	3,421,983
Transfers	539,913	414,262
<u>Use of Fund Balance</u>	4,394,803	2,857,864
Total General Fund Revenues	\$ \$22,736,827	\$ 22,028,893
<u>Expenditures</u>		
General Government	\$ 4,501,562	4,386,751
Public Safety	3,710,131	3,600,885
Public Works	5,721,974	5,351,953
Parks and Recreation	2,462,078	2,686,305
Community Development	1,359,697	1,328,781
Contributions	58,954	58,954
Non-departmental	389,666	443,290
Debt Service	824,238	822,972
Salary Savings Credit	(493,182)	-
<u>Transfer to Capital</u>	4,201,709	3,349,002
Total General Fund Expenditures	\$ 22,736,827	\$ 22,028,893

Other Funds

General Capital Project Fund	\$	2,770,359	\$	1,584,002
General Asset Replacement Fund		1,491,350		1,765,000
Water and Sewer Operating Fund		8,092,362		9,530,463
Water and Sewer Capital Fund		5,311,700		12,529,550
Stormwater Management Fund		1,485,404		1,291,232
<u>ARPA</u>		<u>3,269,910</u>		<u>164,467</u>
Total Other Funds	\$	22,421,085	\$	26,864,714

Less Interfund Transfers (4,741,622) (5,027,621)

Total Estimated Appropriations \$ 40,416,290 \$ 43,865,986

Votes:

Votes:

Ayes: Ms. Heather Sutphin; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. David McGuire

Nays: Mr. William Semple; Mr. Eric Gagnon; Mr. Paul Mooney.

For Information:

Budget Manager

ATTEST: _____

Town Recorder

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WARRENTON ESTABLISHING THE PERCENTAGE RELIEF GRANTED TO QUALIFYING PERSONAL USE VEHICLES, SUBJECT TO THE TOWN OF WARRENTON'S PERSONAL PROPERTY TAX, FOR THE 2024 TAX YEAR

WHEREAS, the Personal Property Tax Relief Act of 1998, Virginia Code §58.1- 3253 et seq. ("PPTRA"), has been substantially modified by the enactment of Chapter 1 of the Acts of Assembly, 2004 Special Session I (Senate Bill 5005), and the provisions of Item 503 of Chapter 951 of the 2005 Acts of Assembly (the 2005 revisions to the 2004-06 Appropriations Act, hereinafter cited as the "2005 Appropriations Act"); and

WHEREAS, these legislative enactments require the Town of Warrenton to take affirmative steps to implement these changes, and to provide for the computation and allocation of relief provided pursuant to the Personal Property Tax Relief Act as revised; and

WHEREAS, these legislative enactments provide for the appropriation to the Town of Warrenton, of a fixed sum to be used exclusively for the provision of tax relief to owners of qualifying personal use vehicles that are subject to the personal property tax on such vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Warrenton, Virginia that:

Qualifying vehicles obtaining situs within the Town of Warrenton during tax year 2024, shall receive personal property tax relief in the following manner:

- Personal use vehicles valued at \$20,000 or less will be eligible for 100% tax relief;
- Personal use vehicles valued at \$20,001 or more shall only receive 100% tax relief on the first \$20,000 of value; and
- All other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Eric Gagnon; Mr. Paul Mooney; Mr. David McGuire

Nays:

For Information:
Budget Manager

ATTEST:



Town Recorder

June 11, 2024
Town Council
Regular Meeting
RES-24-06-03

**RESOLUTION TO SUPPORT VIRGINIA DEPARTMENT OF TRANSPORTATION SMART SCALE
ROUND 6 APPLICATION -INTERSECTION IMPROVEMENTS WEST LEE HWY/RT. 29 WITH
FLETCHER DRIVE, VILLAGE CENTER DRIVE, AND BRANCH DRIVE IN THE TOWN OF
WARRENTON**

WHEREAS, Warrenton, VA (Hereinafter "the Town") is a municipal corporation located within the County of Fauquier; and

WHEREAS, the Town of Warrenton updated its comprehensive plan in 2021 and identified West Lee Highway for segment and intersection improvements; and

WHEREAS, the Virginia Department of Transportation (VDOT) conducted a "Pipeline Study" in 2021-2022 that included recommended segment and intersection improvements to West Lee Highway for increased traffic circulation and safety; and

WHEREAS, the Town Council directed staff at its February 13, 2024 meeting to submit the West Lee Highway intersections at Fletcher Drive for a roundabout and Branch Drive/Village Center Drive for access management for Smart Scale pre-screening; and

WHEREAS, the Town submitted the SMART SCALE pre-application and was deemed "pre-screened" eligible to apply for final Smart Scale funding; and

WHEREAS, VDOT developed the design sketch for the Smart Scale application, and

WHEREAS, the Town Council held a public hearing on June 11, 2024, on the design sketch for the Smart Scale application; and

NOW, THEREFORE, BE IT RESOLVED that the Warrenton Town Council this 11th day of June, 2024 hereby commits its support and interest in furthering the Smart Scale Round 6 applications for the West Lee Highway segment to include a roundabout at Fletcher Drive and access improvements at Branch Drive and Village Center Drive and directs staff to forward the applications for final submission.

Votes:

Ayes: Ms. Heather Sutphin; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Paul Mooney;
Mr. David McGuire

Nays: Mr. William Semple; Mr. Eric Gagnon

For Information:
Planning Manager

ATTEST: _____


Town Recorder

June 11, 2024
Town Council
Regular Meeting
RES-24-06-04

BOND-23-1 - RESOLUTION TO APPROVE A BOND REDUCTION REQUEST FOR PHASE 1 OF THE WINCHESTER CHASE RESIDENTIAL SUBDIVISION

WHEREAS, Warrenton, VA (Hereinafter "the Town") is a municipal corporation located within the County of Fauquier; and

WHEREAS, Article 10, Section 10-8 of the Town of Warrenton Zoning Ordinance requires the provision of a surety bond for all public improvements and infrastructure related to the development of a site and/or subdivision plan, and also allows for the periodic partial release of this performance guarantee for the completion of improvements by Town Council; and

WHEREAS, a Site Development Plan, case number SDP-2014-07, as revised in SDP-2018-05 and SDP-2020-04, was approved on November 22, 2016 subject to the provision of a Public Improvements Bond in the amount of \$1,916,237.00 for Phase I of the Winchester Chase residential subdivision; and

WHEREAS, a Public Improvements Bond was provided by the developer Winchester Chase Development, LLC to the Town on March 21, 2018, in the amount of \$1,916,237.00; and

WHEREAS, certain improvements have been completed as demonstrated by the submission of an As-Built Plan, case number ABLT-2024-1; and

WHEREAS, the Engineer for the developer, Mr. Michael Johnson, P.E. has submitted a unit price list dated May 22, 2024 to reduce the bond amounts for these improvements; and

WHEREAS, the Public Works and Public Utilities Departments have reviewed and approved these reductions based on the information provided in the As-Built Plan submittal and site inspections; now, therefore be it

RESOLVED, by the Warrenton Town Council that the Public Improvements Bond be reduced by \$1,290,740.32, leaving a remaining bond amount of \$625,496.68.

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Eric Gagnon; Mr. Paul Mooney; Mr. David McGuire

Nays:

For Information:

Community Development Director,
Town Attorney

ATTEST:

A handwritten signature in black ink, appearing to read "Stephen Clark", is written over a horizontal line.

Town Recorder

Draft

June 11, 2024
Town Council
Regular Meeting
RES-24-06-05

A RESOLUTION TO AMEND THE FISCAL YEAR 2024 ADOPTED BUDGET TO APPROPRIATE VIRGINIA DEPARTMENT OF ENVIRONMENTAL QUALITY REIMBURSABLE GRANT FUNDING IN THE AMOUNT OF \$162,390 TO FUND THE SEPTIC LOCAL PARTNERS PROGRAM

WHEREAS, the Warrenton Town Council is charged by the Code of Virginia with the preparation of an annual budget for the Town of Warrenton; and

WHEREAS, on June 13, 2023, the Town Council adopted the Town of Warrenton Fiscal Year 2024 Budget; and

WHEREAS, during the fiscal year, certain events occur that necessitate amending the budget; and

WHEREAS, the Town has executed a grant agreement with Virginia Department of Environmental Quality and appropriated \$750,000 of reimbursable grant revenue funds to administer septic assistance; and

WHEREAS, Virginia Department of Environmental Quality has allocated an additional \$162,390 to the Town for the Septic Local Partners Program; and

NOW, THEREFORE, BE IT RESOLVED, that the Warrenton Town Council Hereby amends the Fiscal Year 2024 Adopted Budget to appropriate \$162,390 reimbursable grant revenue to implement the Septic Local Partner Program grant.

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Eric Gagnon; Mr. Paul Mooney; Mr. David McGuire

Nays:

For Information:
Budget Manager

ATTEST:



Town Recorder

June 11, 2024
Town Council
Regular Meeting
RES-24-06-06

**A RESOLUTION TO AMEND THE FISCAL YEAR 2024 ADOPTED BUDGET TO APPROPRIATE
INSURANCE RECOVERIES IN THE AMOUNT OF \$114,540.29**

WHEREAS, the Warrenton Town Council is charged by the Code of Virginia with the preparation of an annual budget for the Town of Warrenton; and

WHEREAS, on June 13, 2023, the Town Council adopted the Town of Warrenton Fiscal Year 2024 Budget; and

WHEREAS, the Town's insurance carrier, Virginia Risk Sharing Association (VRSA), evaluated damage to the interior and exterior of the Warrenton Aquatic and Recreation Facility (WARF) resulting from a failed pipe and paid the Town \$114,540.29; and

WHEREAS, staff will utilize the funds received from VRSA to fund the necessary repairs to the interior and exterior of the WARF; and

NOW, THEREFORE, BE IT RESOLVED, that this 11th day of June 2024 the Warrenton Town Council hereby amends the Fiscal Year 2024 Adopted Budget to appropriate \$114,540.29 in insurance recoveries.

Votes:

Ayes: Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Eric Gagnon; Mr. Paul Mooney; Mr. David McGuire

Nays:

For Information:
Budget Manager

ATTEST:



Town Recorder