



## ARCHITECTURAL REVIEW BOARD MEETING

21 Main Street

Thursday, September 28, 2023, at 7:00 PM

### MINUTES

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**A OPEN MEETING OF THE ARCHITECTURAL REVIEW BOARD OF THE TOWN OF WARRENTON, VIRGINIA, WAS HELD ON SEPTEMBER 28<sup>TH</sup>, 2023, AT 7:00 P.M**

#### Regular Meeting

##### PRESENT

Ms. Laura Bartee, Chair; Ms. Virginia Gerrish, Vice-Chair; Mr. Steve Wojcik; Ms. Karen Lavarney; Ms. Denise Harris, Planning Manager; Ms. Casey Squyres, Historic Preservation Planner

##### PRESENT VIA ELECTRONIC MEANS

##### ABSENT

Mr. John Thorsen

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#### **REGULAR MEETING – 7:00 PM**

Ms. Laura Bartee, Chair read the purpose statement and called the meeting to order at 7:00 PM, a quorum was present, and business could be conducted.

#### **APPROVAL OF MINUTES.**

##### 1. Draft Minutes – August 24, 2023

Mr. Wojcik moves to approve the August 24, 2023, meeting minutes, as presented. Ms. Gerrish Seconded. There was no discussion. The vote was as follows:

Ayes: Ms. Laura Bartee, Chair; Ms. Virginia Gerrish, Vice-Chair; Mr. Steve Wojcik; Ms. Karen Lavarney

Nays:

Abstention:

Absent: Mr. John Thorsen

**The minutes were approved unanimously.**

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#### **NEW BUSINESS.**

##### 1. COA 2023-65: 20 N 5<sup>th</sup> STREET

Ms. Squyres provides a brief introduction of the application.

Ms. Malayna Campbell, applicant, comes forward to speak.

Ms. Bartee asks for further details on the area leading to the proposed doorway.

Ms. Campbell responds, providing the requested information.

Ms. Bartee begins reviewing the proposed motion with the Board.

Ms. Bartee asks the Board for a motion.

Ms. Lavarney moves to approve COA-23-65 with the presented approval conditions, Seconded by Mr. Wojcik. There was no discussion. The vote was as follows:

Ayes: Ms. Laura Bartee, Chair; Ms. Virginia Gerrish, Vice-Chair; Mr. Steve Wojcik; Ms. Karen Lavarney

Nays:

Abstention:

Absent: Mr. John Thorsen

**COA 2023-65 passed unanimously.**

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## 2. COA 2023-66: 92 WINCHESTER STREET

Ms. Squyres provides a brief introduction of the application.

Mr. Keith MacDonald, applicant, comes forward to speak.

Mr. Wojcik asks for clarification on the proposed door.

Mr. MacDonald responds, clarifying the type and style of door.

Mr. Wojcik asks about the current method of access to the mechanical room.

Mr. MacDonald Responds providing the requested information.

Ms. Bartee briefly discusses with the applicant the site and foundation modifications necessary to accommodate the proposed doorway.

Ms. Bartee asks for a motion.

Ms. Gerrish moves to approve COA-23-66 with the presented approval conditions, Seconded by Mr. Wojcik. There was no discussion, The vote was as follows:

Ayes: Ms. Laura Bartee, Chair; Ms. Virginia Gerrish, Vice-Chair; Mr. Steve Wojcik; Ms. Karen Lavarney

Nays:

Abstention:

Absent: Mr. John Thorsen

**COA 2023-66 passes unanimously**

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### 3. COA 2023-72: 101 WINCHESTER STREET

Ms. Lavarney recuses herself.

Ms. Squyres provides a brief introduction of the application.

Mr. William Reidy, applicant, comes forward to speak.

Mr. Reidy provides samples of and discusses the proposed roofing material.

Ms. Gerrish asks about the potential for the color of the proposed material fading.

Mr. Reidy responds outlining the information provided by the manufacturer.

Ms. Bartee provides her opinion on the material color.

Ms. Squyres comments on her prior experiences with similar materials.

Mr. Wojcik asks for further details on the installation of the proposed shingle material.

Mr. Reidy responds outlining the requested information.

Mr. Reidy provides brief information on the previous use and status of the structure.

An audience member, identifying himself as a neighbor comes forward to speak, audio inaudible.

Ms. Bartee asks for a motion.

Mr. Wojcik moves to approve COA-23-72 with the presented approval conditions, Seconded by Ms. Gerrish. There was no discussion, The vote was as follows:

Ayes: Ms. Laura Bartee, Chair; Ms. Virginia Gerrish, Vice-Chair; Mr. Steve Wojcik

Nays:

Abstention: Ms. Karen Lavarney

Absent: Mr. John Thorsen

**COA 2023-72 passes unanimously**

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### 4. COA 2023-74: 56 EAST LEE STREET

Ms. Squyres provides a brief introduction of the application.

Mr. Christian Layke, applicant, comes forward to speak.

Ms. Bartee asks for clarification on the revised drawings.

Mr. Layke responds, outlining the changes.

Ms. Bartee asks about the construction of the enclosure doors.

Mr. Layke responds, outlining his design preference for the doors.

Ms. Bartee asks about the posts for the enclosure.

Mr. Layke responds, outlining the decisions and constraints when reaching the proposed design.

Ms. Gerrish and Mr. Layke briefly discuss the shape of the enclosure doors.

The Board and Mr. Layke briefly discuss the proposed motion and design options for the proposed enclosure.

Mr. Wojcik moves to approve COA-23-74 with the presented approval conditions, Seconded by Ms. Lavarney. There was no discussion, The vote was as follows:

Ayes: Ms. Laura Bartee, Chair; Ms. Virginia Gerrish, Vice-Chair; Mr. Steve Wojcik; Ms. Karen Lavarney

Nays:

Abstention:

Absent: Mr. John Thorsen

**COA 2023-74 passes unanimously**

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## **UPDATES**

Ms. Squyres and the Board have a brief discussion on the upcoming holiday schedule.

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## **BOARD MEMBERS TIME.**

**Ms. Gerrish** – Discusses an upcoming trip.

**Mr. Wojcik** – Discusses the new owner of Alwington Manor.

**Ms. Lavarney** – Thanks Staff and the Board for the management of a portion of the meeting.

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## **ADJOURNMENT.**

**Ms. Lavarney moves to adjourn the meeting, Seconded by Mr. Wojcik. There was no discussion, The vote was as follows:**

**Ayes: Ms. Laura Bartee, Chair; Ms. Virginia Gerrish, Vice-Chair; Mr. Steve Wojcik; Ms. Karen Lavarney**

**Nays:**

**Abstention:**

**Absent: Mr. John Thorsen**

**With no further business, this meeting was adjourned at 7:50 PM on Thursday, September 28<sup>th</sup>, 2023.**