

## Finance Staffing Comparison - Benchmarks

Town of Warrenton Population: 10,057 FY23 GF Operating Budget: \$16,413,085	Town of Culpeper Population: 20,062 FY23 GF Budget: \$22,422,959	Town of Front Royal Population: 15,011 FY23 GF Budget: \$12,071,200	Town of Purcellville Population: 8,929 FY23 GF Budget: \$12,591,139	Town of Leesburg Population: 48,250 FY23 GF Operating Budget: \$72,689,402  (HR and IT report to DFAS) Department of Finance & Administrative Services (budget = \$3,836,452)
<u>Finance and Procurement (budget = \$973,255)</u> Director of Finance/Treasurer Budget Manager Procurement Coordinator Accounts Payable Coordinator Payroll Coordinator Revenue & Collections Manager Tax Administrator Utility Billing Coordinator Customer Service Representative Customer Service Representative Customer Service Representative (PT)	<u>Treasurer's Office (budget = \$1,705,103)</u> Treasurer/Director of Finance Assistant Finance Director Deputy Treasurer Chief Accountant Accounting Technician Accounting Technician - Payroll Accounting Technician - Accounts Payable Utility Billing Coordinator Billing/Accounting Clerk Revenue and Collections Clerk Customer Service Representative Customer Service Representative Customer Service Representative Customer Service Representative Customer Service Representative Management Analyst and Procurement Officer	<u>Finance Department (budget = \$988,080)</u> Director of Finance Finance Manager Financial Analyst Accounting Technician Accounting Technician Assistant Accounting Technician Senior Customer Service Specialist Customer Service Specialist Customer Service Specialist Purchasing Manager Assistant Purchasing Agent	<u>Finance Department (budget = \$1,302,199)</u> Director of Finance Assistant Director of Finance Accounting Manager Procurement Specialist Financial Analyst Senior Accounting Technician Accounting Technician (A/P) Accounting Technician Accounting Technician Accounting Specialist Payroll Specialist Accounting Specialist	Director of Finance & Administrative Services Deputy Director/Treasurer Deputy Director/Controller Finance Operations Manager Finance Operations Supervisor Senior Business Systems Integrator Purchasing Officer Deputy Purchasing Officer Management and Budget Officer Senior Management and Budget Analyst Staff Accountant Buyer I Buyer II Delinquent Billings Coordinator Accounting Associate Accounting Associate Accounting Associate Accounting Associate Accounting Manager Billing and Collections Coordinator Parking Enforcement Officer Business Tax Specialist
Town of Blacksburg Population: 44,826 FY23 GF Operating Budget: \$43,578,000	Town of Herndon Population: 24,655 FY23 GF Operating Budget: \$37,196,821	Town of Christiansburg Population: 23,348 FY23 GF Operating Budget: \$31,073,344	Town of Vienna Population: 16,473 FY23 GF Operating Budget: \$30,255,740	Town of Middleburg Population: 573 FY20 GF Operating Budget: \$4,447,643
<u>Financial Services (budget = \$4,261,352)</u> Director of Financial Services Assistant Director of Financial Services Budget Analyst MIS Manager Accounting Supervisor Finance Accounting Specialist Finance Accounting Specialist Finance Accounting Specialist Finance Accounting Specialist Payroll Coordinator Accounting Technician Accounting Technician AMR/Field Supervisor - Utility Services MIS Application Support AMR/Skilled Meter Reader Purchasing Manager Buyer Senior Buyer Warehouse Supervisor Utility Services Manager Warehouse Assistant Clerical (PT)	<u>Finance (budget = \$1,780,976)</u> Director of Finance Accounting Supervisor Accounting Tech II Accounting Tech II Budget Manager Deputy Director of Finance Financial Management Analyst Fiscal Services Administrator Head Cashier Purchasing Agent Revenue Supervisor Senior Accounting Technician Senior General Ledger Accountant	<u>Finance/Treasurer (budget = \$1,280,050)</u> Finance Director/Treasurer Deputy Director of Finance Accounts Payable Manager Administrative Clerk Payroll/BPOL Accounting Specialist Tax Accounting Specialist Utility Billing Specialist Accountant Purchasing Coordinator Tax Billing and Collection Specialist Customer Service Representative Customer Service Representative Customer Service Representative	<u>Finance (budget = \$1,896,240)</u> Real Estate Tax Specialist Cashier Business License Officer Revenue Analyst/Cashier Director of Finance/Treasurer Deputy Finance Director Operations Manager Staff Accountant Payroll Specialist Fiscal Technician - Accounts Payable Procurement Officer Part - Time Buyer Fiscal Technician I Capital/Grant Accountant Budget Manager	<u>Finance/Treasurer</u> Town Treasurer/Finance Director Admin & Accounting Assistant Admin & Accounting Assistant