



TOWN OF WARRENTON

Planning Commission

PO BOX 341
WARRENTON, VIRGINIA 20188
<http://www.warrentonva.gov>
TELEPHONE (540) 347-1101
FAX (540) 349-2414

Honorable Mayor HE Carter Nevill and Town Council Members
Town of Warrenton
PO Box 341
Warrenton, VA 20188

September 26, 2022

Dear Mayor Nevill and Town Council,

Per Article 2-3 of the Planning Commission Bylaws, the Planning Commission shall inform the Town Council of expiring Planning Commissioner terms to allow time for advertisement and appointments. On December 31st, two Planning Commissioner terms will expire. New four-year terms run from starting January 1st, 2023 – December 31st, 2027.

The expiring terms are the currently held by Ali Zarabi and me. From the attached letters you will note neither of us is seeking reappointment. In addition, Gerald Johnston informed me on September 20th that he is moving out of the Town this fall and will no longer be able to serve on the Planning Commission. The Bylaws and State Code allow for a minimum of five members of the Planning Commission. As there are currently six members, Town Council will need to appoint two new Planning Commissioners to maintain a quorum.

If any member of Town Council has questions, my email is shelander@warrentonva.gov.

Sincerely,

Susan Rae Helander, CPC
Chair
Planning Commission
Town of Warrenton

Zarabi Associates, Inc.

t/a 68 MANE

68 MAIN STREET

WARRENTON, VA 20186

(540) 347-9656

September 21, 2022

Honorable Mayor and members of The Town Council,

For the past two decades, I have had the pleasure of serving you and my fellow Warrenton citizens on the Planning Commission. It has been an honour and privilege to have had an opportunity to share and bring my experiences and voice to many discussions and deliberations.

If our institutions are sound and strong, the bodies of government can and must change to accommodate new interests and citizens willing to step up and serve. As such, with sincere gratitude, I will not be seeking your confirmation for an additional term.

Wishing you all my best!

Ali Zamil

Susan Rae Helander

September 12, 2022

Mayor H.E. Carter Nevill
Ward 1 Council Member Heather D. Sutphin
Ward 2 Council Member William T. Semple II
Ward 3 Council Member Brett A. Hamby
Ward 4 Council Member James N. Hartman III
At-Large Council Member Sean Polster
At-Large Council Member Renard J. Carlos

As required at the end of an appointed term, the applicant is to provide Council with a written request to be reappointed.

This letter is to serve you all notice that I will not be seeking reappointment when my term expires December 31, 2022, and I send this with great sadness and some elation.

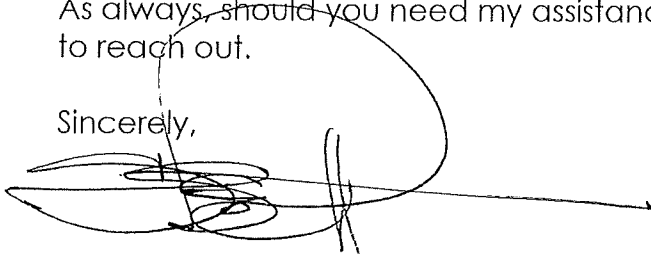
Since my first appointment in 2000, I hope you all feel that my commitment to the Town has been clear and unwavering.

As Chair, we have accomplished a tremendous amount of significant work with the assistance of your dedicated staff; Rob Walton, Denise Harris, and Milly Latack and to them I owe a debt of gratitude.

The Town is embarking on changes and redirection but there will always be those who do not understand the need for growth. Without growth, there is no Town.

As always, should you need my assistance in any way please do not hesitate to reach out.

Sincerely,

A handwritten signature in black ink, appearing to be 'Susan Rae Helander', with a large, sweeping loop at the end.

Susan Rae Helander, Chair, Town of Warrenton Planning Commission