



Office of the Town Manager

Christopher E. Martino

# STAFF REPORT

## Warrenton Town Council

Carter Nevill, Mayor

Heather Sutphin, Ward 1

William Semple, Ward 2

Brett Hamby, Ward 3

James Hartman, Ward 4 Vice Mayor

Jay Heroux, Ward 5

Sean Polster, At Large

Renard Carlos, At Large

<b>Council Meeting Date:</b>	<b>October 11, 2022</b>
<b>Agenda Title:</b>	<b>Meeting Minutes</b>
<b>Requested Action:</b>	<b>Approval of Minutes</b>
<b>Department / Agency Lead:</b>	<b>Town Clerk</b>
<b>Staff Lead:</b>	<b>Stephen Clough</b>

## EXECUTIVE SUMMARY

This submission is the meeting minutes from the Town Council Meeting on August 9<sup>th</sup>, 2021, for review and approval by Council.

## BACKGROUND

Minutes are created by the Town Clerk after every meeting of the Town Council to summarize the meetings and act as an official record for the proceedings per Warrenton Town Code (Code 1981, § 2-31)

## STAFF RECOMMENDATION

Review and approve the submitted minutes.

### Service Level / Policy Impact

Facilitating Transparency in Government with records management and availability.

### Fiscal Impact

None

### Legal Impact

Creation of the legal records of the proceedings.

## ATTACHMENTS

1. Minutes- August 9th, 2022
- 2.
- 3.