

Quarterly Report

Emergency Services and Risk Management



Town Council Meeting Date: May 14th, 2024

Third Quarter 2024: January, February, March

Please accept this as the quarterly report for the Emergency Services and Risk Management department.

Department introduction:

This is the fourth Departmental report for Emergency Services and Risk Management.

Emergency Services is responsible for all aspects of the Town's comprehensive emergency preparedness program. It involves planning, developing, reviewing, and revising emergency management program elements. It focuses on a collaborative partnership between local, state, and Federal partners in addition to community stakeholders pursuing a whole community approach to preparedness.

Risk Management is responsible for all aspects of workplace safety. It includes building and sustaining a Risk & Safety Program. In addition to planning, developing, and implementing occupational safety programs to ensure the health, safety, and security of Town staff and citizens. Risk management also focuses on the process of identifying potential hazards and mitigating their potential impact on the Town.

Training and Professional Development:

Training has a direct impact on an organization's productivity and performance. Training gives employees a better understanding of their responsibilities and the knowledge and skills needed to complete the job. Training will improve employee confidence which can positively impact performance.

- ELDT Course for Public Works and Public Utilities
 - The Entry-Level Driver Training course for Commercial Driver's Licenses (CDL) was kicked off on January 8th, 2024. 8 employees across Public Works and Public Utilities participated in the class which included rigorous online course study, field driving practice, and adherence to the regulations as set forth by the Federal Motor Carrier Safety Administration.
 - All 8 employees completed the course requirements to successfully pass the ELDT Training course which gave them the ability to test for their CDL. All 8 employees successfully passed the CDL License exam through the Virginia Department of Motor Vehicles.

Special Event EOC Activations:

- No Special Event EOC Activations during Q1

OSHA 300

In accordance with the 29 CFR 1904 regulatory citation of the Occupational Safety and Health Administration (OSHA), OSHA-300 and 300A logs must be submitted annually for recordkeeping purposes of workplace injuries and illnesses that meet certain criteria (i.e., are work-related and result in medical treatment beyond first aid, lost-time, loss of consciousness, or other specified criteria).

Employees who work at the following locations, had reported zero instances across all criteria:

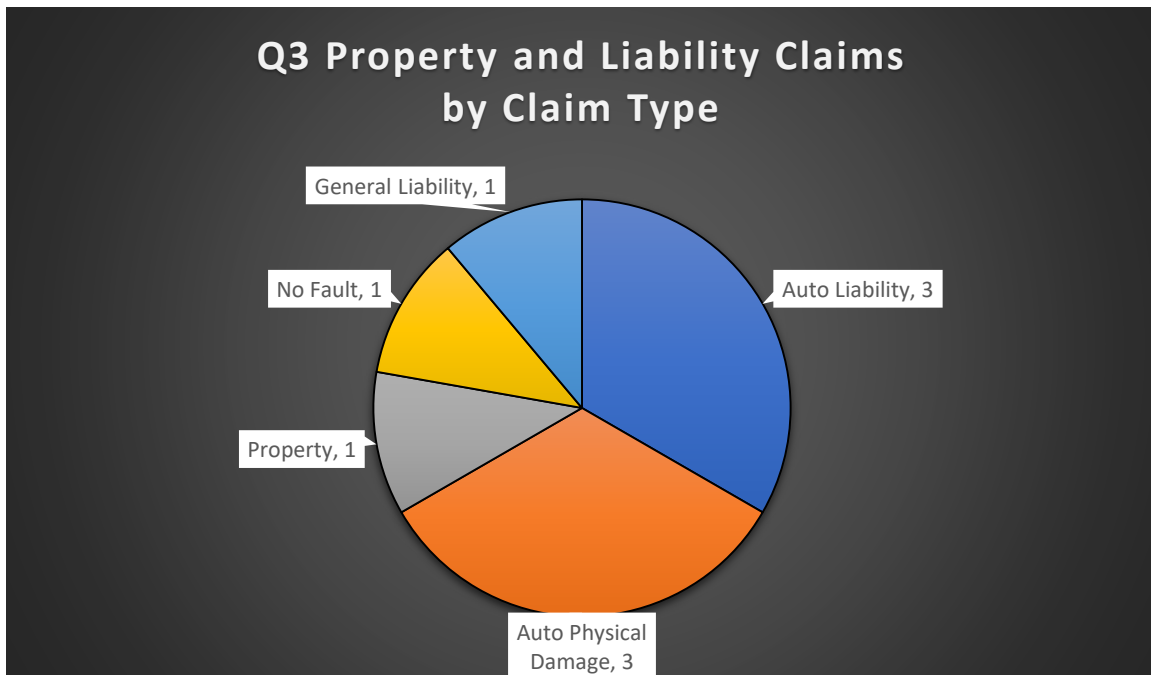
- Town Hall
- Water Treatment Plant
- Wastewater Treatment Plant

PUBLIC WORKS					
NUMBER OF CASES					
# of Deaths	# Cases Days Away	# Cases Job Transfer	# Other Reportable		
0	2	0	4		
NUMBER OF DAYS					
Total Days Away		Total Days Job Transfer/Restriction			
6		0			
INJURY AND ILLNESS TYPES					
Injuries	Skin Disorders	Respiratory Conditions	Poisonings	Hearing Loss	All Other
6	0	0	0	0	0

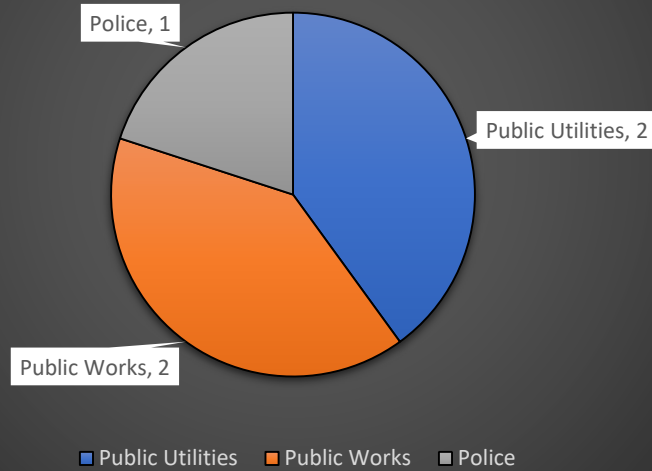
WARRENTON AQUATIC RECREATION FACILITY (WARF)					
NUMBER OF CASES					
# of Deaths	# Cases Days Away	# Cases Job Transfer	# Other Reportable		
0	2	0	1		
NUMBER OF DAYS					
Total Days Away		Total Days Job Transfer/Restriction			
163		0			
INJURY AND ILLNESS TYPES					
Injuries	Skin Disorders	Respiratory Conditions	Poisonings	Hearing Loss	All Other
3	0	0	0	0	0

WARRENTON POLICE DEPARTMENT					
NUMBER OF CASES					
# of Deaths	# Cases Days Away	# Cases Job Transfer	# Other Reportable		
0	2	0	6		
NUMBER OF DAYS					
Total Days Away		Total Days Job Transfer/Restriction			
6		0			
INJURY AND ILLNESS TYPES					
Injuries	Skin Disorders	Respiratory Conditions	Poisonings	Hearing Loss	All Other
8	0	0	0	0	0

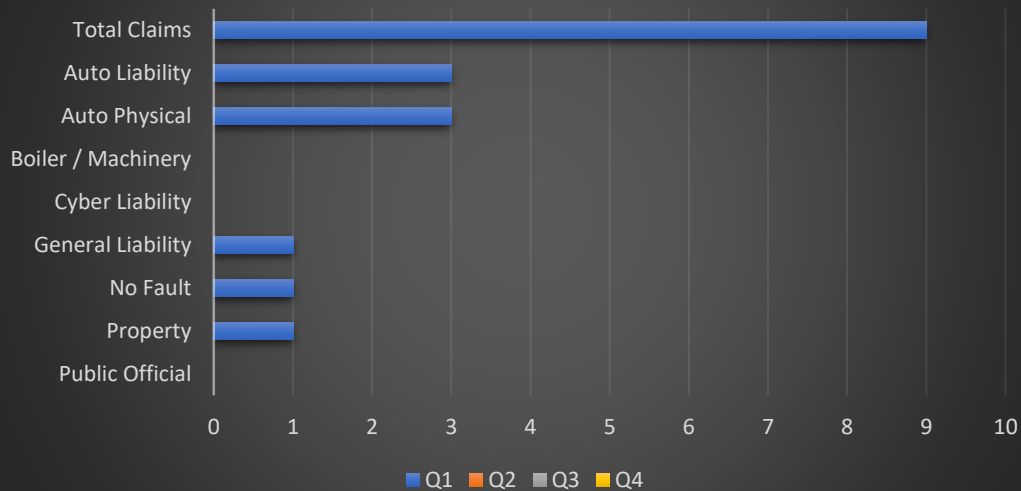
Insurance Charts and Information:



Q3 Workers Compensation Claims by Department



2024 Total Claims by Claim Type



	Q1	Q2	Q3	Q4
Total Claims	9			
Auto Liability	3			
Auto Physical Damage	3			
Boiler / Machinery	0			
Cyber Liability	0			
General Liability	1			
No Fault Coverage				
Property	1			

Public Official Liability	0			
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