

October 8, 2024
Town Council
Regular Meeting
RES-

A RESOLUTION TO REALLOCATE UNSPENT AMERICAN RESCUE PLAN ACT (ARPA) FUNDING FOR THE PRIMARY CLARIFIER PROJECT

WHEREAS, the U.S. Congress passed and the President signed the American Rescue Plan (ARP) Act of 2021 which established the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF); and

WHEREAS, the United States Treasury distributed funding under the CSLFRF to the Commonwealth of Virginia and mandated that Non-Entitlement Unit funds be distributed according to a formula based on population; and

WHEREAS, the Town of Warrenton is considered a Non-Entitlement Unit and has received a total allocation of \$10,403,180 according to the prescribed formula, which has been distributed in two equal tranches of \$5,201,590 approximately 12 months apart with the second tranche received July 21, 2022; and

WHEREAS, staff has reviewed the United States Treasury guidance and provided information to Town Council during a work session on March 8, 2022 regarding projects that are eligible for the CSLFRF funding; and

WHEREAS, qualifying expenditures in the amount of \$1,966,648 as detailed in the attached Exhibit A have previously been appropriated in the Fiscal Year 2023 Adopted Budget on June 16, 2022; and

WHEREAS, qualifying expenditures in the amount of \$4,650,000 as detailed in the attached Exhibit B have previously been appropriated by council on September 13th, 2022; and

WHEREAS, the Town Council reviewed and committed funding for other projects as detailed in the attached Exhibit C that would be appropriated in the FY 2025 Adopted Budget in the amount of \$236,083 during the March 8, 2022 work session; and

WHEREAS, qualifying expenditures in the amount of \$3,269,910 as detailed in the attached Exhibit D have previously been appropriated in the Fiscal Year 2024 Adopted Budget on June 13, 2023; and

WHEREAS, the Town Council appropriated the remaining \$280,559 ARPA funds to affordable housing and accessibility initiatives focused on the best use of these funds for maximum benefit which will meet all the requirements for distribution of these funds on July 11, 2023 as detailed in the attached Exhibit E; and

WHEREAS, funds in the amount of \$1,600,00 were reallocated, as detailed in Exhibit F, upon the cancellation of the Horseshow Grounds Project; and

WHEREAS, several of the projects previously identified by council have finished under budget, as detailed in Exhibit G, making funding available for the Primary Clarifier Project; and

NOW, THEREFORE, BE IT RESOLVED, that the Warrenton Town Council Hereby reallocate the unspent ARPA Funding in the amount of \$830,135.74 to aid in the funding of the Primary Clarifier Project.

Votes:

Ayes:

Nays:

For Information:

Budget Manager

ATTEST: _____
Town Recorder

EXHIBIT A - Appropriated in FY23 Budget

Project	Estimated Cost	Description
Financial Coordinator Salary and Benefits	\$101,093	1 year in budget, remaining time committed
Assistant Director Salary and Benefits	\$154,397	Covers 1 year period - salary and benefits
Junior Engineer Salary and Benefits	\$131,947	Covers 1 year period - salary and benefits
Project Coordinator Salary and Benefits	\$119,406	Covers 1 year period - salary and benefits
Compensation Study	\$50,000	Classification and compensation study
Professional Services	\$42,350	Economic Development
Fuel System	\$50,000	IT
Waterloo Speed/Safety Improvements (T-23-002)	\$70,200	FY23 cost only
Leaf Machine (G-23-003)	\$85,000	
Salt Spreaders (G-23-004)	\$68,000	
HVAC Replacement (G-23-005)	\$55,000	FY23 cost only
Police Vehicles (P-23-001)	\$98,262	FY23 cost only
Fitness and Studio Floor Replacement	\$60,000	
Fitness Equipment Replacement	\$25,000	
Traffic Light Updates (T-23-008)	\$28,800	FY23 cost only
Timber Fence Trailway	\$50,889	Timber Fence Trail Segment 2 (Town cost-share)
Refuse Trucks	\$626,306	Two new refuse trucks
ADA Improvements (R-23-001)	\$150,000	ADA improvements to Town park facilities; Remaining project balance committed for future years

\$1,966,648 Total Appropriated in FY23 Budget**EXHIBIT B - Appropriated September 13, 2022**

Project	Estimated Cost	Description
Water and Sewer Projects	\$4,500,000	Per Davenport analysis of sewer rate study
ADA Compliance	\$150,000	

\$4,650,000 Total Appropriated September 13, 2022**EXHIBIT C - Committed & Later Adopted in FY25 Budget**

Project	Estimated Cost	Description
ADA Improvements (R-23-001)	\$150,000	ADA improvements to Town park facilities
Financial Coordinator Salary and Benefits	\$86,083	Funding for support through 12/31/2024

\$236,083 Total Committed

EXHIBIT D - Appropriated in FY24 Budget		
Project	Estimated Cost	Description
Financial Coordinator Salary and Benefits	\$124,824	1 year in budget, remaining time committed
Assistant Directors Salary and Benefits	\$17,044	Remainder of 1 year period
Project Coordinator Salary and Benefits	\$28,042	Remainder of 1 year period
Comprehensive Zoning Update	\$200,000	
Deed Provision	\$1,000,000	For payment of deed provision at WWTP
Horseshow grounds	\$1,600,000	For purchase of horseshow ground property
ADA Improvements (R-23-001)	\$300,000	ADA improvements to Town park facilities; Remaining project balance committed for future years

\$3,269,910 Total Appropriated in FY24 Budget

EXHIBIT E - Appropriated July 11, 2023		
Project	Estimated Cost	Description
Affordable Housing	\$280,539	Affordable Housing and Accessibility Initiatives

\$280,539

EXHIBIT F - Reallocated February 13, 2024		
WWTP Capital Payment	\$500,000	
Water and Sewer Projects	\$900,000	
Infrastructure Projects	\$200,000	
Horseshow Grounds	(\$1,600,000)	

EXHIBIT G - Reallocated October 8, 2024		
Meeting & Polling Location ADA Compliance	(\$112,638)	
Playground ADA Improvements	(\$214,825)	
Assistant Director Salary and Benefits	(\$46,310)	
Compensation Study	(\$6,500)	
Comprehensive Zoning Update	(\$1,550)	
Deed Provision	\$5,076	
Financial Coordinator Salary and Benefits	(\$96,753)	
Fitness and Studio Floor Replacement	(\$1,410)	
Fitness Equipment Replacement	(\$480)	
Fuel System	(\$14,466)	
HVAC Replacement	(\$6,668)	
Junior Engineer Salary and Benefits	(\$131,947)	
Leaf Machine	(\$10,572)	
Police Vehicles	(\$133)	
Professional Services - Economic Development	(\$42,350)	
Project Coordinator Salary and Benefits	(\$55,109)	
Recycling Trucks	\$1,234	
Salt Spreaders	(\$2,119)	
Timber Fence Trailway	(\$50,889)	
Traffic Light Updates	(\$1,800)	
Waterloo Speed/Safety Improvements	(\$39,927)	
Primary Clarifier	\$830,136	

\$10,403,180 **Appropriated**
 \$10,403,180 **Total ARPA Funds Received**
 - **Available Balance**