



**ARCHITECTURAL REVIEW BOARD OF THE TOWN OF WARRENTON
TOWN HALL
21 MAIN STREET
WARRENTON, VIRGINIA 20186**

MINUTES

**A REGULAR MEETING OF THE ARCHITECTURAL REVIEW BOARD WAS HELD ON
AUGUST 25, 2022, AT 7:00 PM IN WARRENTON, VIRGINIA**

PRESENT

Mr. Steve Wojcik, Chair; Ms. Laura Bartee, Vice-Chair; Ms. Virginia Gerrish, Mr. John Thorsen, Ms. Karen Lavarney; Ms. Denise Harris, Planning Manager; Ms. Millie Latack, Preservation Planner

ABSENT

CALL TO ORDER AND DETERMINATION OF A QUORUM

The meeting called to order at 7:00 p.m., and a quorum was established. Mr. Wojcik read the purpose statement.

APPROVAL OF MINUTES

None

NEW BUSINESS

Robert's Rules of Order procedure board training.

Ms. Millie Latack presented slides and gave a presentation pertaining to Roberts Rules of Procedures.

UPDATES

Information on the Historic District Overlay Zoning Ordinance updates for property maintenance (ZOTA 22-02)

Ms. Latack presents slides and gave a presentation pertaining to Information on the Historic District Overlay Zoning Ordinance updates for property maintenance (ZOTA 22-02).

Mr. Wojcik asks if the update would provide some ability to prevent a demolition.

Ms. Latack explains regulation for demolition of properties in the Historic District remains. This will enable the town to better enforce property maintenance in the Historic District.

Mr. Wojcik asked the commission if there are any other questions.

BOARD MEMBERS TIME

Ms. Bartee discusses a Historic District site visit and shares her thoughts with a photo presentation.

Ms. Bartee recommends a book called "Get Your House Right: Architectural Elements to Use and Avoid," as a useful resource.

ADJOURN

Ms. Lavarney moved to adjourn. Ms. Bartee seconded. All in favor, no discussion.

Ayes:

Mr. Steve Wojcik, Chair; Ms. Laura Bartee, Vice-Chair; Ms. Virginia Gerrish; Mr. John Thorsen, Ms. Karen Lavarney

Nays:

Absent During Vote:

With no further business, this meeting was adjourned at 7:54 PM.