



Community Development  
Department

## **STAFF REPORT**

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| <b>Meeting Date:</b>             | September 28, 2023                                                                                                  |
| <b>Agenda Title:</b>             | COA 23-65 – 20 N. 5th Street                                                                                        |
| <b>Requested Action:</b>         | Review proposal for the request to install double doors on the side elevation for the purpose of delivery drop-off. |
| <b>Department / Agency Lead:</b> | Community Development                                                                                               |
| <b>Staff Lead:</b>               | Casey Squyres                                                                                                       |

### **EXECUTIVE SUMMARY**

The applicant is proposing to install double doors on the side elevation of the building for the purpose of delivery drop-off.

- 1) The doors are each 3' in width (6' total width)

## BACKGROUND

This commercial business was constructed in c.1965 and is in fair condition. As a commercial structure, it represents a typical mid-twentieth-century detached commercial building. It retains integrity of location, design, setting, feeling, and association. This resource falls within the district's period of significance and contributes to the residential character of the district. Although the dwelling does not possess sufficient architectural or historical significance to qualify for individual listing in the National Register, it is a contributing resource to the Warrenton Historic District under Criterion C for architecture.

## DESIGN GUIDELINE CONSIDERATIONS

| Historic District Guideline                                                                                                                                                                                                                                                                                                                                                                  | Page No.    | Analysis                                                                                                                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>B. WALLS &amp; DOORS</b>                                                                                                                                                                                                                                                                                                                                                                  |             |                                                                                                                                                                                                                                        |
| 7. Design new windows, doors, and other elements to be compatible with the original building.                                                                                                                                                                                                                                                                                                | <b>3.21</b> | The applicant has illustrated within the application that the doors will be located on the side elevation and therefore will not impact the primary façade. The doors will be a color and style compatible with the existing building. |
| 8. Construct a new door or window when the historic feature is completely missing. It may be an accurate restoration using historical, pictorial, and physical documentation, or be a new design that is compatible with the size, scale, material, and color of the historic building. New windows and doors should also be compatible with the historic character and use of the building. | <b>3.21</b> | The doors will be a color and style compatible with the existing building.                                                                                                                                                             |

## STAFF RECOMMENDATION

Staff recommends approval of the request to install double doors on the side elevation for the purpose of delivery drop-off, provided the following conditions are met:

- 1) All necessary permits are acquired.
- 2) The doors shall be a color and style compatible with the existing building.

## ATTACHMENTS

1. Attachment 1 – Photos
2. Attachment 2 – Draft Motion Sheet