



## TOWN COUNCIL SPECIAL MEETING

21 Main Street

Friday, February 10, 2023 at 4:00 PM

### MINUTES

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**A SPECIAL MEETING OF THE TOWN COUNCIL OF THE TOWN OF WARRENTON,  
VIRGINIA, WAS HELD ON FEBRUARY 10<sup>th</sup>, 2023, AT 4:00 P.M.**

#### Special Meeting

##### PRESENT

Mr. Carter Nevill, Mayor; Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Jay Heroux; Mr. David McGuire, Mr. Paul Mooney; Mr. Stephen Clough, Town Clerk; Ms. Kasey Braun, Human Capital Manager.

##### ABSENT

None

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### WARRENTON TOWN COUNCIL SPECIAL MEETING - 4:00 P.M.

#### CALL TO ORDER

Mayor Carter Nevill called the meeting to order at 4:02pm.

#### 1. Closed Session for the Recruitment of a Town Manager

Mayor Nevill sought a motion for the closed session.

#### Closed Session under Va. Code §2.2-3711 (A)(8) Legal matters, specifically where such matters require the provision of legal advice, under Virginia Code

Vice Mayor Hartman moved to convene a closed session As permitted by Virginia Code § 2.2-3711 (A)(1), a personnel matter involving: Discussion, consideration, or interviews of prospective candidates for employment or appointment; OR assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town; specifically dealing with Town Manager Recruitment. Mr. Jay Heroux Seconded

**Ayes:** *Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Jay Heroux; Mr. David McGuire, Mr. Paul Mooney.*

**Nays:**

**Abstention:**

**Absent:**

Upon reconvening from the closed session, Town Council adopted the following Certification of Closed meeting:

## CERTIFICATION OF CLOSED MEETING

**WHEREAS**, the Town Council of the Town of Warrenton has convened a closed meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3172 E of the Code of Virginia requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Council hereby certifies that, to the best of each members knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council

Councilmen McGuire seconded, the vote for the motion was unanimous, as follows:

**Ayes:** *Ms. Heather Sutphin; Mr. William Semple; Mr. Brett Hamby; Mr. James Hartman, Vice Mayor; Mr. Jay Heroux; Mr. David McGuire, Mr. Paul Mooney.*

**Nays:**

**Abstention:**

**Absent:**

## ADJOURN

With no further business, this meeting was adjourned at 5:31 p.m.

I hereby certify that this is a true and exact record of actions taken by the Town Council of the Town of Warrenton on February 10<sup>th</sup>, 2023.

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Stephen M. Clough  
Town Recorder