

Fiscal Year 2024 Budget Overview

Town Council Work Session
April 11, 2023





Alignment with Council's Vision

Fulfilling Our Mission Statement

- *Dedicated to providing public safety, economic opportunity, and quality public services in an attractive, well-planned community with historic character for the benefit, enjoyment, and accessibility of all.*

Pursuing Our Vision

- *Provide high quality services in a cost-effective manner.*

Living Our Values

- *Display honesty, respectfulness, and fairness in all relationships;*
- *Support the health and economic well-being of our citizens and businesses;*
- *Preserve our historic small-town character;*
- *Provide opportunities, services, and infrastructure that allow people of all means to live, work and visit here;*
- *Address public concerns and opportunities promptly and effectively.*





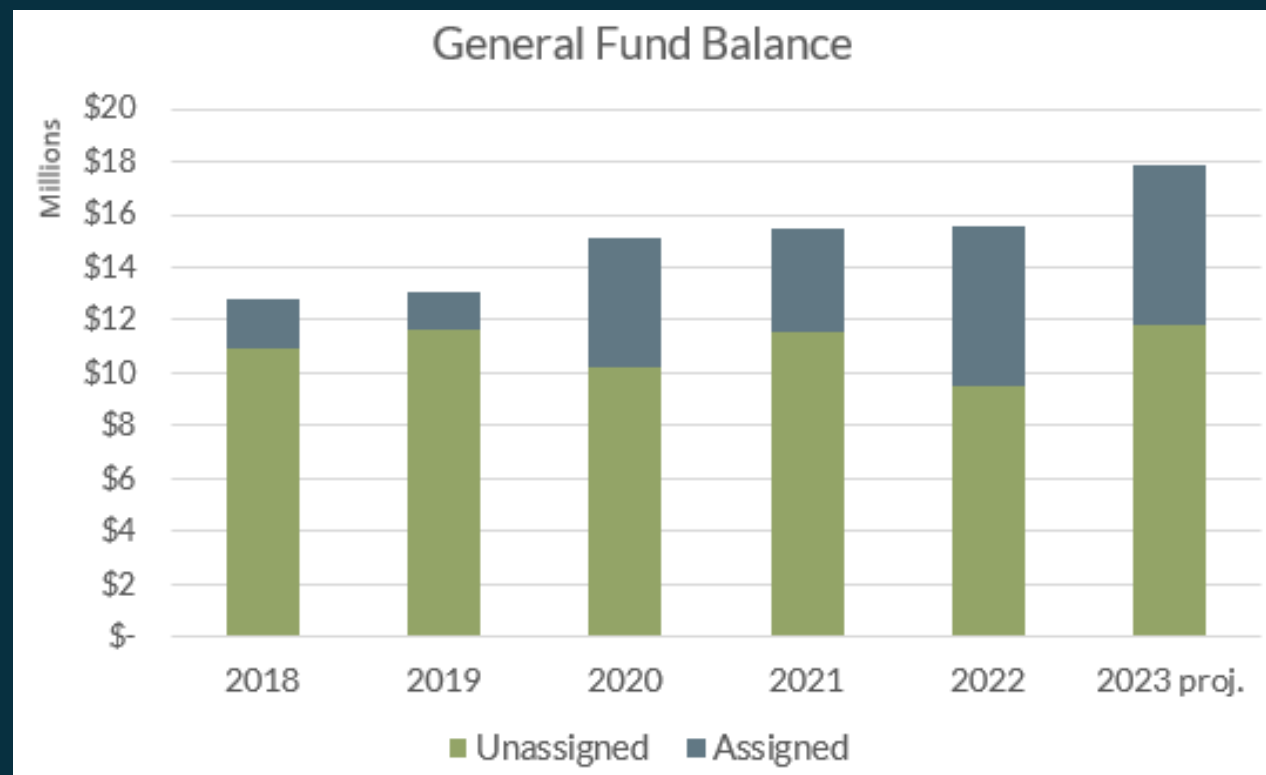
Fiscal Retreat Recap

- General Fund in good condition
 - Produces roughly \$2 million per year to cover human capital needs and some cash financing for capital projects
 - Council may consider a fund balance policy adjustment if they wish
- Human Capital needs to be addressed
- Water and Sewer
 - Large capital program to address deferred maintenance
 - Rate study consultant and financial advisors will continue to work with us to manage cash flow and debt issuance
 - Both will provide presentations at the May work session
 - There will likely be adjustments to the proposed rates



FY23 General Fund Projections and Estimated Fund Balance

- Revenue expected to exceed budget for sales tax, bank franchise tax, meals tax, lodging tax, interest revenue and WARF charges.
 - Lower revenue for smaller categories such as cigarette tax, permits, fines
- Projected expenditure savings from capital project phasing, use of ARPA funding, a few key vacancies
- Projected net increase in fund balance of approximately \$2.2 million



Highlights of Key Enhancements



Human Capital

- Classification and Compensation adjustment presented at Fiscal Retreat (+\$1,117,454 – all funds)
- Change in date of merit increase – ½ year savings in first year (-\$135,000 – all funds)
- No health insurance increase
- Vacancy/time-to-hire offset programmed in for first time (-\$606,971 – General Fund only)
- 7 new positions in support of delivery of quality public services (+\$952,315 – General Fund only)
 - Communications Manager
 - Network Engineer
 - Human Capital Generalist
 - Deputy Town Manager
 - Economic Development Manager
 - Building Official
 - Fitness Supervisor



Internal Service Funds

- Information Technology and Fleet are now departments in the General Fund
- Previously stand-alone funds whose charges were allocated out to all other departments
 - General Fund, Water and Sewer Fund, and Stormwater Fund provided transfers to cover costs of IT and Fleet
- Transfers will be made from Water and Sewer and Stormwater to account for their respective costs

Capital Improvement Program



General Projects = \$7.6 million

Total across all funds and years = \$148 million
FY24 = \$13 million

Community Facilities

- Continue planning for Public Works facility relocation

Parks and Recreation

- ADA playground improvements – *funded by ARPA*
- Fulfilling Eva Walker Park Master Plan
- Parks and Recreation Department Master Plan creation

Transportation and Circulation

- Broadview Avenue safety improvement
- Waterloo Street
- Main Street repaving in advance of improvement
- Sidewalks – construction and ADA accessibility



Capital Improvement Program

Water Projects = \$2.6 million

- Water Treatment Plant Clearwell
- Filter Control Valves
- Waterline Replacements
- Warrenton Reservoir Dam
- Broadview Waterline Betterment
- Utility Connection Program

Sewer Projects = \$1.9 million

- Primary Clarifiers and Sludge Pump Station
- I&I Reduction
- Digester No. 2
- Secondary Clarifier and Sludge Pump
- WWTP Pump Station
- Dewatered Sludge Storage
- Secondary Sludge Pump

Capital Improvement Program



Stormwater Management Projects = \$0.9 million

Stream Restoration

Rady Park Stream Retrofit

Master Drainage Plan



Proposed Tax and Rate Changes

Proposed elimination of \$25 Motor Vehicle License Fee

- Offset by increase in personal property tax rate from \$1.00 to \$1.50 to produce neutral revenue
- Eliminate bills entirely for those with vehicles valued < \$20,000

Water and Sewer Rates

- Proposed 20% increase; may change as study continues
- NewGen and Davenport working together, both will present to Council at work session in May

Personal property tax rate in lieu of vehicle license fee examples			
Vehicle value	20,000	25,000	30,000
PPTRA relief	(20,000)	(20,000)	(20,000)
Taxable value	-	5,000	10,000
Current Bill:			
Rate \$1.00	\$ -	\$ 50	\$ 100
VL fee	25	25	25
Total Bill	\$ 25	\$ 75	\$ 125
Proposed Rate:			
Rate \$1.50	\$ -	\$ 75	\$ 150
No VL fee	-	-	-
	\$ -	\$ 75	\$ 150
Increase/(decrease) for proposed rate	\$(25.00)	\$ -	\$ 25.00

Next Steps



- ❖ Review elimination of Motor Vehicle License and Personal Property Tax Increase
 - Real estate and personal property must be adopted by May 14th per Town Code
 - Work session to discuss in April?
- ❖ Other Items?

Proposed Budget Schedule

Fiscal Year 2024 Budget



Council work sessions



Proposed dates for additional budget work sessions

April

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May

Public
Hearing

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June

Proposed
Adoption

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	