

ARCHITECTURAL REVIEW BOARD
CERTIFICATE OF APPROPRIATENESS COA 2026-22

August 27, 2026

MOTION TO APPROVE

I move to approve the application for **Certificate of Appropriateness 2026-22** for the proposed rear addition, exterior alterations, and landscaping improvements at **10 Hotel Street** with the following conditions:

- 1) All necessary permits are acquired; and
- 2) The new addition is visually distinguishable from the existing historic materials but respectful of the building's historic character; and
- 3) Retain, repair, and preserve original wooden porch details where possible. Any materials deteriorated beyond repair should be replaced in-kind. Substantial alteration to porch design would require a new COA and further ARB review; and
- 4) The windows identified for removal must be stored safely on site for potential future use. Where possible, retain headers to preserve indication of original fenestration; and
- 5) The proposed new roof mounted equipment should be fully screened from view at the center line of the east sidewalk along Culpeper Street; and
- 6) Any new plantings, as part of proposed landscaping changes, should be planted or contained with vegetation at least 4 inches away from the exterior walls; and
- 7) This approval pertains only to the alterations and addition detailed in the revised plans and figures. Any additional requests or expansions of the present scope of work, such as for lighting or signage, must be submitted in a new COA for additional review.

Motion to Approve By: NAME

Seconded By: NAME

For: # Against: # Abstained: #