



Office of the Town Manager
Frank Cassidy

Warrenton Town Council

Carter Nevill, Mayor
Roy Francis, Ward 1
William Semple, Ward 2
Larry Kovalik, Ward 3
Michele O'Halloran, Ward 4
Eric Gagnon, Ward 5
Paul Mooney, At Large
David McGuire, At Large

STAFF REPORT

Council Meeting Date:	March 11 th , 2025
Agenda Title:	Sewer Capacity Committee
Requested Action:	Receive the information and
Department / Agency Lead:	Town Council
Staff Lead:	Frank Cassidy.

EXECUTIVE SUMMARY

At the February 25th, 2025, Special Meeting, Mayor Nevill spoke of the creation of a Special Committee to review the Sewer Capacity of the Town of Warrenton.

Mayor Nevill outlined the goal of the committee stating that they will review the capacity study and Capacity policies to meet the demands of the community with foresight and planning regarding the capacity.

Mayor Nevill has recommended Ms. Michele O'Halloran and Mr. Roy Francis for the Sewer Capacity Committee.

Under VA code Va. Code §§ 2.2-3707 (D) The meetings must be noticed that they are occurring.

Under VA Code . Va. Code § 2.2-3707 (I) Special Committees appointed by the Mayor are not exempt from the minutes requirement and will need to produce minutes of the meeting.

BACKGROUND

At the February 25th, 2025, Special Meeting, Mayor Nevill spoke of the creation of a Special Committee to review the Sewer Capacity of the Town of Warrenton.

Mayor Nevill outlined the goal of the committee stating that they will review the capacity study and Capacity policies to meet the demands of the community with foresight and planning regarding the capacity.

The goals of the Committee:

Review the Capacity Study to ensure that all proposed Developments and the developments in progress are incorporated into a holistic view of the Water and Sewer Capacity.

Review Policy to propose policy direction related to Water and Sewer Capacity.

Planning for beyond proposed and in progress development. This is a legacy project that needs to be thinking about preparing the town for the next 50 years and beyond.

Ensure the plans, policies, and actions taken align with the goals of the Comprehensive plan, Warrenton Plan 2040.

Town Code- Sec. 2-38. - Special committees.

The mayor shall have authority, when he deems it necessary, to appoint special committees of the council. Such appointments shall be subject to the approval of the town council.

(Code 1981, § 2-5)

Mayor Nevill has appointed Ms. Michele O'Halloran and Mr. Roy Francis to the Sewer Capacity Committee.

STAFF RECOMMENDATION

Receive the information.

Service Level/Collaborative Impact

Not Yet examined.

Policy Direction/Warrenton Plan 2040

Not Yet examined.

Fiscal Impact

Not Yet examined.

Legal Impact

N/A

ATTACHMENTS

- 1.
- 2.
- 3.