

Walton County Department Agenda Request

Department Name: **Walton County Sheriff's Office**

Department Head/Representative: **Kim McCord**

Meeting Date Request: **01/06/2026**

Has this topic been discussed at past meetings? **No**

If so, When?

TOPIC: **Merit Step Increase for WCSO Employees**

Wording For Agenda: **Budget Amendment for Merit Increases**

This Request: **Informational Purposes Only** Needs Action by Commissioners* **Yes**

*What action are you seeking from the Commissioners? **Approval**

Department Comments/Recommendation:

Additional Documentation Attached? **Yes-Request letter and departmental budget amendments**

Is review of this request or accompanying documentation by the County Attorney required? **No**

If so, has a copy of the documentation been forwarded to County Attorney? **N/A**

Date forwarded to County Attorney:

Has the County Attorney review been completed?

If this request involves the expenditure of county funds, please answer the following:

Approved in current budget?

Budget information attached?

Comments:

Purchasing Department Comments:

County Attorney Comments:

Chairman's Comments:



SHERIFF KEITH BROOKS
WALTON COUNTY SHERIFF'S OFFICE
350 Georgia Avenue, Monroe, Georgia 30655
Office (770) 267-6557



December 31, 2025

To: John Ward and Rhonda Hawk

Reference: Budget Amendment Request for Merit Increases for the Walton County Sheriff's Office

Please see the attached documents for all of the departments under the Sheriff's Office to support the cost of requesting Merit increases in the FY26 budget.

The following are the totals for the request:

• Salaries	\$ 296,768.23
• FICA	\$ 18,399.66
• Medicare	\$ 4,303.17
• Defined Contribution & DB	\$ 29,676.85
• Work. Comp/Unemployment	\$ 10,179.18
Totals:	\$ 359,327.09

A handwritten signature in blue ink, appearing to be "KB", written over a horizontal line.

Sheriff Keith Brooks

Walton County
Departmental Budget Amendment Request Form

Walton County Sheriff's Office

Date: 12/31/2025


Expenditure Budget

Department	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
3310 - Admin	51.1100	Salary for Merit Increases	27,822.98	1,273,390.00		\$659,473.75
3310 - Admin	51.2200	FICA	1,725.03	92,386.00		-
3310 - Admin	51.2300	Medicare	403.44	21,606.00		-
3310 - Admin	51.2410	Defined Contribution & DB	2,782.30	218,235.00		-
3310 - Admin	51.2700	WC & Unemployment	954.33	12,341.00		-
		Total Expenditure Budget	\$33,688.08			

Revenue Budget

Department	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
				\$ -		\$ -
						\$ -
		Total Revenue Budget	\$ -			

Explanation: Merit Step Increases

Approved by 

12/31/2025
Date

BOC Approved

Walton County Sheriff's Office

Date: 12/31/2025

Expenditure Budget

Department:	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
3340 – Court Services	51.1100	Salary for Merit Increases	38,993.58	1,782,877.00		\$956,096.92
3340 – Court Services	51.2200	FICA	2,417.61	139,833.00		-
3340 – Court Services	51.2300	Medicare	565.41	32,703.00		-
3340 – Court Services	51.2410	Defined Contribution & DB	3,899.36	328,682.00		-
3340 – Court Services	51.2700	WC & Unemployment	1,337.48	27,927.00		-
		Total Expenditure Budget	\$47,213.44			

Revenue Budget

			Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
Department:	Account Number	Description		\$ -		\$ -
						\$ -
		Total Revenue Budget	\$ -			

Explanation: Merit Step Increases

Approved by

12/31/2025

Date _____

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Walton County Sheriff's Office

Date: 12/31/2025

Department:	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
3324 – Youth Investigations	51.1100	Salary for Merit Increases	20,432.17	1,285,042.00		\$874,278.41
3324 – Youth Investigations	51.2200	FICA	1,266.80	83,623.00		-
3324 – Youth Investigations	51.2300	Medicare	296.27	19,557.00		-
3324 – Youth Investigations	51.2410	Defined Contribution & DB	2,043.22	230,903.00		-
3324 – Youth Investigations	51.2700	WC & Unemployment	700.83	11,517.00		-
		Total Expenditure Budget	\$24,739.29			

			Amendment Request	Original Budget	Expenditures to Date	Current Balance
Department:	Account Number	Description	Amount			
				\$ -		\$ -
						\$ -
		Total Revenue Budget	\$ -			

Approved by _____

12/31/2025

Date _____

BOC Approved

Walton County
Departmental Budget Amendment Request Form

Walton County Sheriff's Office

Date: 12/31/2025

Expenditure Budget

Department:	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
3322-Uniform Patrol	51.1100	Salary for Merit Increases	68,320.00	3,979,154.00		\$2,336,279.67
3322-Uniform Patrol	51.2200	FICA	4,235.84	277,527.00		\$ -
3322-Uniform Patrol	51.2300	Medicare	990.64	64,906.00		\$ -
3322-Uniform Patrol	51.2410	Defined Contribution & DB	6,832.00	658,265.00		\$ -
3322-Uniform Patrol	51.2700	WC & Unemployment	2,343.38	61,359.00		\$ -
		Total Expenditure Budget	\$82,721.86			

Revenue Budget

Department:	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
				\$ -		\$ -
						\$ -
		Total Revenue Budget	\$ -			

Explanation: Merit Step Increases

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Walton County
Departmental Budget Amendment Request Form

Walton County Sheriff's Office

Date: 12/31/2025


Expenditure Budget

Department:	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
3325 - Jail	51.1100	Salary for Merit Increases	79,930.42	8,178,510.60		\$5,167,920.31
3325 - Jail	51.2200	FICA	4,955.69	552,183.13		-
3325 - Jail	51.2300	Medicare	1,159.00	129,139.97		-
3325 - Jail	51.2410	Defined Contribution & DB	7,993.05	943,848.70		-
3325 - Jail	51.2700	WC & Unemployment	2,741.62	152,295.11		-
		Total Expenditure Budget	\$96,779.78			

Revenue Budget

Department:	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
				\$ -		\$ -
						\$ -
		Total Revenue Budget	\$ -			

Explanation: Merit Step Increases

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Walton County Sheriff's Office

Date: 12/31/2025


Expenditure Budget

Department:	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
3320 - CID	51.1100	Salary for Merit Increases	35,456.11	1,599,540.00		\$849,888.40
3320 - CID	51.2200	FICA	2,198.28	108,888.00		-
3320 - CID	51.2300	Medicare	514.12	25,466.00		-
3320 - CID	51.2410	Defined Contribution & DB	3,545.62	264,638.00		-
3320 - CID	51.2700	WC & Unemployment	1,216.15	19,494.00		-
		Total Expenditure Budget	\$42,930.28			

Revenue Budget

Department:	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
				\$ -		\$ -
						\$ -
		Total Revenue Budget	\$ -			

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Walton County
Departmental Budget Amendment Request Form

Walton County Sheriff's Office

Date: 12/31/2025

Expenditure Budget

Department:	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
3800 – E911	51.1100	Salary for Merit Increases	25,812.97	1,623,974.00		\$966,754.97
3800 – E911	51.2200	FICA	1,600.41	116,495.00		\$ -
3800 – E911	51.2300	Medicare	374.29	27,245.00		\$ -
3800 – E911	51.2410	Defined Contribution & DB	2,581.30	288,396.00		\$ -
3800 – E911	51.2700	WC & Unemployment	885.39	5,418.00		\$ -
		Total Expenditure Budget	\$31,254.36			

Revenue Budget

Department:	Account Number	Description	Amendment Request Amount	Original Budget	Expenditures to Date	Current Balance
				\$ -		\$ -
						\$ -
		Total Revenue Budget	\$ -			

Explanation: Merit Step Increases

Approved by 

12/31/2025

Date

BOC Approved