

Walton County Department Agenda Request

Department Name: **Facilities/Risk Mgmt.**

Department Head/Representative: **Hank Shirley**

Meeting Date Request: **September 13, 2022**

Has this topic been discussed at past meetings? **No**

If so, When?

TOPIC: **Surplus**

Wording For Agenda: **Declaration of Surplus property**

This Request: Informational Purposes Only

Needs Action by Commissioners* **Yes**

*What action are you seeking from the Commissioners? **Declare items surplus and give permission to sell on Gov Deals and/or to metal company whichever is of greater value.**

Department Comments/Recommendation:

Additional Documentation Attached? **Yes**

Is review of this request or accompanying documentation by the County Attorney required? **No**

If so, has a copy of the documentation been forwarded to County Attorney? **N/A**

Date forwarded to County Attorney: **N/A**

Has the County Attorney review been completed? **N/A**

If this request involves the expenditure of county funds, please answer the following:

Approved in current budget?

Budget information attached?

Comments:

Purchasing Department Comments:

County Attorney Comments:

Chairman's Comments:

Walton County Miscellaneous Surplus

Items released as County Surplus Property on 13th day of September, 2022

QTY	Dept. or ID #	Description (make/model/year if Applicable)	Serial / V.I.N.
1	Magistrate	Clock	
1	Magistrate	Mouse	3882B656
1	Magistrate	Phone-Shoulder Rest	
1	Magistrate	Blue & Silver Stapler	
2	Magistrate	Bostitch Stapler	
1	Magistrate	Wireless Mouse	IVR-61025
1	Magistrate	Name Plate	
1	Magistrate	Expired Notary Stamp 2000 Plus	
2	Magistrate	Expired Notary Stamp Ideal 400R	
1	Magistrate	Expired Outgoing Stamp	
7	Magistrate	Expired Date Stamp 2000 Plus 2360	
1	911	Brothers Fax Machine	UU3274D6J260768
1	911	Shredder-Doesn't Work	
1	Public Works	Brothers Fax Machine	
2	SO	Broken Office Chairs	
1	Juvenile	Broken Leather Arm Chair	
1	DA's	Broken Office Chair	
1	EMA	Konica Minolta-Bizhub 350	3111 7126
1	Tax Assessors	Minolta Bizhub 200-Broken	3111 5605
1	Tax Assessors	Battery Back-up	3B0628X05514
2	Tax Assessors	Sharp Calculators	0D002445/4B005591
1	Tax Assessors	Auto Stapler-Broken	