Walton County Department Agenda Request

Department Name: Facilities/Risk Mgmt.
Department Head/Representative: Hank Shirley
Meeting Date Request: January 7, 2025
Has this topic been discussed at past meetings? No
If so, When?
TOPIC: Surplus
Wording For Agenda: Declaration of Surplus property
This Request: Informational Purposes Only Needs Action by Commissioners* Yes
*What action are you seeking from the Commissioners? Declare items surplus and give permission to sell on Gov Deals and/or to metal company whichever is of greater value or if there is no value permission to discard of unusable/unsaleable items.
Department Comments/Recommendation:
Additional Documentation Attached? Yes
Is review of this request or accompanying documentation by the County Attorney required? No
If so, has a copy of the documentation been forwarded to County Attorney? N/A
Date forwarded to County Attorney: N/A
Has the County Attorney review been completed? N/A
If this request involves the expenditure of county funds, please answer the following: Approved in current budget? Budget information attached? Comments:
Purchasing Department Comments:
County Attorney Comments:
Chairman's Comments:

Walton County Miscellaneous Surplus

Items released as County Surplus Property on the <u>7th</u> of <u>January</u>, 2025.

items released as County Surpius Property on the 7th or January , 2025.				
QTY	Dept. or ID #	Description (make/model/year if Applicable)	Serial / V.I.N.	
			Serial / V.I.IV.	
3	Finance	Electric Staplers		
1	Finance	Two-hole puncher		
1	Finance	Regular stapler		
3	Finance	Computer Mouses		
2	Finance	Computer Keyboard		
1	Finance	Plastic Day Calendar Holder		
1	Finance	Mouse Pad		
1	Juvenile	Small Plastic Table set (1 table, 2 chairs)		
1	Sheriff's Office	1998 Ford F-150	1FTRF1763WNC27684	
12	District Attorney	Filing Cabinets		
6	Human Resources	Chairs		
1	Human Resources	Lamp		
1	Human Resources	2 Drawer File Cabinet		
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