

**REQUEST FOR PROPOSAL #2022-07 FOR DESIGN CONSULTANT SERVICES – WALNUT GROVE PARK
WALTON COUNTY BOARD OF COMMISSIONERS**

TO: Chairman Thompson and Board of Commissioners

FROM: Thomas J. “Jeff” Prine, CCM, LEED AP – Ascension Program Management, LLC
Capital Project Manager

DATE: February 21, 2022

SUBJECT: **Walton County Request for Proposals – Design Consultant services for Walnut Grove Park
– Rankings and Recommendations.**

On **February 17, 2022**, Proposals were received from the following Design Consultant Firms (Teams):

1. Lose Design
2. Breedlove Land Planning
3. Wood
4. Robert & Company
5. Bowman

Services that were requested in this first step included; Comprehensive Master Planning, Limited Traffic Engineering Analysis, Site Due Diligence, Order of Magnitude Budget Estimating, and Phasing services.

An evaluation committee made up of Chairman Thompson, Jody Johnson, Hank Shirley, and Jeff Prine met on February 21, 2022, to review said proposals and determine a specific ranking and recommendation for the BOC.

The evaluation followed precisely the format that had been included within the RFP. Maximum points that could have been achieved was 1,200 points. Each committee member reviewed each of the Proposals on their technical qualifications and those scores were tallied.

Next, we opened and read aloud their Fees which included Pre-Construction and Design Phase services as follows:

- | | |
|----------------------------|--------------|
| 1. Lose Design | \$ 79,760.00 |
| 2. Breedlove Land Planning | \$119,500.00 |
| 3. Wood | \$122,500.00 |
| 4. Bowman | \$250,552.00 |
| 5. Robert & Company | \$259,660.20 |

Taking into consideration, both the technical qualifications and the proposed Fees, the committee members completed their evaluations, and the final ranking is as follows:

- | | |
|----------------------------|---------------------|
| 1. Lose Design | 1,172 points |
| 2. Breedlove Land Planning | 1,107 points |
| 3. Wood | 1,083 points |
| 4. Robert & Company | 947 points |
| 5. Bowman | 690 points |

Therefore, it is the recommendation of the evaluation committee that the Board of Commissioners award a Professional Services Agreement for Design Consultant Services to **Lose Design.** for the total amount of **\$79,760.00.**

Respectfully,

A handwritten signature in blue ink, appearing to read "Tom J. Prine". The signature is stylized and cursive.

Thomas J. "Jeff" Prine, CCM, LEED AP
Ascension Program Management, LLC
Capital Project Manager