



## **Walton County Planning and Development Department**

126 Court Street – Monroe, GA 30655  
Office: (770) 267-1485, Fax: (770) 267-1401

September 30, 2025

To: Rhonda Hawk  
Clerk, WC Board of Commissioners

From: Charna Parker  
Director, Planning and Development

RE: Board of Commissioners agenda October 7, 2025  
Proposed Impact Fee Increase

To implement the increase in county impact fees, the County must amend the Impact Fee Ordinance which requires two public hearings. We are also required to appoint an advisory committee to have at least one meeting.

Listed below are the steps:

### **October – Board of Commissioners (BOC) Meeting**

#### **Action Required:**

- **Appoint 5 members to the Impact Fee Advisory Committee:**
  - **1 Developer**
  - **1 Builder**
  - **1 Realtor**
  - **2 Citizens**

---

### **November – BOC Meeting**

#### **1. Public Hearing – Amendment to Impact Fee Ordinance Fee Schedule**

- Open public hearing.
- Allow public comments.
- Close public hearing.

#### **2. Post-Meeting Requirement**

- **Hold Impact Fee Advisory Committee Meeting.**
    - **Documentation Required:** Attendance sheet and meeting minutes.
-

## **December – BOC Meeting**

### **1. Second Public Hearing – Final Adoption of Impact Fee Ordinance Amendment**

- Open public hearing.
- Allow public comments.
- Close public hearing.
- **Action:** Board votes to adopt amended ordinance and Fee Schedule.