



WALTON COUNTY Georgia

Walton County FILM AND TELEVISION PRODUCTION PERMIT APPLICATION

Thank you for your interest in filming in Walton County, Georgia. We respect the contributions that filming has provided to our County.

Please complete the following application to receive a film and television permit. A permit is required for any filming activity taking place within Walton County, Georgia whether on public or private property.

Please fill in all of the blanks, using "none" or "not applicable" where necessary. Return a completed copy of this application, along with a detailed map of proposed street closures and all other required documentation to Patrice Broughton, 303 S. Hammond Drive, Monroe, GA 30655 or by email at patrice.broughton@co.walton.ga.us at least 10 business days before the filming activity takes place. Early application submission is recommended, as all permits are issued on a first-come, first-served basis.

Contact Information

Production Company	Project Title	Type of Production <small>(e.g. Feature Film, TV Series, Commercial, etc.)</small>
Permanent Company Address		Business Telephone
Email	Name and Title of Location Contact	Cell Phone Number
Local Company Address		Alternate Phone Number

Project Information

Walton County Filming Locations (Name and Full Address)			
Film Date(s)	Time(s)	Inclement Weather Alternative Date	
Number in Crew	Number in Cast	Number of Extras	

Vehicles and Parking

Describe proposed parking staging area including base camp, crew parking and equipment placement. Include all public parking areas to be occupied by production vehicles.

Insurance

General Liability Insurance Carrier Name	Telephone Number
Automotive Liability Insurance Carrier Name	Telephone Number
Worker's Comp and Employer's Liability Insurance Carrier Name	Telephone Number

All productions are required to provide a certificate of liability insurance three days prior to filming. All applications must include certificates of insurance for at least the following amounts: general liability - \$1,000,000 per occurrence, \$2,000,000 aggregate limit; automotive liability - \$1,000,000, and worker 's comp and employer's liability - \$500,000 per incident.

Amplified Sound

Do you plan to use amplified sound? Yes <input type="checkbox"/> No <input type="checkbox"/>	Type of Sound Equipment to be Used
Types of Sounds to be Amplified	
Start Time of Sound	End Time of Sound

Noise Ordinance Requirements

**Maximum Permissible Sound Levels
By Receiving Land Use Category**

Maximum Permitted Sound Levels, dB (A)				
Zoning	Adj. to Res. 7 AM to 7PM	Adj. to Res. 7Pm to 7AM	Adj. to B1/B2	Adj. to M1/M2
A1, A2	50	45	55	60
M1, M2	50	45	60	65
B1, B2	50	45	55	55

Special Effects (The following activities may require a special permit)

Check all that apply			
<input type="checkbox"/> Aerial <input type="checkbox"/> Construction <input type="checkbox"/> Open Campfire <input type="checkbox"/> Tent	<input type="checkbox"/> Animals <input type="checkbox"/> Explosions <input type="checkbox"/> Propane <input type="checkbox"/> Pyrotechnics	<input type="checkbox"/> Candles <input type="checkbox"/> Fire Effects <input type="checkbox"/> Sparks Cooking on Site	<input type="checkbox"/> Gunfire <input type="checkbox"/> Stunt <input type="checkbox"/> Other (Explain)
Location(s) of Special Effects		Pyro technician Name & License Number & Contact Information	
Lighting			
Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, describe			

Water Activity

Describe proposed water use and water activities.

Traffic Engineering

Check All That Apply <input type="checkbox"/> Lane Closure <input type="checkbox"/> Full Street Closure <input type="checkbox"/> Sidewalk Closure		
Location(s) of Closure		
Date(s) of Closure	Start Time(s) of Closure	End Time(s) of Closure

For full street closures, all affected residents must be contacted in writing, notifying them of your filming activities. A Walton County Sheriff's Deputy must be on site, at the production company's expense, during all road closure activities. Emergency vehicle access must be maintained at all times. Upon completion of work, all Walton County rights-of-way must be left in pre-permit condition

Security Plan

Description of shoot (be as detailed as possible)	
Location(s) / Route (if there are any moving components)	
Security Plan Summary (Attach Plan of Action or briefly describe security plan to include, but not limited to crowd control, internal security and venue safety)	
Number of Officers Hired (POST-Certified off-duty law enforcement personnel only)	
Agencies Represented by Off-Duty Officers	
Lead Officer's Name	Telephone Number
Traffic Fixed <input type="checkbox"/> Mobile <input type="checkbox"/>	Crowd Control Fixed <input type="checkbox"/> Mobile <input type="checkbox"/>
Number of Barricades Required (provided by Applicant)	
Additional Private Security?	Company Contact Name Telephone Number

Based upon the circumstances of the shoot, the applicant may be required to hire off-duty POST-certified Sheriff's Deputies officers as determined and directed by the Walton County Sheriff's Department based upon public safety and security considerations. These officers must have the jurisdictional authority to enforce County ordinances and State law.

Park and Recreation Resources

Filming on Park Department property? Yes <input type="checkbox"/> No <input type="checkbox"/>	Specific Location(s)	
Date(s) of Filming	Start Time	End Time

Film and Television Production Permit Guidelines

The following items must be submitted with your application for a Walton County Production Permit:

1. Certificate of insurance coverage for general liability, automotive liability and worker's comp and employer's liability.
2. A check made payable to the Walton County in the amount of \$200.00 for the general Film and Television Production Permit.
3. A check made payable to the Walton County for any additional fees, if applicable.
4. Proof of portable toilets being provided (if applicable).
5. Site plan of events to determine compliance with all zoning ordinance requirements.
6. Flame Resistance certification for all tents.

Return the completed application and additional required information in person to the Public Information Office of the Walton County Government Building, located at 303 S. Hammond Drive, Monroe, Georgia 30655; or by mail, attention Patrice Broughton to 303 S. Hammond Drive, Monroe, Georgia 30655, or by email at patrice.broughton@co.walton.ga.us. This application must be received by the County no later than 10 days before filming.

Terms and Conditions

The applicant must agree to all of the terms and conditions set forth in the permit, including without limitation compliance with the following rules:

1. The undersigned hereby acknowledges responsibility for adherence to all terms and conditions hereof as well as all Federal and State laws and Walton County ordinances.
2. The undersigned assumes liability for any and all damages occurring as the result or in connection with the undersigned's use of any Walton County property.
3. The undersigned acknowledges that the Walton County assumes no liability for any damages, injuries, or expenses incurred as a result of or in connection with the above-described event.
4. The undersigned certifies that the information contained herein and in the application form is true and correct.
5. All applicants must submit a security plan that is approved by the Walton County Sheriff's Department. Based upon the circumstances of the shoot, the applicant may be required to hire off-duty POST-certified Sheriff's Deputies as determined and directed by the Walton County Sheriff's Department based solely upon public safety considerations. These officers must have the jurisdictional authority to enforce County ordinances and State law.
6. Any and all change requests must be received at least one business day prior to the shoot.
7. The applicant must obtain insurance coverage for the shoot.
8. If permission is granted by the County, a written permit will be issued including time, date and location of filming and acceptable activities within the scope of the permit.

Company Name:

By: _____
 (Name and Title) (Authorized Company Signature)



WALTON COUNTY

Georgia

Fees for Film, Television, and Video

Applicants seeking a permit to film in Walton County shall pay the required fees as shown in the fee schedule adopted by Walton County and its elected officials. Where set fees have been established, production companies will pay the same fee as the general public for the service or facility. Services for which a fee has not been established will be charged on the same basis of time, equipment, and material. All fees are subject to change.

I. Walton County requires a \$200 processing charge for a film permit application to reimburse the County for the staff time required to review the application and provide conditions of approval. Please note, this fee is non-refundable if the application is cancelled or denied.

II. There are fees associated with the usage of certain County services or facilities. In certain circumstances, the service fees may be waived at the discretion of the Board of Commissioners for the following, should Walton County see substantial benefits:

- Productions conducted by a cable television company operating under a franchise granted by the County which are not conducted on public property, do not interfere with public rights-of-way, and which involve fewer than two (2) motor vehicles.
- Productions for wholly charitable or educational (including student filming) purposes and from which no profit is derived, either directly or indirectly.
- Productions by city-sanctioned organizations.

FEE

COST

Application Processing Fee	\$200 (non-refundable)
Single Street Road Closure – No Deputies	\$100
Single Street Road Closure – With Deputies	\$200
Electrical Service Fee	\$150
Number of Additional Sheriff's Deputies	Negotiated with deputies individually
Additional Fire Fighters	\$40 per fire fighter
Criswell Park	
Pavilion	\$300, \$150 Deposit
Field	\$500, \$300 Deposit
Restrooms	\$150, \$100 Deposit