

Walton County Department Agenda Request

Department Name: **Walton County Sheriff's Office**

Department Head/Representative: **Kim McCord**

Meeting Date Request: **08/04/2026**

Has this topic been discussed at past meetings? **Yes**

If so, When? **2025**

TOPIC: **Loganville Christian Academy Agreement**

Wording For Agenda: **Agreement Renewal with LCA**

This Request: Informational Purposes Only Needs Action by Commissioners* **Yes**

*What action are you seeking from the Commissioners? **Acceptance**

Department Comments/Recommendation: **Assignment of one FT SRO**

Additional Documentation Attached? **Copy of Agreement**

Is review of this request or accompanying documentation by the County Attorney required? **Yes**

If so, has a copy of the documentation been forwarded to County Attorney? **Yes**

Date forwarded to County Attorney: **07/27/2026**

Has the County Attorney review been completed? **No**

If this request involves the expenditure of county funds, please answer the following:

Approved in current budget?

Budget information attached?

Comments:

Purchasing Department Comments:

County Attorney Comments:

Chairman's Comments:

SCHOOL RESOURCE OFFICER SERVICE AGREEMENT BETWEEN:
LOGANVILLE CHRISTIAN ACADEMY
AND
THE WALTON COUNTY SHERIFF'S OFFICE
FOR
THE SCHOOL RESOURCE OFFICER PROGRAM

This Agreement is made and entered into on this _____ day of _____,
_____ by and between Loganville Christian Academy ("LCA") and the Walton
County Sheriff's Office ("WCSO").

WITNESSETH

- A. LCA and WCSO desire to collaborate to provide law enforcement and safety services to the school community.
- B. Both parties recognize that the School Resource Officer (SRO) Program provides outstanding benefits to the citizens of Walton County, particularly to the students, faculty, and staff of LCA.

Now, therefore, in consideration of the mutual promises and covenants contained in this agreement, LCA and WCSO agree to the following terms:

ARTICLE I: Program Establishment

The School Resource Officer (SRO) Program is established at Loganville Christian Academy for each 180-day school calendar year.

ARTICLE II: Rights and Duties of the Sheriff

The Sheriff's Office shall provide a Deputy Sheriff (referred to as the **SRO**) according to the following guidelines:

A. Number & Oversight of SROs

1. **Assignment:** The Sheriff will assign one (1) regularly employed Deputy Sheriff to LCA.
2. **Supervision:** The Sheriff will assign the Youth Investigations Commander to supervise the SRO. The Commander will conduct scheduled and unscheduled campus visits and perform the following oversight duties:

- Approving reports, providing leadership, training, and direction.
- Conducting performance evaluations for the SRO.
- Analyzing campus statistics and identifying problem areas.
- Establishing a strong working relationship with LCA Administration.
- Coordinating traffic control plans.
- Providing monthly reports to the Sheriff.
- Overseeing major school functions and maintaining accurate school crime reports.
- Managing SRO time cards, including overtime and compensatory time.
- Serving as the primary liaison between LCA and the Sheriff's Office.

B. Regular Duty Hours

1. **Standard Hours:** The SRO will be assigned to LCA on a full-time basis when school is in regular session.
 - The SRO will be on campus **30 minutes before classes start until 30 minutes after classes are dismissed.**
 - During their shift, the SRO may temporarily leave campus to perform necessary law enforcement duties or assignments.
 - The Sheriff (or designee) may temporarily reassign the SRO during school holidays, vacations, or during county-wide law enforcement emergencies.
2. **Flexible Hours:** Working hours may be adjusted for scheduled campus activities requiring a law enforcement presence, subject to prior approval by the SRO's supervisor.
3. **Training Absence:** The SRO will be permitted to leave campus to attend training mandated by the Sheriff's Office or the Georgia Peace Officer Standards and Training (P.O.S.T.) Act.

C. Overtime & Special Events

1. **County-Approved Overtime:** Overtime authorized and approved by WCSO will be paid by WCSO under standard county procedures.
2. **School-Requested Events:** When requested by the LCA Headmaster or Administrator to work outside of normal hours (such as for sporting events, special projects, or after-school activities), the SRO shall do so as part of a special agreement contracted for

security details with LCA. LCA will be expected to supplement any additional compensation directly to the SRO for these events.

D. Duties and Responsibilities of the SRO

1. At Loganville Christian Academy:

- **Guest Instruction:** Act as a guest speaker/instructor for specialized, short-term classroom programs when invited by the Headmaster, Administrator, or faculty.
- **Juvenile Investigations:** Assist with off-campus investigations involving LCA students.
- **Law Enforcement Action:** Take immediate emergency law enforcement action when necessary. The SRO will notify the Headmaster or Administrator of any such action as soon as practically possible.
- **Trespassers & Unwanted Guests:** At the request of the Headmaster or Administrator, take legal action against trespassers, unwanted guests, or disruptive individuals on campus or at school-sponsored functions.

2. General SRO Responsibilities:

- **Coordination:** Coordinate all activities with the Headmaster/Administrator and seek permission and guidance before starting any new program on campus.
- **Education:** Develop educational materials to teach students and staff about the law and the role of law enforcement.
- **Traffic Control:** Manage and direct traffic on LCA campus grounds.
- **Consultation:** Make themselves available for meetings with parents, students, and faculty to address law enforcement or crime prevention concerns.
- **Safety Planning:** Help school administration develop safety and emergency plans to prevent or minimize dangerous situations on campus.
- **No School Discipline:** The SRO is not a school disciplinarian. School discipline is the sole responsibility of LCA Administration. However, if the administration believes a law has been violated, they may contact the SRO, who will determine if law enforcement action is necessary.

- o **Prohibited Duties:** The SRO will not be assigned routine, non-police duties such as lunchroom monitoring, hall monitoring, or bus loading supervision. The SRO may briefly assist in these areas only if a specific safety issue arises.

ARTICLE III: Program Financing

LCA operates on a 180-day school calendar.

- LCA agrees to pay \$ 66,897.46 as its financial share for the SRO Program. This contract remains open for future funding negotiations.
- Funds provided by LCA for these services will be paid in two separate payments of \$ 33,448.73 to be paid to the Sheriff's Office each semester of the given school year, once in August and again in January, for a total of \$ 66,897.46.

ARTICLE IV: Employment Status

The SRO is and shall remain an employee of the Walton County Sheriff's Office and is not an employee of Loganville Christian Academy. Both parties agree that the SRO remains strictly bound by the rules, regulations, and chain of command of the Walton County Sheriff's Office.

ARTICLE V: SRO Qualifications and Appointment

A. Recruitment: The Youth Investigations Division Commander is responsible for interviewing and evaluating prospective SROs.

B. Minimum Requirements: SRO applicants must:

1. The applicant must be a volunteer for the position of School Resource Officer.
2. Be a Deputy II with a preferred minimum of two (2) years of law enforcement experience.
3. Have completed the standard 40-hour School Resource Officer training course.

C. Evaluation Criteria: The Division Commander will also evaluate candidates based on their knowledge, experience, training, education, professional appearance, attitude, and communication skills.

D. Final Selection: The Commander will forward recommended candidates to the Sheriff (or his designee), who will make the final appointment.

ARTICLE VI: Performance, Dismissal, and Replacement

A. Performance Concerns: If the LCA Headmaster/Administrator determines that the assigned SRO is not performing their duties effectively, they must submit a written request for removal to the Division Commander (or SRO supervisor) stating the reasons.

- o The Division Commander (or designee) will meet with the SRO to resolve the issue.
- o School staff members may be asked to attend this meeting.
- o If the issue cannot be resolved within a reasonable timeframe, the SRO will be removed from LCA and a replacement will be provided.

B. Sheriff's Discretion: The Division Commander may dismiss or reassign an SRO at any time based on Department Policy, General Orders, or if it is in the best interest of LCA and the Sheriff's Office.

C. Temporary/Permanent Replacement: If an SRO resigns, is dismissed, is reassigned, or is on long-term leave, the Sheriff's Office will provide a temporary replacement within **ten (10) school days** of receiving notice of the vacancy. A permanent replacement will be recommended as soon as practical.

ARTICLE VII: Good Faith

LCA, the Sheriff's Office, and their respective employees agree to cooperate in good faith to fulfill the terms of this agreement. Any unforeseen challenges, questions, or disputes will be resolved through amicable negotiation between the Sheriff, the LCA Headmaster/Administrator, or their designees.

WALTON COUNTY SHERIFF'S OFFICE:

SHERIFF

DATE

LOGANVILLE CHRISTIAN ACADEMY:

HEADMASTER/ADMINISTRATOR

DATE