

Walton County Department Agenda Request

Department Name: **Facilities/Risk Mgmt.**

Department Head/Representative: **Hank Shirley**

Meeting Date Request: **August 4, 2026**

Has this topic been discussed at past meetings? **No**

If so, When?

TOPIC: **Surplus**

Wording For Agenda: **Declaration of Surplus property**

This Request: **Informational Purposes Only**

Needs Action by Commissioners* **Yes**

*What action are you seeking from the Commissioners? **Declare items surplus and give permission to sell on Gov Deals and/or to metal company whichever is of greater value or if there is no value permission to discard of unusable/unsaleable items.**

Department Comments/Recommendation:

Additional Documentation Attached? **Yes**

Is review of this request or accompanying documentation by the County Attorney required? **No**

If so, has a copy of the documentation been forwarded to County Attorney? **N/A**

Date forwarded to County Attorney: **N/A**

Has the County Attorney review been completed? **N/A**

If this request involves the expenditure of county funds, please answer the following:

Approved in current budget?

Budget information attached?

Comments:

Purchasing Department Comments:

County Attorney Comments:

Chairman's Comments:

Walton County Miscellaneous Surplus

Items released as County Surplus Property on the 4th day of August, 2026

QTY	Dept. or ID #	Description (make/model/year if Applicable)	Serial / V.I.N.
1	Finance	Desktop Riser	
1	Juvenile	Burgundy leather desk chair	
1	Juvenile	Cloth multi colored desk chair	3B0712X59703
1	Juvenile	Brother IntelliFax Model 2840	U63274F1J902162
11	Magistrate	Misc. Stamps	
3	Magistrate	Staplers	
9	Magistrate	Plantronics Headsets	C555, 1BA43N, 1E50FU, 046X45, 04LX3W, C5540, HL10
3	Magistrate	Jabra Headsets	9450-65-707-105, 01-0369
8	Magistrate	Plantronics Lifter	
1	Magistrate	Jabra Lifter	
7	Magistrate	Extra Headsets	
2	Magistrate	Handsfree Communication	
1	Magistrate	Surge Protector	
1	Magistrate	Dymo Cable Writer 400	93176/2361905
1	Magistrate	Wireless Mouse	
1	Magistrate	Name Plate	
1	Magistrate	Space heater	
1	Magistrate	Computer Clock	844-1
1	Magistrate	3 hole Punch	
1	Magistrate	Misc. Cords/Parts	
8	Public Defender	Office Chairs	