

Waller County Check Request/Reimbursement Form

Employee submitting request: Julie Adams

Department: Road and Bridge Department

Total Amount Due: \$84,429.27

Please make check payable to:

Name: Schaumburg & Polk, Inc.

Address: 8865 College Street, Suite 100

Beaumont, TX 77707

Please mail check to:

Name: Schaumburg & Polk, Inc.

Address: 8865 College Street, Suite 100

Beaumont, TX 77707

Purpose of check: Invoice # 304200.00 - 10

Professional Services from December 29, 2025 to February 01, 2026

Pitts Road

Charge to GL line: 605-605-545405


Signature of Person Submitting Request

2-18-26
Date


Signature of Official/Department Head Submitting Request

2/18/26
Date

Invoice



February 2, 2026
 Invoice No: 0000304200.00 - 10

WALLER COUNTY
 J. ROSS MCCALL, P.E.
 775 BUS 290 EAST
 HEMPSTEAD, TX 77445

Project 0000304200.00 PITTS ROAD
 PROFESSIONAL ENGINEERING SERVICES
 R.MCCALL@WALLERCOUNTY.US
Professional Services from December 29, 2025 to February 1, 2026
Fee

Phase	Contract Fee	Percent Complete	Billed To Date	Current Billing
GENERAL	260,499.20	27.00	70,334.78	6,512.48
PRELIM DESIGN	206,870.00	90.00	186,183.00	51,717.50
ENVIRONMENTAL	18,590.00	76.17	14,160.00	0.00
GEOTECHNICAL	70,880.94	45.7418	32,422.23	0.00
STRUCTURAL	63,067.00	0.00	0.00	0.00
SUE	93,050.00	48.9104	45,511.16	0.00
SURVEY	100,426.00	87.6989	88,072.52	5,000.00
SURVEY (T&M)	20,000.00	57.1875	11,437.50	11,437.50
TRAFFIC	81,873.84	26.8267	21,964.02	9,761.79
FINAL DESIGN	219,420.00	0.00	0.00	0.00
BID/CONSTRUCTION	115,304.00	0.00	0.00	0.00
Total Fee	1,249,980.98		470,085.21	84,429.27
		Previous Fee Billing	385,655.94	
	Total Fee			84,429.27
		Total this Invoice		\$84,429.27

Outstanding Invoices

Number	Date	Balance
8	12/1/2025	74,894.50
9	12/29/2025	66,511.48
Total		141,405.98

Total Now Due \$225,835.25

Billings to Date

	Current	Prior	Total
Fee	84,429.27	385,655.94	470,085.21
Totals	84,429.27	385,655.94	470,085.21

Waller County
23407 Pitts Rd
Progress Report

Work Period: December 29, 2025 to February 1, 2026

Previous Month:

General:

- SPI attended the Progress Meeting with LJA.
- SPI attended Pre-development BKDD meeting and prepared meeting minutes.
- SPI coordinated with TNP on existing surface provided by DCCM.
- SPI reviewed PDE deliverables and sent comments.
- SPI coordinated with PDE regarding Level B SUE and utility coordination efforts.
- SPI attended coordination meeting with DCCM regarding traffic control.
- SPI started initial coordination with Kinder Morgan.
- SPI QA/QC'd 30% submittal.

Prelim Design:

- SPI updated cover sheet and created the index for the plan set.
- SPI updated typical sections.
- SPI updated project layout.
- SPI updated plan and profile sheets (roadway, drainage, and labeling).
- SPI prepared the outfall plan and profile sheets.
- SPI updated drainage area maps.
- SPI updated hydraulic calculations.
- SPI designed preliminary roadside ditches.
- SPI updated traffic control plan and prepared a detour plan.
- SPI created cross section plan sheets and updated cross sections.
- SPI prepared the Drainage Impact Analysis.
- SPI updated PER
- SPI created Alignment Exhibit.
- SPI prepared preliminary cost estimate.
- SPI created KMZ for 30% submittal.
- SPI created schedule for 30% submittal.
- SPI submitted 30% submittal.
- TNP performed additional field survey (north of clay, design task 3 and 4)
- TEDSI submitted draft signal warrant study report, UVE/sight triangle exhibits, and preliminary layout.

Next Month:

General:

- SPI to attend Progress Meeting with LJA and prepare meeting minutes.

Preliminary Engineering:

- Receive 30% submittal comments from LJA and address accordingly.

Environmental:

- Submit Amendment 1 proposal.
- Consor to address comments from LJA, if any.

Geotechnical:

SUE:

- Level B and Level A SUE

Traffic:

- TEDSI to address comments from LJA/Harris County, if any.

Issues:

- Pending confirmation from Harris County to whether storm sewer can be installed in their easement.
- Pending confirmation from Harris County to close the intersection for 14 days during construction phase.

Schedule:

PER Submittal: 1/30/2026 (draft)

70% Submittal: 7/14/2026

95% Submittal: 10/28/2026

100% Submittal: 2/3/2027

Backup for Survey (T&M)

**Additional Survey north of Clay Road and south of Boaters Crossing Road
Professional Fees**

	Hours	Rate	Billed Amount
Director			
John J. Dean	0.50	310.00	155.00
Project Manager			
Christopher T. Bogert	1.00	310.00	310.00
RPLS			
Timothy A. Frost	12.00	265.00	3,180.00
Senior Survey Technician			
Antonio Retana Jr.	1.50	155.00	232.50
Survey Technician			
Clayton Cody	14.00	140.00	1,960.00
2-Person Field Crew			
Matthew A. Retana	28.00	200.00	5,600.00
		Total =	\$11,437.50



Julie Adams

From: Natasha Medina <nmedina@lja.com>
Sent: Wednesday, February 18, 2026 2:20 PM
To: Ross McCall; Luke Fortkamp
Cc: John Tyler; Julie Adams
Subject: 23407 Pitts Rd - 2023 Mobility Bond Invoice
Attachments: 20260202-Invoice#34200.00-10-SPI-Pitts Rd-23407.pdf

CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.

Good afternoon,

Attached is invoice 10 from SPI for Pitts Rd.

Project #: 23407
Project Name: Pitts Rd
Consultant: SPI
Percent spent so far: 38%
Design Schedule Changes: No change

Invoice Date	Invoice #	Invoice \$
02.02.26	304200.00-10	\$84,429.27

Thanks,
NATASHA MEDINA | Project Coordinator
Program Management
O: 713.380.4420 | D: 713.341.8017 | C: 305.495.6645
1904 W Grand Parkway N, Suite 100, Katy, Texas 77449
EMPLOYEE-OWNED. CLIENT FOCUSED.
www.lja.com

Julie Adams

From: Luke Fortkamp
Sent: Wednesday, February 18, 2026 5:42 PM
To: Julie Adams
Subject: FW: 23407 Pitts Rd - 2023 Mobility Bond Invoice
Attachments: 20260202-Invoice#34200.00-10-SPI-Pitts Rd-23407.pdf

Julie,

Please process and place on the next commissioner's court.

Thanks,
-Luke

From: Natasha Medina <nmedina@lja.com>
Sent: Wednesday, February 18, 2026 2:20 PM
To: Ross McCall <r.mccall@wallercounty.us>; Luke Fortkamp <l.fortkamp@wallercounty.us>
Cc: John Tyler <jtyler@lja.com>; Julie Adams <j.adams@wallercounty.us>
Subject: 23407 Pitts Rd - 2023 Mobility Bond Invoice

CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.

Good afternoon,

Attached is invoice 10 from SPI for Pitts Rd.

Project #: 23407
Project Name: Pitts Rd
Consultant: SPI
Percent spent so far: 38%
Design Schedule Changes: No change

Invoice Date	Invoice #	Invoice \$
02.02.26	304200.00-10	\$84,429.27

Thanks,

NATASHA MEDINA | Project Coordinator