

## Waller County Check Request/Reimbursement Form

Employee submitting request:

Julie Adams

Department:

Road and Bridge

Total Amount Due:

\$159,947.95

Please make check payable to:

Name: GFT Infrastructure, Inc.

Address: PO Box 829160

Philadelphia, PA 19182-9160

Please mail check to:

Name: GFT Infrastructure, Inc.

Address: PO Box 829160

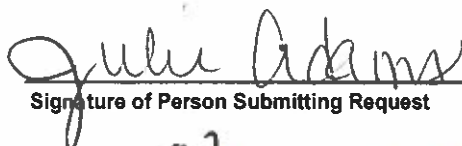
Philadelphia, PA 19182-9160

Purpose of check: Invoice # 85206-01-03 Waller County - Morton Rd

For Professional Services Rendered For September 1, 2025 through October 31, 2025

Charge to GL line:

605-605-545405

  
Signature of Person Submitting Request

12-9-25

Date

  
Signature of Official/Department Head Submitting Request

12-9-25

Date



**GANNETT  
FLEMING**

**Check Payment Information:**  
Gannett Fleming, Inc. | GFT Infrastructure, Inc.  
PO Box 829160, Philadelphia, PA 19182-9160 Federal EIN: 25-1613591  
**ACH/EFT Payment Information:**  
Account Name: Gannett Fleming, Inc. | GFT Infrastructure, Inc. ABA: 031312738 Account No.: 5003165655  
Wire Routing No.: 043000096 SWIFT: PNCCU533 (required for international payments)  
Send Remit Info: AccountsReceivable@gftinc.com  
Send Audit Inquiries: GovtContractAudit@gftinc.com  
All Other Inquiries Contact the Project Team

**Attention: J. Ross McCall**  
**Waller County**  
**775 Business US 290 East**  
**Hempstead, TX 77445**  
**UNITED STATES**

**Invoice : 085206-01-03**  
**Invoice Date : 11/21/2025**  
**Due Date : 12/21/2025**  
**Project : 085206**  
**Project Name : Waller County - Morton Road**  
**Reconstruction**  
**Bill Term : 01**

**For Professional Services Rendered Through 10/31/2025**

**Contract : GFC766540**  
**Contract Name : Waller County-GFC766540**  
**Contract Date : 6/24/2025**

2023 Waller County Mobility Bond Program - Morton Road  
Waller County - Morton Road

	Fee	% Complete	Billings		
			To Date	Previous	Current
<b>1 - Morton Road Design</b>					
1000 - Morton Road - Project Management	127,920.00	40.00	51,168.00	38,376.00	12,792.00
2000 - Morton Road - Preliminary Engineering	156,780.00	57.50	90,148.50	62,712.00	27,436.50
3000 - Morton Road - Drainage Analysis	283,380.00	2.00	5,667.60	5,667.60	0.00
4000 - Morton Road - Final PS&E - Package 1	239,180.00	0.00	0.00	0.00	0.00
5000 - Morton Road - Final PS&E - Package 2	833,800.00	0.00	0.00	0.00	0.00
ODC - Morton Road - Direct Expenses	5,025.00	1.00	50.25	0.00	50.25
SUB-TEDSI - Morton Road - TEDSI (Sub Traffic)	274,045.74	5.85	16,030.45	0.00	16,030.45
SUB-LH&J - Morton Road - Lindfield, Hunter & Junius	524,552.00	0.00	0.00	0.00	0.00
SUB-CON - Morton Road - Consor (Sub Environmental)	33,006.00	0.00	0.00	0.00	0.00
SUB-B2Z - Morton Road - B2Z (Sub Geotechnical)	62,211.08	0.00	0.00	0.00	0.00
SUB-WEIS - Morton Road - Weisser (Sub Survey)	447,500.00	31.70	141,846.00	64,282.25	77,563.75
SUB-PAPE - Morton Road - Pape-Dawson (Sub SUE)	257,865.00	0.00	0.00	0.00	0.00
<b>Total :</b>	<b>3,245,264.82</b>	<b>10.27</b>	<b>304,910.80</b>	<b>171,037.85</b>	<b>133,872.95</b>
	Fee	Available	Billings		
			To Date	Previous	Current
<b>2 - Morton Road - Additional Services</b>					
Construction Phase Services	185,655.00	185,655.00	0.00	0.00	0.00
6000 - Morton Road - Final PS&E - Package 3 Overlay (Additional Services)	35,605.00	9,530.00	26,075.00	0.00	26,075.00
<b>Total :</b>	<b>221,260.00</b>	<b>195,185.00</b>	<b>26,075.00</b>	<b>0.00</b>	<b>26,075.00</b>
			<b>Current Billings</b>		<b>159,947.95</b>
			<b>Less Retainage</b>		<b>0.00</b>
			<b>Amount Due This Bill</b>		<b>US 159,947.95</b>

**Total Fee :** 3,466,524.82  
**To Date Billings :** 330,985.80  
**Total Remaining :** 3,135,539.02

Michael J Kaspar

6000 - Morton Road - Final PS&E - Package 3 Overlay (Additional Services)

Multiplier Labor		Hours	Rate	Amount
<u>Class / Employee</u>				
Project Manager				
Michael Kaspar		17.00	275.00	4,675.00
Project Engineer				
Mohamadsadegh Safaripoorfatideh		107.00	200.00	21,400.00
		Total Multiplier Labor		26,075.00
Total Bill Task: 1 - FC 110 - Schematic				26,075.00

## **Progress Report No. 03**

**Morton Road** from FM 2855 to Pitts Road

Waller County 2023 Mobility Bond Program – Project No. 23401

**Reporting Period:** September 01, 2025 to October 31, 2025

**Report Date:** November 15, 2025

### **1. Activities this Billing Period**

#### **1.1 Project Management (GFT)**

- Conducted bi-weekly coordination meetings with subconsultants.

#### **1.2 Survey (Weisser)**

- Continued survey field work during September & October. Field work to capture existing topography is complete within the existing ROW.
- Continued to survey right-of-way boundary research for all tracts along the project.
- Continued to process survey data and prepare survey file. Initial survey files provided to design team on 10/03, and updated files provided as field work progressed.

#### **1.3 SUE (Pape-Dawson Engineers)**

- Continued collecting utility records (QL D SUE).
- Completed 811 call and tracked responses.
- Developed utility contact list.
- Sent notice of proposed construction to all utility owners.

#### **1.4 Geotechnical (B2Z Engineering)**

- Completed Laboratory testing of soil samples.
- Coordinated with GFT to establish project design elements.

#### **1.5 Environmental Studies (Conzor)**

- Began gathering desktop constraints information.
- Conducted field reconnaissance.

#### **1.6 Schematic & PER Design (GFT)**

- Continued to collect project information and establish design criteria for PER.
- Updated preliminary existing & proposed typical sections.
- Updated horizontal geometry and proposed roadway base file.
- Developed TCP options.
- Continued preparation of PER documents based on example provided.

## **2. Activities Next Month**

### **2.1 Project Management (GFT)**

- Continue to hold bi-weekly meetings with the subconsultants.
- Continue to update project progress report.

### **2.2 Survey (Weisser)**

- Complete field survey. Survey will include all properties that have granted ROE.
- Update existing ROW base file with property information.

### **2.3 SUE (Pape-Dawson Engineers)**

- Continue QL D and QL C SUE work and update SUE file.
- Plan QL B field work, and prepare QL A test hole plan.
- Begin review of utility conflicts.

### **2.4 Geotechnical (B2Z Engineering)**

- Begin Engineering Analysis once laboratory testing is complete.

### **2.5 Environmental Studies (Conсор)**

- Begin preparing draft Environmental Constraints Report and Mapping.

### **2.6 Schematic Design (GFT)**

- Update schematic with proposed plan and proposed ROW.
- Update TCP roll plots of alternatives based on example provided.
- Continue to develop PER.

## **3. Project Issues**

- None at this time

## **4. Schedule of Planned Submittals**

- |  |                    |
|--|--------------------|
| • PER & 10% (draft roll plot) submittal: | December 11, 2025  |
| • PER submittal:                         | February 9, 2026   |
| • 30% submittal:                         | May 04, 2026       |
| • 70% submittal:                         | September 21, 2026 |
| • 100% (final) submittal:                | January 25, 2027   |



Michael J. Kaspar, P.E.

Morton Road from FM 2855 to Pitts Road in Waller County, Texas  
Waller County 2023 Mobility Bond Program - 23401

PHASE	CONTRACT FEE	% COMPLETE	BILLED TO DATE	PREVIOUSLY BILLED	CURR
Project Management (GF)	\$ 127,920.00	40.00%	\$ 51,168.00	\$ 38,376.00	\$
Preliminary Engineering (GF)	\$ 156,780.00	57.50%	\$ 90,148.50	\$ 62,712.00	\$
Drainage Analysis (GF)	\$ 283,380.00	2.00%	\$ 5,667.60	\$ 5,667.60	\$
Final PS&E - Package 1 (GF)	\$ 239,180.00	0.00%	\$ -	\$ -	\$
Final PS&E - Package 2 (GF)	\$ 833,800.00	0.00%	\$ -	\$ -	\$
Direct Expenses (GF)	\$ 5,025.00	1.00%	\$ 50.25	\$ -	\$
Traffic - TEDSI Infrastructure	\$ 274,045.74	5.85%	\$ 16,030.45	\$ -	\$
Bridge - Lindfield, Hunter, and Junius (LH&J)	\$ 524,552.00	0.00%	\$ -	\$ -	\$
Environmental - Consor	\$ 33,006.00	0.00%	\$ -	\$ -	\$
Geotechnical - B2Z	\$ 62,211.08	0.00%	\$ -	\$ -	\$
Survey - Weisser	\$ 447,500.00	31.70%	\$ 141,846.00	\$ 64,282.25	\$
SUE - Pape-Dawson	\$ 257,865.00	0.00%	\$ -	\$ -	\$
<b>Additional Services - T&amp;M</b>					
Final PS&E - Package 3 Overlay (GF)	\$ 35,605.00		\$ 26,075.00	\$ -	\$
Construction Phase Services	\$ 185,655.00		\$ -	\$ -	\$
	\$ 3,466,524.82	9.55%	\$ 330,985.80	\$ 171,037.85	\$

# Project Time Certification Hours Report For the Period: 10/1/2025 To 10/31/2025



**Project:** 085206 Waller County - Morton Road Reconstruction  
**Client:** 36425759 Waller County  
**Task:** 6000 Morton Road - Final PS&E - Package 3 Overlay (Additional

**Employee:** 36986 Kaspar, Michael J.

**Class:** Project Manager

	Wed 10/01	Thu 10/02	Fri 10/03	Sat 10/04	Sun 10/05	Mon 10/06	Tue 10/07	Wed 10/08	Thu 10/09	Fri 10/10	Sat 10/11	Sun 10/12	Mon 10/13
Regular	-	-	-	-	-	-	-	-	2.00	1.00	-	-	1.00
<b>Totals</b>	-	-	-	-	-	-	-	-	2.00	1.00	-	-	1.00
	10/15	10/16	10/17	10/18	10/19	10/20	10/21	10/22	10/23	10/24	10/25	10/26	10/27
Regular	1.00	1.00	-	-	-	-	1.00	1.00	3.00	1.00	-	-	1.00
Overtime	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Totals</b>	1.00	1.00	-	-	-	-	1.00	1.00	3.00	1.00	-	-	1.00
	10/29	10/30	10/31										
Regular	1.00	-	-										
<b>Totals</b>	1.00	-	-										
<b>Total For Kaspar, Michael J.</b>	2.00	1.00	-	-	-	-	1.00	1.00	5.00	2.00	-	-	2.00

## Comments:

Employee	Task	Date	Comments
Kaspar, Michael J.	6000	10/9/2025	Review Design
		10/10/2025	Meeting with LJA; Design Review
		10/13/2025	Review Field Conditions
		10/14/2025	Review Plans
		10/15/2025	Review Plans
		10/16/2025	Review Overlay Package
		10/21/2025	Review Plans & Cost Estimate
		10/22/2025	Review Plans & Cost Estimate
		10/23/2025	Review Plans & Cost Estimate
		10/24/2025	Review Plans & Cost Estimate
		10/27/2025	Respond to comments
		10/28/2025	Respond to comments
		10/29/2025	Respond to comments

The above compilation is a summary of information from timesheets prepared, signed and approved electronically.

PLC101

Page 1 of 2

<b>Employee:</b> 36958		Safaripoorfatideh, Mohamadsadegh												
<b>Class:</b> Project Engineer														
Regular		Wed 10/01	Thu 10/02	Fri 10/03	Sat 10/04	Sun 10/05	Mon 10/06	Tue 10/07	Wed 10/08	Thu 10/09	Fri 10/10	Sat 10/11	Sun 10/12	Mon 10/13
		-	-	-	-	-	-	-	6.00	8.00	8.00	-	-	8.00
	Overtime	-	-	-	-	-	-	-	-	-	-	-	5.00	-
Totals		-	-	-	-	-	-	-	6.00	8.00	8.00	-	5.00	8.00
Regular		10/15	10/16	10/17	10/18	10/19	10/20	10/21	10/22	10/23	10/24	10/25	10/26	10/27
		5.00	8.00	8.00	-	-	4.00	8.00	8.00	8.00	-	-	-	-
	Overtime	1.00	2.00	-	-	-	-	-	2.00	-	-	-	-	-
Totals		6.00	10.00	8.00	-	-	4.00	8.00	10.00	8.00	-	-	-	-
Overtime		10/29	10/30	10/31										
		2.00	-	-										
	Totals	2.00	-	-										
Total For Safaripoorfatideh, Mohamadsadegh		8.00	10.00	8.00	-	-	4.00	8.00	16.00	16.00	8.00	-	5.00	8.00

Comments:

Employee	Task	Date	Comments
Safaripoorfatideh, .....	6000	10/12/2025	Field visit to the job site
		10/13/2025	mill and overlay design and production
		10/14/2025	mill and overlay design and production
		10/15/2025	mill and overlay design and production
		10/16/2025	mill and overlay design and production
		10/17/2025	mill and overlay design and production

Total For Task: 6000 - Morton Road - Final PS&E - Packag  
Total For Project: 085206 - Waller County - Morton Road Rec



November 12, 2025

Dear Valued Client,

We want to let you know about an important update coming to our billing process over the next two months. Our team is currently transitioning to a new enterprise resource planning (ERP) system to better serve you.

**What to Expect:**

1. **Invoice delay:** As part of this migration, the generation of invoices may be delayed.
2. **Combined invoices:** Instead of receiving a December invoice, you may receive a combined invoice in January that covers both November and December efforts.
3. **New format:** Due to the upgrade to our system, invoices may also come to you in a new format beginning in January.

We appreciate your understanding during this transition and thank you for your continued partnership. We value your trust in us and look forward to continuing to support your needs in the year ahead.

**Please contact me directly if you have any questions or concerns.** From all of us at GFT, we wish you a wonderful holiday season and a happy New Year!

Warm regards,

**Ashley Hausmann**

Project Accountant II

E: [ahausmann@gftinc.com](mailto:ahausmann@gftinc.com)

D: 713.527.6392 | O: 713.520.9570


**gftinc.com**

Project Name: Morton Road  
Consultant: Gannet Flemming  
Percent spent so far: 10%  
Design Schedule Changes: PER Date pushed back to Feb to accommodate time to produce overlay plans

Invoice Date	Invoice #	Invoice \$
11/21/2025	085206-01-03	\$ 159,947.95

Thank you so much!  
Katlyn Dezarn, PE | Project Engineer  
Transportation  
O: 713.953.5200 | D: 346.241.1740 | C: 951.520.3950  
3600 W Sam Houston Pkwy S Ste 600, Houston, TX 77042  
**EMPLOYEE-OWNED. CLIENT FOCUSED.**  
[www.lja.com](http://www.lja.com)  




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Transportation  
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**[EXTERNAL EMAIL]** Exercise caution. Do not open attachments or click links from unknown senders or unexpected email

## Julie Adams

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**From:** Katlyn Dezarn <kdezarn@lja.com>  
**Sent:** Tuesday, December 9, 2025 10:01 AM  
**To:** Julie Adams  
**Subject:** RE: 2023 Mobility Bond Invoice |  
**Attachments:** 20251121-Invoice#085206-01-03-GannettFleming-MortonRoad-23401.pdf

**CAUTION: This email originated from outside of the County. Do not click links or open attachments unless you recognize the sender and know that the content is safe.**

Hi Julie!

I was just about to email you about this! Apologies for attaching the wrong invoice. Please find the correct one attached here.

Thank you so much,

**Katlyn Dezarn, PE** | Project Engineer

Transportation

O: 713.953.5200 | D: 346.241.1740 | C: 951.520.3950

3600 W Sam Houston Pkwy S Ste 600, Houston, TX 77042

**EMPLOYEE-OWNED. CLIENT FOCUSED.**

[www.lja.com](http://www.lja.com)



Top Workplaces USA | 2023

**From:** Julie Adams <j.adams@wallercounty.us>

**Sent:** Tuesday, December 9, 2025 9:15 AM

**To:** Katlyn Dezarn <kdezarn@lja.com>

**Subject:** RE: 2023 Mobility Bond Invoice |

**[EXTERNAL EMAIL]**

Hi, Katlyn.

The invoice attached to this email (inv # 85206-01-01 \$89,496.35, which has already had a check request on 9-2-25) does not match the invoice listed in the heading of this email (inv # 85206-01-01R1) or the invoice listed in the body of this email (inv # 85206-01-03 \$159,947.95).

This below is the current up to date information I have on Gannett Fleming.